

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

A BYLAW OF THE M.D. OF PINCHER CREEK NO. 9 FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of the M.D. OF PINCHER CREEK NO. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of M.D. OF PINCHER CREEK NO. 9 in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

EXTRA ROAD AREA 'A', PLAN _____
CONTAINING 0.164 HECTARES (0.41 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this _____ day of _____, 20__.

Chief Elected Official *Seal*

Chief Administrative Officer

Approved this ___ day of _____, 20__

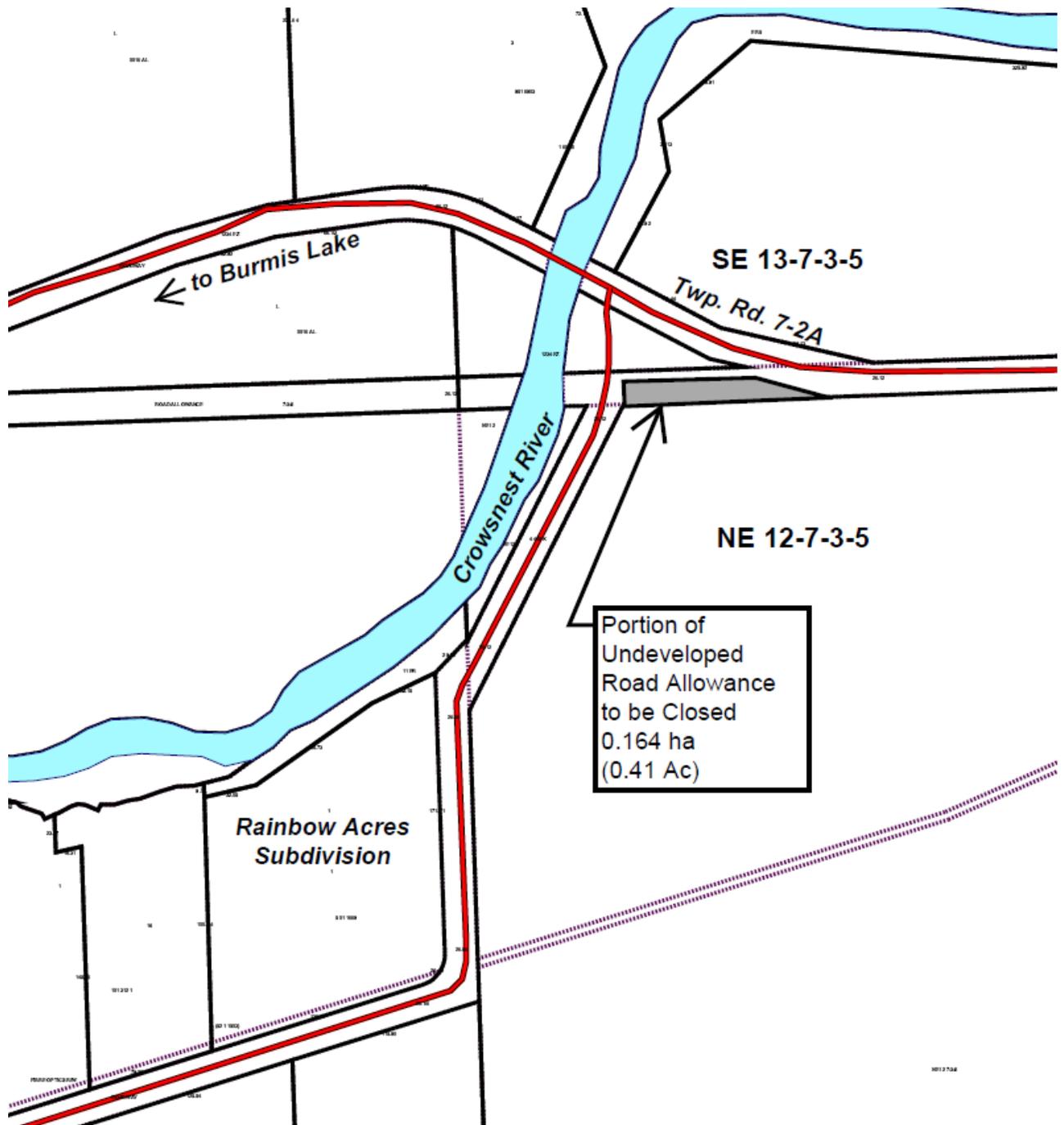
Minister of Transportation

Received second reading this _____ day of _____, 20__.

Received third reading and finally passed this _____ day of _____, 20__.

Chief Elected Official *Seal*

Chief Administrative Officer



AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
August 24 2021
1:00 pm
**** Council Chambers**

- A. PUBLIC HEARING – Bylaw 1331-21
- B. ADOPTION OF AGENDA
- C. DELEGATIONS
- a) SASCI – Long Term Support for Community Grant Specialist
- D. MINUTES/NOTES
1. Council Committee Meeting Minutes
- July 13, 2021
2. Council Meeting Minutes
- July 13, 2021
- E. BUSINESS ARISING FROM THE MINUTES
- F. UNFINISHED BUSINESS
- G. COMMITTEE REPORTS / DIVISIONAL CONCERNS
1. Councillor Quentin Stevick – Division 1
2. Councillor Rick Lemire – Division 2
- Alberta Southwest Minutes May 5, 2021
 - Alberta Southwest Bulletin August 2021
3. Councillor Bev Everts– Division 3
4. Reeve Brian Hammond - Division 4
- Crowsnest/Pincher Creek Landfill Association Minutes – June 16, 2021 and July 28, 2021
5. Councillor Terry Yagos – Division 5
- H. ADMINISTRATION REPORTS
1. Operations
- a) Operations Report
- Report from Administration and Public Works dated August 18, 2021
 - Call Log
2. Finance
- a) Wastewater Line Flushing
- Report from Director of Finance, dated August 13, 2021
3. Planning and Development
- a) AES Monthly Reports
- Report for July
 - Report for August
- b) 2021 Quarter 1 - Crowsnest Pass RCMP
- Body Worn Camera & Digital Evidence Management System
 - Community Policing Report
 - Provincial Policing Report
- c) Municipal Development Plan Update, Bylaw No. 1330-21
- Presented for First Reading and setting dates for Public Engagement and Public Hearing
- d) Road Closure for Lease Purposes, Bylaw No. 1332-21
- Report from Director of Planning and Community Services dated, August 17, 2021

4. Municipal

- a) Chief Administrative Officer Report
- Report from CAO, dated August 19, 2021

I. CORRESPONDENCE

1. For Action

- a) Engagement Sessions on the Libraries Act legislation and Red Tape Reduction
- Invitation to register for September 1 event
- b) Election Services Agreement with Livingstone Range School Division
- To be approved by Council
- c) Meeting Request for Fall RMA Convention
- d) Call for Resolutions (Foothills Little Bow)

2. For Information

- a) Housing Management Body (HMB) and Municipality Relationship
- information sheet sent from Alberta Seniors and Housing
- b) Oldman River Basin Water Allocation Order Letter
- Follow up letter from MD of Ranchland
- c) Bill C-21 – Changes to the Criminal Code and the Firearms Act
- Letter from County of Vermilion River
 - Letter from Municipality of Crowsnest Pass
- d) Helicopter Emergency Medical Services
- Information from RMA
- e) Support for National Suicide Prevention Hotline
- Town of Pincher Creek Resolution
- f) Code of Conduct
- Letter from Town of Claresholm to Honourable Ric McIver
- g) RCMP Retroactive Pay
- Letter from Town of Claresholm to Premier Jason Kenney
- h) Provincial Education Requisition Credit Program
- Letter regarding application
- i) Alberta Police Interim Advisory Board Information
- j) Cancellation of Household Hazardous Waste Funding
- Letter from Town of Rocky Mountain House
- k) Proclamation from Village of Caroline
- l) MD of Pincher Creek Support for RCMP
- Letter from Deputy Commissioner

II. NEW BUSINESS

III. CLOSED MEETING SESSION

- a) Road Closure Request, SW 13-7-3 W5M – FOIP Section 17
- b) Road Closure Request, SE 17-4-28 W4M – FOIP Section 17
- c) Road Closure Request, NE 9-4-28 W4M – FOIP Section 17
- d) Road Closure Request SW 31-8-1 W5M – FOIP Section 17

IV. ADJOURNMENT



Southwest Alberta Sustainable Community Initiative Box 1297, Pincher Creek, AB T0K 1W0
Tel 403-627-1750 admin@sasci.ca

August 16, 2021

Municipal District of Pincher Creek #9
Box 279
Pincher Creek, AB T0K 1W0
info@mdpinchercreek.ab.ca

Att'n: Reeve and Council

Re: Long-term support for SASCI's Community Grant Specialist

Dear Reeve and Council;

SASCI's Community Grant Specialist has helped to raise \$1.2 million of funding for community organizations in the M.D. and Town of Pincher Creek since May of 2018. A further \$1.8 million of applications prepared with the Grant Specialist's assistance await funding decisions.

SASCI is requesting the M.D.'s support in developing its Community Grant Specialist position into a permanent full-time position serving the town and district of Pincher Creek. SASCI is proposing that the Municipal District of Pincher Creek and Town of Pincher Creek jointly fund its Community Grant Specialist position through their respective operating budgets starting in January of 2022, on the following premises:

- SASCI's Community Grant Specialist has a strong track record of helping our communities to locate and secure grant funding, and to collaborate consistently and effectively;
- There is a clear and growing need for the services provided by the Grant Specialist, and a clear and compelling case for our communities to invest in these services for the long term;
- The most reasonable and stable solution for funding the Community Grant Specialist is for local governments to provide the required funding through their operating budgets.

Background

The Community Grant Specialist position was established in May of 2018 by a group of local volunteers called the Pincher Creek Community Development Initiative (PCCDI), with funding support from the Town and M.D. The PCCDI group worked under the terms of an Agency Agreement with SASCI, governing the Community Grant Specialist position with the goal of making it financially self-sustaining through commissions on funds secured with the assistance of the Grant Specialist. This solution proved untenable because of ethical constraints imposed by public and philanthropic granting sources. PCCDI merged into SASCI in late 2019, with SASCI taking direct responsibility for funding and governing the Grant Specialist position.

Since early 2020, SASCI's priority has been to help communities respond to the extraordinary needs and challenges associated with the COVID pandemic. Investment priorities of public, corporate and philanthropic funding sources have shifted in response to COVID, reducing funds available for initiatives that serve longer-term strategic purposes. SASCI's priorities have therefore shifted to ensuring long-term continuity for its Community Grant Specialist position.

The BRIDGEBuilder Initiative

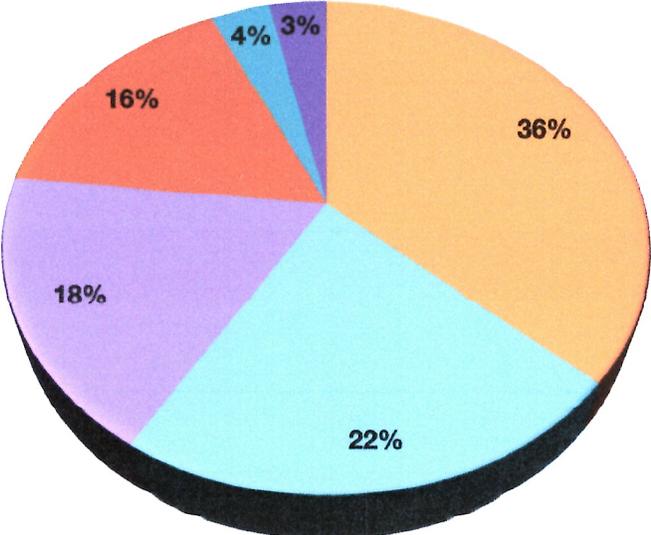
SASCI commenced its new BRIDGEBuilder Initiative in January of 2020, for the initial purpose of providing continuity for the Community Grant Specialist position and for establishing a complementary position to establish and build a local Community Development Fund (CDF). SASCI had already secured a full year of funding for the BRIDGEBuilder Initiative from Joint Council, corporate donors, philanthropic donors and Alberta's Community Initiatives Program (CIP). SASCI was forced to put its CDF initiative on hold early in 2020 after the onset of COVID, and has since repurposed CDF related funds to support the Grant Specialist position until the end of 2021. Ensuring continuity of the Grant Specialist position beyond 2021 is now SASCI's highest priority, followed by securing new funds to undertake the CDF project.

Since the Community Grant Specialist position was established in May of 2018, the Grant Specialist has assisted with funding applications totalling **\$5.8 million**. Successful applications now total over **\$1.2 million**, with **\$187,792 (15%)** secured for projects responding to COVID. Applications totalling **\$1.8 million** are still awaiting decisions from funders.

Funds raised with assistance of Community Grant Specialist, May 2018 thru June 2021

1) Infrastructure	\$ 451,284
2) Programming	\$ 275,303
3) Food Security	\$ 222,408
4) Tourism/Economic Development	\$ 203,293
5) Equipment Purchases	\$ 43,950
6) Events	\$ 42,150
Total	\$ 1,238,388

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)



SASCI's Community Grant Specialist creates value in our communities beyond assisting local governments and community service organizations in applying for grant funding. The Grant Specialist has actively fostered the following mutually beneficial collaborations, among others:

- Heritage Acres partnering with Kootenai Brown to secure grant funding for marketing;
- Pincher Creek Ag Society partnering with Heart of the Horse, Big Jump Steer Riding and other small unincorporated groups;
- M.D. of Pincher Creek partnering with Town of Pincher Creek to secure MCCAC grant funding for a Municipal Energy Project Lead;
- Napi Friendship Centre partnering with the Community Food Centre to secure grant funding for online cooking classes.

The Grant Specialist also mentors leaders of community organizations in developing funding strategies for projects and operations, and in preparation of applications for funding. Individuals who can speak to the values of these services include the leaders of Twin Butte Hall Society, St. Michaels School Booster Society, Allied Arts Council of Pincher Creek and Group Group Youth.

SASCI anticipates that the services provided by the Grant Specialist will become steadily more valuable to the sustainable development of our communities, including those services that help to grow community capacities for leadership and collaboration.

Per Capita Breakdown of Related Costs

The 2016 federal census measured a combined population of 6,607 in the M.D. of Pincher Creek (2,965) and the Town of Pincher Creek (3,642). Using the combined population, the Grant Specialist has helped to secure \$187 of funding per capita since May of 2018, roughly \$60 per capita per year. SASCI requires \$75,000 per year to support the Community Grant Specialist, which amounts to \$11.35 per capita per year.

As the COVID pandemic has advanced, SASCI has found it increasingly difficult to secure sufficient and stable funding to support its Community Grant Specialist position. SASCI is therefore proposing that the M.D. and Town fully and jointly fund the Grant Specialist position through their operating budgets.

We sincerely appreciate your consideration of our proposal, and look forward to your response. We are available for discussion and/or presentations at the request of Council.

Respectfully,



James A. Van Leeuwen
Chairperson (volunteer)
Southwest Alberta Sustainable Community Initiative (SASCI)
Pincher Creek, Alberta
(403) 627-1750

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, July 13, 2021 9:00 am

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:00am.

1. Approval of Agenda

Councillor Bev Everts

Moved that the agenda for July 13, 2021 be amended to include:

- Closed Session f) Fire Billing – Petrone
- 3) Post Coal Committee Action

AND THAT the agenda be approved as amended.

Carried

2. Closed Session

Councillor Quentin Stevick

Moved that Council move in to closed session to discuss the following, the time being 9:01 am:

- a) Outstanding Taxes Part 3 – FOIP Sec 19
- b) Draft Policy C-HR-002 – FOIP Sec 17
- c) Draft Eco Station plans for review – FOIP Sec 17
- d) Draft BM Standpipe plans for review – FOIP Sec 17
- e) BM Water and Waste Water Projects, Financial Update – FOIP Sec 19
- f) Fire Billing – Petrone – FOIP Sec 19

Councillor Terry Yagos

Moved that Council open the Council meeting to the public, the time being 11:04 am.

3. Post Coal Committee Actions

Administration was directed to put together a recap of the coal committee meeting from July 12, 2021 and draft a submission document to send to the committee.

4. Adjournment

Councillor Quentin Stevick

Moved that the Committee Meeting adjourn, the time being 11:16 am.

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
JULY 13, 2021

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, July 13, 2021, at 1:00 pm, in the Council Chambers located at 1037 Herron Ave.

PRESENT Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, Quentin Stevick and Bev Everts.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 21/294

Moved that the Council Agenda for July 13, 2021 be amended to include:

- Operations
 - B) Repurposing of Operating Funds
- New Business
 - A) Fire Billing – Petrone
 - B) Coal Policy Engagement Meeting Follow Up

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Committee Meeting Minutes

Councillor Quentin Stevick 21/295

Moved that the Minutes of the Committee Meeting on June 22, 2021 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 21/296

Moved that the Minutes of the Council Meeting on June 22, 2021 be amended to change the date from June 8 to June 22;

AND THAT the minutes be approved as amended.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - a) Pincher Creek Regional Library
2. Councillor Rick Lemire – Division 2
3. Councillor Bev Everts– Division 3
4. Reeve Brian Hammond - Division 4
 - a) Crowsnest Pincher Creek Landfill
 - b) Heritage Acres – Grand Opening Blacksmith Shop

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5. Councillor Terry Yagos – Division 5
 a) Pincher Creek Emergency Services Commission

Councillor Terry Yagos 21/297

Moved to accept the Committee Reports and information.

Carried

Public Works staff member Johnathon Gaydos attended the meeting at this time to discuss the call logs.

G. ADMINISTRATION REPORTS

1. Operations

- a) Operations Call Log

Councillor Bev Everts 21/298

Moved that Council receive the Operations report, which includes the call log, for the period June 23, 2021 to July 13, 2021 is received as information.

Carried

- b) Repurpose of Operating Funds

Councillor Terry Yagos 21/299

Moved that Council amend resolution 21/289 to reduce the \$350,000 allocated for capital work on the eco-station (2-43-0-759-2759) to \$224,000; and further

That Council increase the \$235,000 for capital work for the standpipes (2-45-0-759-2759) to \$244,000 for the PC Standpipe; and further

That Council add \$6,000 for capital work for the Cowley standpipes (2-45-0-759-2759); and further

That Council add \$111,000 to the Water and Wastewater Reserve (6-12-0-758-6740); and further

That Council approve \$300,000 for capital work on the Beaver Mines Standpipe, with said funds coming from the Water and Wastewater Reserve (6-12-0-758-6740).

Carried

2. Finance

- a) Q2 Financial Summary

Councillor Bev Everts 21/300

Moved that Council accept the Q2 Financial Summary as information.

Carried

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b) Public Auction – Conditions and Reserve Bids

Councillor Rick Lemire 21/301

Moved that Council table the Public Auction – Conditions and Reserve Bids, to the meeting on August 24, 2021, pending further information.

Carried

3. Development and Community Services

a) Agricultural Environmental Services Monthly Report

Councillor Bev Everts 21/302

Moved that the Call Log presented to Council from AES at the July 13, 2021 meeting, be referred to the September 2021 Agricultural Service Board Meeting for discussion; and that

The Environmental Services Monthly Report for June and July 2021 be received as information.

Carried

b) Update from Crowsnest RCMP

Councillor Rick Lemire 21/303

Moved that Council accept the update from the Crowsnest RCMP as information, including:

- Moved that Council 4th Quarter Stats for the Crowsnest Pass Detachment
- Detachment Boundaries

Carried

c) Road Closure Bylaw No. 1331-21, NE 12-7-3 W5M

Councillor Rick Lemire declared a conflict of interest and left the meeting at this time, the time being 2:29 pm.

Councillor Quentin Stevick 21/304

Moved that Council give first reading to Road Closure Bylaw 1331-21, being the Bylaw to close a portion of Statutory Road Allowance lying adjacent to NE 12-7-3 W5M;

AND FURTHER that Council schedule the required Public Hearing for August 24, 2021 at 1:00 pm.

Carried

Councillor Rick Lemire returned to the Council meeting, the time being 2:31 pm.

d) Southern Alberta Land Trust Society - Conservation Easement – Ripley

Councillor Terry Yagos 21/305

Moved that Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society's Ripley project,

AND FURTHER that Council waive the 60-day notice period prior to registration for the Conservation Easement.

Carried

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e) Request to Place Irrigation Pipe Within Road Allowance (RR 30-2A)

Councillor Bev Everts 21/306

Moved that Council table the request to place a buried irrigation line and electrical service line within the Range Road, with the conversation to take place with the applicant that they:

- obtain a Utility Permit from the MD for the project,
- consider placing the line on Range Road 30-2,
- and provide the MD with information on the noise from the pump.

Carried

f) Request to Harvest Timber on MD Road Allowances

Council Terry Yagos 21/307

Moved that Council authorize the MD to enter into an agreement with BP Logging for the purpose of allowing the harvesting of timber within the portion of undeveloped road allowance between the SE 27-6-3 W5M, SW 26-6-3 W5M, NE 22-6-3 W5M and NW 23-6-3 W5M with payment provided to the MD in the amount of \$14,000.

Carried

g) Update of Policy C-AES-001 License of Occupation

Councillor Bev Everts 21/308

Moved that Council refer draft changes to Policy C-AES-001 (License of Occupation) to the September Agricultural Service Board for comment and review.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Terry Yagos 21/309

Moved that Council receive for information, the Chief Administrative Officer's report for the period of June 23, 2021 to July 13, 2021.

Carried

H. CORRESPONDENCE

1. For Action

a) Concerns on Safety at Blue Bridge

Administration was directed to work with Public Works, Safety and our local RMCP to build a plan to address concerns of safety at Blue Bridge.

b) Request from RMA - Seeking Input - AER Directive XXX: Licensee Lift-cycle Management

Administration was directed to complete survey from RMA in their seeking input - AER Directive XXX: Licensee Lift-cycle Management

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c) Letter of Concern on Eastern Slopes Mining

Councillor Bev Everts 21/310

Moved that the letter from Kathleen and John Hancock regarding their letter of concern on Eastern Slopes Mining, advising of the steps that the MD of Pincher Creek has taken on this subject.

Carried

d) Request for Support for Small, Rural Businesses

Councillor Rick Lemire 21/311

Moved that the letter from Ponoka Town Council be received as information.

Carried

e) Pincher Creek Emergency Services Commission Funding Formula - Letter from Town of Pincher Creek

Council directed administration send a letter to the Town of Pincher Creek advising that the MD welcomes the opportunity to continue with mediation, with the new member on the Emergency Services Commission from the Town, for the funding formula with the Pincher Creek Emergency Services Commission

f) Survey on a Draft Plan-Canadian Rural Crime Strategic Framework

Councillor Bev Everts 21/312

Moved that the Reeve be authorized to complete the Survey on a Draft Plan-Canadian Rural Crime Strategic Framework, on behalf of the MD of Pincher Creek.

g) Pincher Creek Rodeo Parade – Request to Participate Saturday, August 21, 2021

Council directed that they are willing to participate in the Pincher Creek Rodeo Parade on August 21, 2021.

2. For Information

Councillor Terry Yagos 21/313

Moved that the following be received as information:

- a) a) Letter from STARS
 - Thank you for donation
- b) Letter from Minister of Transportation Ric McIver
 - Confirmation of Strategic Transportation Infrastructure Program (STIP)
- c) Letter from Minister of Environment Jonathan Wilkinson
 - Response to our letter concerning the protection of Rock Mountains eastern slopes and watersheds
- d) Introduction of proposed Alberta Trails Act
 - Email from Director Land and Environmental Planning, Alberta Environment and Parks
- e) City of Mississauga Resolution
 - Changes to Canada Day celebration
- f) Letter of Support RCMP
 - Town of Fairview
 - County of Forty Mile No. 8
 - Village of Standard
 - Lac La Biche County
 - Turner Valley
 - Village of Holden

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- Village of Rockyford
 - Town of Viking
 - Town of Thorsby
 - Town of Beaverlodge
 - Cypress County
- g) Action on Smoking and Health – Update
- Update on New Provincial Vaping Regulations

Carried

I. NEW BUSINESS

a) Fire Billing Concern

Councillor Rick Lemire

21/314

Moved that based on the information provided by the landowner and Pincher Creek Emergency Services;

- the MD waive the MD water truck portion on invoice IVC06177 in the amount of \$697.50,
- as per Bylaw 1323-21 (Fire Response Bylaw), section 3.0 (b) “Where the PCESC has taken any action whatsoever for the purpose of extinguishing a fire or responding to an incident within or outside of the MD, the MD shall, in respect of the costs incurred by the MD in taking such action, including the cost of securing a building, structure or thing, or securing privately owned equipment necessary to bring the fire or incident under control, and charge those costs to: (1) The person causing or contributing to the fire; or (2) The owner or occupant of the property which is the subject for the requirement of fire protection services. All individuals charged are jointly and severally responsible for payment of the fire protection charges to the MD.” therefor the landowners request to cancel the fire bill be denied

Carried

b) Coal Policy Engagement Follow-up

Administration to draft a response from the MD of Pincher Creek for submission to the Coal Policy Engagement Committee.

J. CLOSED SESSION

Councillor Quentin Stevick

21/315

Moved that Council move in to closed session to discuss the following, the time being 4:20 pm:

- a) Indian Farm Creek Stabilization Request for Funding – FOIP Sec 17
- b) Closed Road Purchase Request – FOIP Sec 17
- c) Road Closure for Lease Request – FOIP Sec 17

Carried

Councillor Rick Lemire

21/316

Moved that Council open the Council meeting to the public, the time being 5:02 pm.

Carried

a) Indian Farm Creek Stabilization Request for Funding

Councillor Rick Lemire

21/317

Moved that the MD of Pincher Creek enter into both the Cost Share Agreement and the Amending Agreement as presented,

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AND THAT Council agrees to provide funding in the amount of \$25,000 coming from the Tax Rate Stabilization Reserve, for the Indian Farm Creek Bank stabilization project.

Carried

b) Closed Road Purchase Request

Councillor Quentin Stevick 21/318

Moved that Council table the request to purchase the closed road, pending further information.

Carried

c) Road Closure for Lease Request

Councillor Rick Lemire 21/319

Moved that Council table the request for road closure and lease, pending further information.

Carried

K. ADJOURNMENT

Councillor Terry Yagos 21/320

Moved that Council adjourn the meeting, the time being 5:04 pm.

Carried

|

REEVE

|

CHIEF ADMINISTRATIVE OFFICER

THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
July 28, 2021

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am
Wednesday July 28, 2021 at the Cowley Community Hall

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Mary Kittlaus, Village of Cowley
Dean Bennett, Landfill Manager
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian Hammond

Moved the agenda be adopted with 5d, changed to an in camera closed session.

Carried. 07.28.21-1423

MINUTES

Brian McGillivray

Moved the minutes of June 16, 2021 be adopted as circulated.

Carried. 07.28.21-1424

MANAGER'S REPORT

1. Emile is officially retired now, he is staying on as a temporary hourly worker when needed to help us out with shop repairs and trucking.
2. The MSW is still busy, Boot and GFL continue to come in steady.
3. The Industrial cell has started to pick up, we are seeing an increase in Asbestos.
4. After calculating the manpower/equipment rate in separating the metal off Railway ties and Treated lumber I have increased the tipping fees to \$120.00 per tonne if loads come In with excess metal still attached.
5. Still working with the Windmill companies and our shredder company. We are hoping in September we will have time to try a few ideas to accommodate both their and our needs. Updates and progress report to follow.
6. We shipped out our 1st load of Cardboard with our new supplier, we received a fair price Because of the time and care we take to bale and store all cardboard properly.

Mary Kittlaus

Moved that the Manager's report be accepted as information.

Carried. 07.28.21-1425

FINANCIAL REPORT

The Income Statement and Balance sheet to July 22nd, 2021 was reviewed. Administration went over the reports and answered all the financial questions. A report on the current Service plus in kind donations for all regions was handed out to the Director's

Doreen Glavin

Moved the financial statements be accepted as information. Carried. 07.28.21-1426

RECYCLING UPDATES

We have placed 2 bins in Hillcrest, 1 multi recycle bin 1 straight cardboard bin.

It has been very busy almost overwhelming the 1st 2 weeks.

We have placed 2 older bins in Pincher Creek, 1 multi recycle bin 1 straight cardboard bin.

We had some difficulties with our older bins, we have had to fix some of the openings.

Our new bins have finally arrived and we are working very hard to replace the older style bins to the new ones to fix all the problems we have encountered.

Mary Kittlaus

Moved the recycling update be accepted as information. Carried. 07.28.21-1427

REVIEW OF OUR DONATION POLICY

Director Brian McGillivray presented a new version of a Donation Application Form for the Landfill. Brian went over the changes and explained why he thought this form would work better. He asked all the Directors to please go over the new form and come back next meeting with their opinions.

Dave Filipuzzi

Moved this application be brought back to the next meeting for review. Carried. 07.28.21-1428

POLICY PROTOCOL REVIEW

Brain McGillivray went over some of his concerns with the Landfill Policies. He believes that All policies should be kept separate from our Employee Handbook/Contract. After discussion With the other Director's he will work on a new policy procedure. Administration will send Brian recent copies of all Landfill policies.

Doreen Glavin

Moved this item be tabled to our August meeting. Carried. 07.28.21-1429

CLOSED IN CAMERA SESSION REQUESTED BY THE LANDFILL MANAGER

Brian McGillivray moved the session go in camera at 10:46 am Carried. 07.28.21-1430

Doreen Glavin moved the session come out of camera at 11.05 am Carried. 07.28.21-1431

CIVIL TRACKER GPS (See Attached Landfill Ariel Photos)

The Manager of the Landfill explained on how the new Drone we purchased is helping with Surveying the Landfill. He explained how this new technology works by going over in detail the attached photos that he took. This new technology will save us a lot of time and money In survey costs.

Brian Hammond

Moved this presentation be accepted as information.

Carried. 07.28.21-1432

DONATION REQUEST FROM THE TWIN BUTTE COMMUNITY SOCIETY

A donation request from the Twin Butte Community Society for funds to help host Their family country fair. They are looking for sponsorship to help with the children and youth programs they have scheduled.

Brian McGillivray

Moved that \$200.00 be donated towards their Country Fair.

Carried. 07.28.21-1433

DONATION REQUEST FROM THE CROWSNEST COMMUNITY SUPPORT SOCIETY

A donation request from the Crowsnest Community Support Society for their Crowsnest Pass Men's Shed 2021 program. The Director's would like this request brought back for consideration when changes have been made to our Donation Policy.

DONATION REQUEST FROM THE ABUNDANT SPRINGS CHURCH

A donation request from the Abundant Springs Church for a community BBQ event. The Director's would like this request brought back for consideration when changes have been made to our Donation Policy.

TABLED ITEMS FOR NEXT MEETING.

Donation Policy Review
Policy Protocol Review

CORRESPONDENCE:

NEXT MEETING DATES

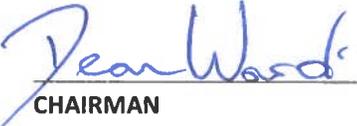
August 18, 2021
September 15, 2021 November 17, 2021
October 20, 2021 December 15, 2021

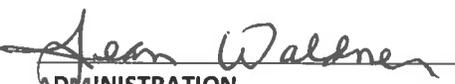
ADJOURNMENT

Mary Kittlaus

Moved the meeting adjourn at 11:11 am

Carried. 07.28.21-1434


CHAIRMAN


ADMINISTRATION

THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
June 16, 2021

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am
Wednesday June 16, 2021 it was a Virtual Zoom Meeting

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Mary Kittlaus, Village of Cowley
Emile Saindon, Landfill Manager
Dean Bennett, Landfill Manager in Training
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian McGillivray

Moved the agenda be adopted with addition 5 e, Capital purchases / sale protocol.

Carried. 06.16.21-1403

MINUTES

Brian McGillivray

Moved the minutes of April 21, 2021 be adopted as circulated.

Carried. 06.16.21-1404

MANAGER'S REPORT

1. The MSW has remained busy.
2. The Industrial call has been getting a few jobs trickling in, no substantial jobs yet.
3. The training on the new loader is now complete. All employees operating the loader have gone through extension training.
4. Our parttime recycling attendant will start full time hours immediately to help with increased workload in that department.
5. With the world slowly getting back to normal. Finning said there are a few companies looking to possibly purchase our used loader and wheel excavator.

Brian Hammond

Moved that the Manager's report be accepted as information.

Carried. 06.16.21-1405

FINANCIAL REPORT

The Income Statement and Balance sheet to June 10th, 2021 was reviewed. Administration went over the reports and answered all the financial questions. A report on the current Service plus in kind donations for all regions was handed out to the Director's

Brian McGillivray

Moved the financial statements be accepted as information.

Carried. 06.16.21-1406

RECYCLING UPDATES

A recycling bin for the Crowsnest pass will be placed at the Hillcrest town shop this weekend. Everything is on track to start their recycling program.

Management received a phone call last week from Troy and Roland from the MDPC letting us know that the proposed site for the new Town and MDPC recycling program has been changed. Management from the MDPC and Landfill discussed possibly revamping the current MDPC waste bin location to expand and include the new recycling bins in the future.

Also, we were told to hold off putting the recycling bins in their temporary location at the Pincher Creek Co:op Mall. The board of Director's for the Co:op will be meeting soon and they will let the Town of Pincher Creek know if the recycling bins will be allowed on their property. Landfill management suggested that maybe they sit down with the MDPC and the Town of Pincher Creek and help them come up with an amicable agreement that will benefit both parties.

Mary Kittlaus

Moved the recycling update be accepted as information.

Carried. 06.16.21-1407

REVIEW OF OUR DONATION POLICY

Director Brian McGillivray moved this policy review be tabled to the July 21, 2021 meeting.

He will present the proposed changes then.

Carried. 06.16.21-1408

REVIEW OF OUR SCHOLARSHIP POLICY

Administration presented a new revision of our Scholarship policy. Basically changes it from students seeking an Environmental Science & Technology degree to All students seeking any post secondary education from an accredited University, College, or Trade School.

Management from the Crowsnest/Pincher Creek Landfill feel we will be able to help more local students with this new criteria.

Brian McGillivray

Moved the changes to our Landfill Scholarship policy be accepted with new wording changes to state that our Landfill Scholarship is only available if going to an accredited University, College, or Trade School. These changes will be made. Administration will email this new policy to all local school in hope that this year's graduates will send in applications.

Carried. 06.16.21-1409

POLICY PROTOCOL REVIEW

Director Brian McGillivray asked this review be tabled to July 21, 2021 meeting. More time is needed to make a proper presentation. Chairman of the Board asked all Director's to please Review Sec 1.1 (a) (b) (c) of the Crowsnest/Pincher Creek Employee/Contract Handbook and Review Sec 7.2 of the Crowsnest/Pincher Creek Landfill Bylaws.

Dave Filipuzzi

Moved this item be tabled to July 21, 2021 meeting.

Carried. 06.16.21-1410

CAPITAL PURCHASES AND SALE PROTOCOL

The Director's set a \$20,000.00 limit on purchases and the sale of Landfill assets for the New Landfill Manager on daily operations. This protocol will be reviewed in the future.

Brian McGillivray

Moved the new Landfill Manager have a \$20,000.00 limit on purchases and sales of Landfill assets for daily operations.

Carried. 06.16.21-1411

DONATION REQUEST FROM CNP MINOR SOCCER

A donation request was made from The CNP Minor Soccer for operating funds this year. After review at previous board meetings and with Covid restrictions lifting for outdoor recreation it was decided now to donate to CNP Minor Soccer.

Dave Filipuzzi

Moved \$250.00 be donated to CNP Minor Soccer to help out with this year's operational costs.

Carried. 06.16.21-1412

DONATION REQUEST FROM CNP 40 ASSETS

A donation request from the CNP 40 Assets for their Movie nights for teens program.

Dave Filipuzzi

Moved that \$500.00 be donated to the CNP 40 Assets for their Movie nights for teens program.

Carried. 06.16.21-1413

DONATION REQUEST FROM THE CROWSNEST PASS SPCA

A donation request from the Crowsnest Pass SPCA for their Horace Allen Elementary School Booklet program to educate grades 1 – 3 and bring awareness to children on animal welfare and how they can get involved with helping animals in their community.

Brian Hammond

Moved that \$600.00 be donated to the CNP SPCA for the Booklets.

Carried. 06.16.21-1414

DONATION REQUEST FROM THE CROWSNEST COMMUNITY SUPPORT SOCIETY

A donation request from the Crowsnest Community Support Society for their Crowsnest Pass Men's Shed 2021 program. The Director's would like this request brought back for consideration when changes have been made to our Donation Policy.

DONATION REQUEST FROM THE ABUNDANT SPRINGS CHURCH

A donation request from the Abundant Springs Church for a community BBQ event. The Director's would like this request brought back for consideration when changes have been made to our Donation Policy.

REQUEST FROM ADMINISTRATION FOR CHANGE IN SIGNING AUTHORITY

With the retirement of our current Landfill Manager Emile Saindon, Administration for the Landfill is requesting permission to forward paperwork to the Pincher Creek Credit Union to switch signing and banking authority for all bank accounts to our new Landfill Manager Dean Bennett.

Brian McGillivray

Moved that switching of all banking authority to the new manager proceed. Carried. 06.16.21-1415

REQUEST FOR HOURLY RATE FOR PAPER PICKERS BE RAISED TO MINIMUM WAGE

With the changes that we have had to make to attract groups to come pick paper for us. We feel that because the Alberta minimum wage is \$15.00 per hour it would be easier to get groups to help us.

Brian Hammond

Moved that we raise our hourly rate to \$15.00 per hour for paper pickers. Carried. 06.16.21-1416

QUESTION OF MINIMUM AGE TO BE A LANDFILL EMPLOYEE

Management had a question on the minimum age that the Board of Director's think is suitable to work at the Landfill. Guideline's from CRA was distributed to the Director's.

Brian McGillivray

Moved the Landfill may hire employees under the age of 18, but must adhere to all CRA Guidelines also change our Employee/Handbook to include this new ruling. Carried. 06.16.21-1417

PASTURING OF CATTLE

Year's ago the Landfill let their neighbors bring their cattle to graze on some of the fields. The new Landfill manager would like to use this natural source to keep the weeds and the grass managed. We will make sure all areas are secured and sectioned off properly.

Mary Kittlaus

Moved that management may use cattle to control grass and weeds on the Landfill property. Carried. 06.16.21-1418

REQUEST BY NEW LANDFILL MANAGER TO MOVE INTO A CLOSED SESSION

Brian Hammond moved to go into a closed session at 10:33 am Carried. 06.16.21-1419

Brian McGillivray moved to come out of this closed session 10:44 am Carried. 06.16.21-1420

Brian McGillivray moved to accept New Manager's report presented in closed session 10:45 am Carried. 06.16.21-1421

TABLED ITEMS FOR NEXT MEETING.

Donation Policy Review
Policy Protocol Review

CORRESPONDENCE:

Thank you from Brighter Futures for our donation to their Storywalk project.

NEXT MEETING DATES

July 21, 2021	August 18, 2021
September 15, 2021	November 17, 2021
October 20, 2021	December 15, 2021

ADJOURNMENT

Mary Kittlaus

Moved the meeting adjourn at 10:46 am

Carried. 06.16.21-1422


CHAIRMAN


ADMINISTRATION

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday May 5, 2021



Board Representatives

Barney Reeves, Waterton
Jim Bester, Cardston County
Scott Korbett, Pincher Creek
Blair Painter, Crowsnest Pass
Dennis Barnes, Cardston
Brad Schlossberger, Claresholm
Rick Lemire, MD Pincher Creek

John Van Driesten, MD Willow Creek
Brent Feyter, Fort Macleod

Resource Staff and partners

Linda Erickson, AJEI
Clara Yagos, LRSD
Bev Thornton, AlbertaSW

1. Call to Order and Welcome Chair Barney Reeves called the meeting to order.

2. Approval of Agenda Moved by Dennis Barnes THAT the agenda be approved.
Carried. [2021-05-733]

3. Approval of Minutes Moved by Scott Korbett THAT the minutes of April 7, 2021
be approved as presented.
Carried. [2021-05-734]

4. Approval of Cheque Register Moved by Brent Feyter THAT cheques #2930 to #2939 be
approved as presented.
Carried. [2021-05-735]

5. Broadband Moved by Dennis Barnes THAT the Board recognize the
request of a newly forming broadband co-op in the region
to use "Southwest Connect Co-op" in its name.
Carried. [2020-05-736]
Bev will revisit and update the regional broadband
document from 2019 for ongoing consideration.

6. Investment in Visitor Economy Invest Alberta will work with the region to promote
identified tourism investment opportunities.
AlbertaSW will be working with JEI to identify those
municipal and business opportunities to address further.

7. Energizing Agricultural
Transformation University of Lethbridge is developing a speaker series to
feature trends and innovations in agriculture and bring
together regional producers and university researchers.
U of L Speaker Series and AlbertaSW, SouthGrow, Economic Development
regional industrial parks Lethbridge and JEI have been discussing development of an
inventory of industrial park assets and also possible
suitability for agricultural processing.
Bev will gather an overview and detail from municipalities.

8. Executive Director Report Accepted as information.
9. Round Table Updates Accepted as information.
10. Board Meetings ➤ June 2, 2021-AGM-we will Zoom through it!
11. Adjournment Moved by Rick Lemire THAT the meeting be adjourned.
Carried. [2021-05-737]
(Motion #737; hope it's not a Max 8!!)



Approved August 4, 2021

Chair

Secretary/Treasurer

Alberta SouthWest Bulletin August 2021

Regional Economic Development Alliance (REDA) Update



❖ Together again!

For the first time in almost a year the Board shared information in person at the Cowley District Community Hall!

Continuity, transition, and upcoming municipal election will include board, CAOs, EDOs, and partners to discuss tactical and strategic preparation. Details forthcoming!

❖ Highlights from community updates reflect strength and positive regional trends...

- ✓ real estate in demand; new residential development;
- ✓ investment inquiries for commercial properties;
- ✓ new franchise operations and new local culinary experiences;
- ✓ main street businesses opening and re-opening;
- ✓ new dog parks, pickle ball courts, and swimming pools;
- ✓ solar installations to reduce cost of municipal energy;
- ✓ parks, golf courses, campgrounds busy and expanding;
- ✓ significant film production activity shining a spotlight on the region

AlbertaSW has award-winning EDOs and CAOs, Chambers, economic development committees and dedicated tourism organizations. Our collaborative strength will continue to be a focus on creating a shared vision and aligning outcomes.

❖ Regional project updates...

- ✓ AlbertaSW planning with Alberta Film and Keep Alberta Rolling to promote film-friendly communities;
- ✓ Building A Sustainable Tourism Investment Opportunity Network (BASTION) contract has begun with InnoVisions;
- ✓ U of L Ag Research Summer Speakers Series is underway; co-sponsored by AlbertaSW and SouthGrow;
- ✓ Documentation being completed for Green Destinations Global Top 100 2021 Sustainability audit;
- ✓ Crown of the Continent map guide updated and reprinted; over 1.5 million distributed since 2008;
- ✓ Regional Business License sales are on track with previous years; 342 sold to date;
- ✓ First 5 Peaks to Prairies videos completed; check the YouTube playlist for a sneak peek at the 2-minute clips!

<https://www.youtube.com/playlist?list=PLlbW7jHE7jWlBwjKsVtddmGGNhOyJLSgZ>

❖ Investment Attraction...

- ✓ AlbertaSW working with jobs, Economy and Innovation, Agriculture and Forestry and Invest Alberta to coordinate community connections for a significant number of investment inquiries.
- ✓ Invest Alberta Corporation (IAC) is developing an "Opportunity Book" that will be revised and updated on an ongoing basis. This resource will help promote investment to local and foreign investors.

Next Deadline is September 1 to be included in the October issue of the listings.

Contact bev@albertasouthwest.com for the template and details.



❖ Factoids about powering internet energy use...

Key highlights from research conducted by thesixthdegree.media based in London, UK:

- ✓ Watching 30 minutes of your favourite Netflix show is equivalent to driving 4 miles;
- ✓ One email releases 4 grams of CO2 into the atmosphere (up to 50 grams if it includes a large attachment);
- ✓ Each tweet on Twitter emits 0.02 grams of CO2 into the atmosphere;
- ✓ An online Google search emits 0.2 grams of CO2.

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Destinations and Top 3 Best of the Americas

Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com





OPERATIONS REPORT

Current Public Works Activity

- Road Maintenance – Roads are being graded in all Divisions. Public Works has five (5) graders out on the roads doing maintenance.
- Approved work on the Gladstone Creek Hill to begin August 23rd, 2021. Expected completion by September 09, 2021
- Road side Mowing is on-going and will be active till end of September if weather conditions permit.
- Culvert replacement on Hagglund to be completed August 16-19, 2021
- Emergency Culvert replacement was completed August 18, 2021 on Range Road 29-3. Gravel will have to be installed and monitor for a few weeks.
- Dust control Program to start June 21st 2021 in division 1. Dust control Program was completed the last week of July.
- Gravel program started May 25, 2021 in Division 1 at Pine Creek Pit. All divisions are now completed, Completion date was July 15, 2021.
- Maintenance work on Maycroft to start July 14 with the help of Riviere’s construction for approximately 10 days. Work has been completed July 29, 2021
- Drainage improvement and road repair to take place at the end of July north of the hall in Willow Valley. Work has been Completed August 05, 2021
- 2 – 12’ cattle guard on Carbondale road has been replace with one 18’ and one 20’ cattle guard June 28 and 29, Work has been completed on schedule
- MRF Lidar collection program completed. MRF still processing Data in Calgary. Equipment have been returned
- Maintenance work to take place on the Old Airport Road has been completed. Road has been re-graveled July 12-15 2021
- Hard pavement repair on Hwy 3A (Landfill and Airport) and on Tower road to be completed by McNally Contracting when schedule permit.
- Heavy Maintenance crew started filing pothole and overlay repair on cold mix surface at several location throughout the MD. Still on-going, Should be completed end of August.
- Bridge Deck and Guard rail cleaning has started May 27, 2021 and will be ongoing for most of the season.
- Working on call log items daily.

Capital Projects Update - Bridges

- **Bridge File 75009 – Wild Cat Ranch**
 - Tender awarded to NL Smith and Sons at **\$257,977.50 (Budget \$580,000)**
 - 2nd East Butte Contracting Ltd
 - 3rd Don Boyce Contracting Ltd
 - Land negotiations are ongoing, agreement on the exchange of land has been reached, documents are being prepared.
 - Construction set for July – Sept 15

Once date is determined with contractor – media and resident notifications will go out

- The contractor is preparing their Eco and Traffic accommodation plans for approval
- A preconstruction Meeting was held on August 9, roles responsibilities and plans were reviewed.
- Construction Started on August 16. The detour will be constructed prior to removal of the road.

- **Bridge File 75377 – Local Road over Screwdriver Creek**

- Tender awarded Ossa Terra Ltd at **\$266,704.29 (Budget \$370,000.00)**

- 2nd Don Boyce Contracting Ltd

- 3rd East Butte Contracting Ltd

- Construction set for Aug 15 – Sept 01 (fish window) Access to private land adjacent to the bridge has been negotiated.

- Once date is determined with contractor – media and resident notifications will go out

- o All environment and DFO permits secured.

- The contractor is preparing their Eco and Traffic accommodation plans for approval

- A start-up meeting was held on August 9 to review roles and responsibilities, safety, eco and traffic plans.

- Following an inspection that identified a Barn Swallow nest inside the bridge culvert, the dates in the approved Code of Practice were changed by a month to allow any swallow chicks to fledge prior to work on the structure, assuming the creek remains dry and non-fish bearing.

- **Bridge File 74119 – Pony Truss Bridge**

- Tender awarded JA Building Systems at **\$163,107.50 (Budget \$170,500.00)**

- 2nd Nitro Construction

- 3rd Volker Stevin

- The contractors Eco and Traffic accommodation plans have been submitted for approval and are being reviewed and start up meeting was held at MD office on June 25.

- The bridge was closed July 23 and construction started on July 26th with a site safety meeting The installation of the decking is significantly completed. The contractor is waiting for backordered parts to complete the bridge.

- The contractor is projecting completion around August 23rd.

- **Bridge File 2224 – Lank Bridge**

- Tender awarded – JA Building Systems at **\$258,604.25 (Budget \$198,000.00)**

- 2nd Nitro Construction

- 3rd Volker Stevin

- Additional funds req'd & approved by Council on Apr 13, 2021

- Apr 13 Council approved additional funds for BF2224 to meet the low bid required for work to be completed.

- Construction was set for completion by September 31 for both projects until the contractor's supplier was unable to supply wood for the project. Once the contractor has a

supplier lined up a new construction date will be determined. Wood has been secured for the project to continue as initially tendered

Once a new date is determined with contractor – media and resident notifications will go out

- The contractors Eco and Traffic accommodation plans have been submitted for approval and were reviewed at the start up meeting that was held at MD office on June 25.
- The contractor is going to start this project as soon as BF74119 is complete.

- **Bridge File 75265 – Local Road over Heath Creek**

- Tender awarded for engineering in 2021

Roseke Engineering at **\$52,162.00 (Budget \$53,000.00)**

- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report draft is completed

- **Bridge File 7743 – Local Road over Gladstone Creek**

- Tender awarded for engineering in 2021

Roseke Engineering at **\$45,015.00 (Budget \$46,000.00)**

- Have requested updated proposed construction costs to be ready for September for 2022 budget discussions
- the contractor has indicated that work is underway.
- Construction set to commence in 2022
- The preliminary design report is awaiting results from the coring process prior to completion.

- **Bridge File 2488 – Fisher Bridge**

- Engineering to be completed in 2021 due to change in rating since first inspected
- Construction/replacement/removal options to be presented to Council for action in 2022
- After April 27th meeting with Council additional options have been sought and we are currently sourcing material, engineering and build cost options for Council. Recycling a longer used bridge from Alberta Transportation has been ruled out. A forestry style bridge with 50 + years of life expectancy could be installed for an estimated \$600,000.
- Proposals for a longer term, lower cost option are being received on Friday June 4, 2021.
- ISL Engineering has been retained to do design engineering for the project. A project start-up meeting was held on June 18, 2021 and the Geo-Technical work has been completed.
- Preliminary design has progressed including contact with companies that fabricate this type of bridge structure.

Roads

- **Lundbreck – 1st, 2nd, & 3rd Street – Construction Summer 2021**
 - Design was completed and approved April 29, 2021
 - Tender for construction in 2021 has been awarded to Silver Ridge construction LTD at \$452,954.76 + ISL Engineering at \$23,750.00 for a total of \$476,704.76 (Budget \$605,000.00)
 - Silver Ridge Construction started work July 5, 2021. Completion Notification was received July 30th 2021. Inspection was completed August 10, 2021 and Punch list was created and submitted to the contractor for remediation. Final inspection to be scheduled when punch list is completed.
 - Notification letter has been sent and hand delivered to affected resident by the contractor. Notification has also been posted on social media and MD Website.
- **Bruder Hill - Construction Summer 2021**
 - Wood Engineering provided Final design April 29, 2021.
 - Pre Tender meeting has been held on site Thursday May 27, 2021
 - Tender opening has been completed June 7, 2021. Lowest qualifying Tender is Dennis Dirtworks LTD at \$427,617.60
 - Council approved recommendation to increase budget to \$530,000 June 22, 2021
 - Award Letter has been sent to Dennis Dirtworks Ltd June 23, 2021
 - Mobilization to site and work started July 15, 2021
 - Estimated project completion date Sept 15, 2021
 - Notification has been posted on social media and MD Website and local resident have been informed of the construction schedule.
- **Gladstone Road – Construction Summer 2021 (August 23rd – September 9, 2021)**
 - The proposed road construction on the road is to happen in the summer of 2021. Drainage improvement on east ditch. Road surface to be ripped, material will be windrow to the side, Rock picker to remove rock from windrow, lay material back, compact with grid and smooth drum, Re-gravel and apply MG 30 as a stabilizer.
 - Work scheduled to start August 23rd 2021 and to be completed September 9, 2021.
 - Notification has been posted on social media and MD Website
- **Cabin Hill Road - Engineering only for 2021**
 - Wood Engineering to design the Local Road - Design option have been reviewed.
 - I approved SC#2 to include post construction legal survey. Topographic survey was completed April 8-9 and Geotechnical drilling was completed April 15-16
 - Detailed design and C-estimate has been received June 23rd 2021.
- **Hucik Hill Road – Construction Summer of 2021 (July 18th – July 26th, 2021)**
 - The work is located at Range Road 1-4 and would be to excavate, add a French drain, Ditch grading and stabilize the slope on the east side of the road. Though Country Excavation (Don Boyce) has been hired to assist with the work and equipment combine with the MD Equipment.
 - Work has been completed July 18, 2021 to July 26, 2021 by Don Boyce Contracting and the MD crew.
 - Notification has been posted on social media and MD Website

Large Capital and other Water Projects

- **Lundbreck Lagoon Aerated System**

- Tender awarded – Riteline Electric at **\$38,229.81 (Budget \$195,000.00)**
 - 2nd Nitro Construction
 - 3rd Tregenna Investments
- Construction complete – Commissioning was May 27th. - **Operational**

- **ECO Station**

- IMDP Meeting on Friday 27th.
- continued work with AEP for approval process and issuing of Development Permit
- construction set to commence in second week of Sept.

- **Beaver Mines Water Distribution, Collection System.**

- Tender was awarded to BYZ on July 21, 2021.

1. BYZ Enterprises Inc. \$5,468,977.50 (**Budget \$6,251,600**)
2. Porter Tanner Associates Inc.
3. McNally Contractors (2011) Ltd.
4. Jenex Contracting Ltd.
5. Whissell Contracting Ltd.

- Mobilization was week of Aug. 17th. Site prep and grubbing to commence week of Aug. 23 and construction week of Aug. 30

- **Beaver Mines Waste Facility/System**

- Tender packages are ready for the Waste Facility/System.
- Waste System will not started be until 2022 at the earliest to allow for the AEP Approval Process to run its course.

- **Beaver Mines Forcemain & Lift Station**

- The tender packages are ready
- Construction start date is being reviewed and may possibly fall under the scope of the Appeal. This is being reviewed by all parties as well as the Appeals Board.

25 June, 2021 - Draft Approval returned to AEP with signed LOU (Letter of Understanding) which is the legal document that binds us to the conditions of the approval.

13 July, 2021 – Updated Project Forecast presented to Council. Project currently stands at 380k over previous due to protracted AEP Approval, design changes to further address SOC's, legal and commodity cost increases. (3.6% increase in the budget).

21 July, 2021 – Tender closed for Distribution and Collection portion of the project and was awarded to BYZ. As of this report they have already mobilized to site and will commence site prep and surface work – ground breaking will await a decision of the Appeals Board to ensure we are in compliance with the Appeal Process.

- **Lead Management Plan - Lundbreck**

- Samples were taken in late July and August and are away for testing. This program will continue for many years under this program and anyone wanting to volunteer may do so at any time, but samples will only be taken under certain conditions.

- **Dam Study**

- RFP for Dam Safety Review Closed at 1400, April 20, 2021
- The MD received seven (7) proposals prior to the deadline. We will be putting a three member Project Evaluation Board together to review the proposals. Panel has made their selection and are beginning the work.
- Tender awarded to **SNC Lavalin inc. at \$54,027 (Budget \$90,000)**
 - 2nd WSP Canada Inc.
 - 3rd Golder Associates Ltd
- Start-up Meeting with SNC was June 11^h.

Site visit and inspection of all 5 PRFA dams on Monday June 14.

Two engineers with SNC-Lavalin Inc., Dam Safety Operation and Infrastructure officer from AEP, MD's Agriculture Fieldman, Safety Coordinator and myself.

Will be bringing final report to Council when received in September for direction on the future of the dams and budget considerations for 2022.

No further update at this time

- **Standpipes (Cowley, PC and new site in BM)**

- MPE hired to provide engineered drawings and cost estimates for presentation to Council on July 13th.

- Council approved both new sites to be completed in 2021.

- PC Standpipe is going to IMDP Meeting on Aug 27th and Roland is working with AEP on Approval process and Dev Permit. Construction still slated for September with the unit arriving late in September for installation and hook up. Commissioning in October. **Please note PC Standpipe is now going to be located at the MD's Sand Shed Site.** Our previous site was not permitted by the Town for fear of open space being used for our standpipe.

Earth work is to commence on the BM site in late August with final prep and lines being drilled in early September to align with the unit being delivered to site for the end of the month. Commissioning and hook ups in October.

Cowley interface upgrade to coincide with the installation of our two new units in October.

Operational Notes:

BM Open house was held in Chambers on August 12th from 1600 -1900 hrs. It was attended by almost 30 residents both in person and virtually and was hosted by the MD along with its project engineers, MPE and Banner Environmental.

Recommendation:

That the Operations report for the period July 13, 2021 to August 24, 2021 is received as information.

Prepared by: Eric/Roland/Troy

Date: Aug. 18, 2021

Submitted to: Council

Date: Aug. 24, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3000	Division 2	SE07 T5 R28 W4	-	Feels the south side of bridge needs rip wrap put in before flooding season so creek doesn't turn direction	Eric /Bob M	Completed	October 30, 2020	Need to install 30 CM of Rip Rap on the West side of the South Abutment. Will be completed outside the RAP (Aug 16-31)	August 18, 2021
3002	Division 1	NE26 T4 R30 W4	#3015 TWP4-5	No maintenance on snow fence for years, Bison in field Bison no longer there,RQ maintenance RR30-1	Tony N	To Be completed	March 15, 2021	Roger asked us to wait later this summer has the field stay wet. On list to do	-
3004	Division 4	WC Ranches	by Glider Strip	To put in another approach & possible culvert	Jonathan	-	March 31, 2021	will be completed when available, not a priority	-
3006	Division 1	NE35 T5 R29 W4	-	Water is running under culvert Road to field and would like approach widened & culvert longer	Jonathan	Completed	April 26, 2021	been assess, waiting for one call.	July 13, 2021
3010	Division 3	SE15 T6 R2 W5	-	Permanant snow fence needs repair	Eric	Completed	May 19, 2021	On the Permanent snow fence list, Tony N to assess.	-
3015	Division 4	SE13 T7 R29 W4	RR2-9 by goat farm	Bush needs to be taken out of ditch North to Brocket	Jonathan	Completed	May 31, 2021	not sure of the location	July 12, 2021
3020	Division 1	St Henrys	-	Brush need cutting / Maintenance	Jonathan	-	June 3, 2021	talk to him, told him we would do it in the winter	-
3022	Division 4	NE24 T8 R1 W5	-	Big pothole in road by cross roads and east	Jonathan	Completed	June 4, 2021	Cold mix, will be added to the patching list	July 6, 2021
3027	Division 1	SW19 T4 R29 W4	-	Would like Gravel on his approach	Jonathan	Completed	June 9, 2021	-	July 7, 2021
3036	Division 1	NW15 T5 R30 W4	RR30-3	Culvert concerns	Jonathan	-	June 14, 2021	Culvert will need cleaning and rip rap, would be done later in the fall / Sept.	-
3043	Division 3	SE26 T5 R2 W5	5414	Wants to remove trees from ditch N.End of road past gas line	Jonathan	Completed	June 18, 2021	Tony N. will assess July 06, 2021 Not needed	July 6, 2021
3044	Division 4	SE28 T8 R29 W4	-	Requesting roadside grass mowing	Crew	-	June 21, 2021	would be added to the mowing list	-
3045	Division 3	SE15 T5 R1 W5	Christie Mines Rd	RQ to have his road graded by the end of chritie Mine	Eric	Completed	June 21, 2021	Will be added to Glen List when gravel is completed	July 8, 2021
3048	Division 5	SE27 T7 R2 W5	#2219	Driveway grading and Driveway mowing	Crew	-	June 23, 2021	will be added to mowing list	-
3052	Division 3	SE15 T5 R1 W5	#5204 RR1-0A	Neighbor of Tom Liscombe and want his driveway done as well	Eric	Completed	June 24, 2021	Will be added to Glen List when gravel is completed	July 8, 2021
3054 a	Division 3	NW35 T5 R1 W5	#1125 TWP6-0	Driveway request for grading	Eric/Jonathan	Completed	June 23, 2021	-	August 5, 2021
3054 b	Division 4	NW31 T7 R1 W5	-	Would like a load of gravel to widen approach	Eric/Jonathan	Completed	June 28, 2021	-	July 19, 2021
3056	Division 4	NW10 T9 R1 W5	#9127 RR1-3	Snake Trail wanting gravel for driveway & to call first (Canmore)	Brian	Completed	June 30, 2021	Incorrect phone number, trying to reach him	July 28, 2021
3060	Division 4	Cabin Creek Hill	-	Does not want big trucks using and wrecking his road	Eric /Brian	Completed	July 5, 2021	Trying to reach Dan, He was blocking the road when gravel crew tried to gravel the road	July 8, 2021
3062	Division 4	SE34 T8 R1 W5	#8511 RR1-2	RQ to have driveway graded	Glen	Completed	July 7, 2021	-	July 12, 2021
3063	Division 1	SE21 T4 R29 W4	-	RQ to have driveway graded	Rod	Completed	July 7, 2021	-	July 8, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3064	Division 3	NE12 T7 R3 W5	1st approach to Rainbow acres	To grade road	Brian	Completed	July 7, 2021	-	July 8, 2021
3065	Division 2	NW30 T5 R27 W4	#5428 RR28-0	RQ to have driveway graded	Kent	Completed	July 8, 2021	-	July 13, 2021
3066	Division 2	-	-	RQ driveway from main road down to house	Kent	Completed	July 8, 2021	-	July 12, 2021
3067	Division 3	SW24 T7 R1 W5	7 Castle Ridge Ranch	Does not like dust control product used would prefer Ligno After driving over it it left a mess in his garage	Eric	Completed	July 12, 2021	-	July 13, 2021
3068	Division 5	Maycroft Road	RR2-4 into their place	Has a "Dead End Sign" but would like a "No thru Road Sign" at the junction of the Maycroft Road	Eric	-	July 12, 2021	On the SIGN LIST to do	-
3069	Division 3	NE20 T5 R2 W5	#2427 TWP5-4	Hagglund Road and his section needs a grader	Tony T	Completed	July 12, 2021	-	July 14, 2021
3070	Division 2	SW25 T6 R30 W4	#6409 RR30-1	Wants to hay RR30-1 North of Low Level Crossing to Hwy 3 before the town digs in a new sewer	Eric	Completed	July 13, 2021	-	July 15, 2021
3071	Division 3	NW22 T6 R1 W5	#1221 TWP6-4	RQ grader on hill & private (West of Pincher Creek)	Tony T	Completed	July 13, 2021	called again July 26	July 28, 2021
3072	Division 5	SW27 T7 R2 W5	#2322 Hwy 3	Lundbreck Falls RQ to <u>cut grass</u> on driveway	Crew	-	July 13, 2021	will be added to <u>mowing list</u>	
3073	Lundbreck	409 Patton Ave	-	Needs assistance to locate water shut off	Randy	Completed	July 13, 2021	-	July 14, 2021
3074	Lundbreck	404 Breckenridge	-	Water leak one lot to the south Reoccurring	Randy	Completed	July 14, 2021	-	July 15, 2021
3075	Division 4	-	-	Feed lot east of Pincher on 785 would like laneway graded	Kent	Completed	July 14, 2021	-	August 12, 2021
3076	Division 1	-	-	Fish Lake Road west of Rick Bruders has a few bad spots & needs a grader He wants to haul on Monday July 19	Brian	Completed	July 15, 2021	-	July 21, 2021
3077	Division 5	-	-	Would like the old Texas Gates that we took out of Wildcat Road	Jonathan	Completed	July 15, 2021	-	July 19, 2021
3078	Lundbreck	3rd Street	& Breckenridge	Drainage problem He wants rocks put in ditch	Jonathan	Completed	July 15, 2021	This will not solve the problem, John called him August 9	August 9, 2021
3079	Division 1	NW36 T3 R29 W4	#3531 RR29-2	RQ to spread gravel on driveway	Rod	Completed	July 19, 2021	Ron Schmidt gave Ken Rod's phone #	July 19, 2021
3080	Division 5	Maycroft Road	3 klms from Hwy22	Hit big pothole with car, had to get it towed (tire & axel damage asking for compensation on the repairs	Jonathan	Completed	July 19, 2021	John explained that is not our responsibility	July 20, 2021
3081	Division 3	SE2 T6 R1 W5	#6016 RR1-1	RQ to have driveway graded / Christies Mines and Toney Drive	-	-	July 20, 2021	Had filled out a form but didn't realize he still had to call in the request the work	-
3082	Division 5	NE10 T10 R2 W5	#2212 TWP10-1A	What is our end aim on road project. Never gets advised re work being done	Jonathan	Completed	July 20, 2021	John gave her a call	July 21, 2021
3083	Lundbeck	316 Robinson Av	-	Would like grass cut in back alley	Betty	Completed	July 20, 2021	-	July 27, 2021
3084	Division 1	-	-	RR crossing 1 mile north of old gas plant off Hwy505 needs flags very dangerous & RR is not completing the job	Jonahan	Completed	July 20, 2021	Advised not the MD responsibility but CP Rail	July 21, 2021
3085	Division 5	NW6 T9 R1 W5	-	RR2-0 to Hwy 22 needs work	Dave	Completed	July 22, 2021	-	August 9, 2021

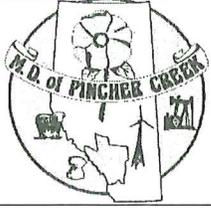
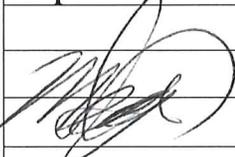
	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3086	Division 3	SW15 T5 R1 W5	#5202 RR1-3A	Steep Hill unimproved road is starting to wash away and is concerned Also grass cutting requested	Crew	-	July 22, 2021	will be added to mowing list	-
3087	Division 2	RR29-4	North of Sproule feed lot	at the 1st Texas gate would like a No Thru Road /Dead End Sign GPS systems have incorrect info & people are getting lost	Jonathan	-	July 22, 2021	-	-
3088	Division 4	-	-	Complaining of the bad shae Tanner road is in off Snake Trail	Brian	Completed	July 26, 2021	To be done July 27	July 27, 2021
3089	Division 4	-	-	another complaint regarding Tanner Road	Brian	Completed	July 26, 2021	To be done July 27	July 27, 2021
3090	Town	-	-	RQ to have parking lot graded this week	Glen	Completed	July 26, 2021	To be done Wed. July 28th Please comfirm with Clint	July 29, 2021
3091	Division 3	SE21 T6 R30 W4	#30315 RR6-3A	RQ to have driveway graded (September Springs)	Tony T	Completed	July 27, 2021	-	July 28, 2021
3092	Division 1	NE3 T5 R29 W4	#5102	Culvert is damaged and 2 cows have been cut Needs to be fixed	Bob	Completed	July 27, 2021	-	August 12, 2021
3093	Division 2	-	-	Memo from AdMin Snow fence on his property needs repaired calf got its head stuck in the boards	Tony N	-	2021-07-27 and August 10	To be actioned	-
3094	Division 3	Beaver Mines	-	Would like grass cut at the park before Saturday for function	Betty	Completed	July 27, 2021	-	July 29, 2021
3095	Division 3	SW21 T5 R2 W5	#2330 TWP5-3	RQ GRASS MOWING as previous years	Crew		July 27, 2021	will be added to mowing list	-
3096	Division 5	NE35 T9 R3 W5	#9529 RR3-0A	Dead seer lft on road needs to be removed	Ed	Completed	July 28, 2021	taken to dead bin	July 28, 2021
3097	Division 5	SW7 T7 R2 W5	#15 Burmis Mtn Estates	Unhappy with road repairs	Jonathan	Completed	July 28, 2021	Was redone and he called to say thanks	July 29, 2021
3098	Division 4	-	North of Pincher Stn	Not happy that it was too late for dust control this year assumed assume it was automatic for every year and didn't have to call in		Completed	July 28, 2021	Explained he has to call in every year and fill out a form and deadline is usually May	July 29, 2021
3099	Division 3	NE28 T6 R2 W5	#22316	Carbondale/Lynx Creek roads are in bad shape	Tony T	Completed	July 29, 2021 Aug 3	Only time to get part of it done before long weekend	August 4, 2021
3100	Division 5	NE11 T7 R2 W5	#7132 rtr2-1	Thinks it was one of our graders that took out a gate post when doing dust control (2nd time there) we need to repair it	Jonathan	Completed	August 3, 2021	-	August 9, 2021
3101	Division 3	SE9 T6 R2 W5	s. or Beaver Mines past Stellas on right	RQ to have driveway graded	Tony T	Completed	August 3, 2021	-	August 9, 2021
3102	Division 5	NW21 T9 R2 W5	#9317 RR2-4	Looking for update on culvert issue	Jonathan	-	August 3, 2021	called on August 9, 2021 defered to September	-
3103	Lundbreck	School	-	Asking to have water turned off	Randy	Completed	August 3, 2021	Randy to call	August 3, 2021
3104	Lundbreck	Wood Avenue	-	Concerned about the dust control not going far enough n	Jonathan	-	August 3, 2021	Dust control Program completed, Will be adjusted next year if necessary.	August 3, 2021
3105	Gladstone	-	-	Concerned what our plan is for the area	Jonathan	Completed	August 4, 2021	Called and discussed	August 5, 2021
3106	Maycroft	-	-	Wanting to talk with someone re road improvements & maintenance	Jonathan	Completed	August 4, 2021	Called and discussed	August 5, 2021
3107	Lundbrek	Trailer park	-	Requested grading	Dave	Completed	August 4, 2021	-	August 12, 2021

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
3108	Division 2	-	-	Wants Crook Road graded start to finish	Kent	Completed	August 4, 2021	-	August 11, 2021
3109	Division 3	-	-	Christie Mines Road needs maintenance	Glen	Completed	August 4, 2021	-	August 9, 2021
3110	Division 3	-	-	Christie Mines Road needs maintenance	Glen	Completed	August 4, 2021	-	August 9, 2021
3111	Division 3	-	-	RQ to have Grumpys Road graded	Tony T	Completed	August 5, 2021	-	August 9, 2021
3113	Lundbreck	404 Breckenridge	-	Concerned re neighbor (Medical problems) needs grass cut	Betty	Completed	August 5, 2021	-	August 5, 2021
3114	Division 4	Olin Creek Ranch	-	Concerned and questions re the Lank Bridge closure	Eric	Completed	August 5 & again 17	Would like a call back, Eric call Aug 17, 2021	August 17, 2021
3115	Division 3	-	-	Re GladstoneValley Road, What is our longterm project goal	Jonathan	Completed	August 5, 2021	Jonathan had a conversation with him	August 5, 2021
3116	Division 3	-	-	Curious as to our end of project goal for Gladstone Valley Road		Completed	August 9, 2021	Wanted to talk with someone	Project cancelled
3117	Division 5	-	-	Reporting approach into Hiawatha Camp Gound in bad shape	Dave	Completed	August 10, 2021	-	August 16, 2021
3118	Division 3	SW28 T7 R1 W5	#7407 RR1-4	RR2-0 & TWP 7-2 Dump Road Can he cut & bale hay in ditches	Eric	Completed	August 10, 2021	Called back Needs a permit	August 12, 2021
3119	Division 4	-	-	Just concerned that Volker will not grade over dust control area off 785	Eric	Completed	August 11, 2021	I said we had completed the forms to Volker and operator had been contacted	August 11, 2021
3120	Division 2	SE1 T6 R30 W4	#30016 TWP6-0	Road is in bad shape	Kent	Completed	August 11, 2021	-	August 12, 2021
3121	Division 5	NW7 & R2 W5	#7119 RR3-0A	Hoping the washboards will be fixed on the hill RR3-0A going to Hiawatha/Burmis Mtn Estates/Hidden Valley etc	Dave	Completed	August 13, 2021	-	August 16, 2021
3122	Division 3	SW13 T6 R1 W5	#6205 RR1-1 off 507	Would like driveway graded	Tony T	-	August 16, 2021	-	-
3123	Division 1	NW12 T5 R30 W4	#30021 YWP5-2	Would like driveway graded	Brian	-	August 16, 2021	-	-
3124	Division 5	Talon Peakes	-	Wondering when grader is in the area why the road doesn't get touched up from the new gravel and dust control	Eric	-	August 16, 2021	-	-
3125	Division 1	NW36 T3 R29 W4	#3531 RR29-1	Very dusty and was wondering about dust suppressant	Eric	Completed	August 16, 2021	Explained the program was completed for this year	August 16, 2021
3126	Division 3	-	-	Would like a <u>sign</u> (No Through Road) at RR1-2	Eric/Don	-	August 16, 2021	-	-
3127	Division 1	NW30 T4 R28 W4	#4421 RR29-0	Would like driveway graded	Brian	-	August 17, 2021	-	-
3128	Division 1	NE24 T4 R30 W4	#4328 RR30-0	Would like driveway graded <u>MOVING</u> to new place (Dianne Gregorys former place)	Brian	-	August 17, 2021	-	-
3129	Division 1	NE22 T4 R29 W4	#29215Hwy 505	Would like to arrange for getting gravel out of Bruder Pit	Eric	-	August 17, 2021	-	-
3130	Division 4	-	Boat Club	Asking to have road to BoatClub graded	Eric	-	August 17, 20221	-	-

	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
					Indicates Completed				
					Indicates Defered to Spring				
					indicates On the To Do List				

Recommendation to Council

H2a

TITLE: Wastewater Line Flushing		
PREPARED BY: Meghan Dobie		DATE: August 12, 2021
DEPARTMENT: Finance		
		ATTACHMENTS: 1. McGill's Industrial Services Invoices
Department Supervisor	Date	
APPROVALS:		
	<u>Aug 13, 2021</u>	
Department Director	Date	CAO
		<u>13 Aug, 2021</u> Date

RECOMMENDATION:

That Council approve an additional \$18,280 in funds for line flushing, with the said funds coming from the Water and Wastewater Infrastructure Reserve.

BACKGROUND:

Routine sewer hydro flushing and main truck line flushing should be done every 1-2 years as part of annual maintenance. This maintenance was not kept up-to-date over the past few years, which resulted in an extensive flushing requirement to ensure lines are in good working condition.

The 2021 operating budget included flushing of lines for \$8,500. However, in actuals, the invoice is for \$26,780, a difference of \$18,280. There are insufficient funds within wastewater to cover the increase in costs associated with line flushing.

The balance in the Water and Wastewater Infrastructure Reserve at June 30, 2021 was approximately 980k.

As per section 248(1) of the MGA, a council resolution is required for this expenditure as it is in excess of the 2021 budget.

FINANCIAL IMPLICATIONS:

\$18,280 Water and Wastewater Infrastructure Reserve

McGill's Industrial Services

Div of Carrier-McGill Enterprises Ltd.
 PO Box 69
 Lethbridge, Alberta T1J 3Y3
 Phone 403-327-5300

USE PO # 6044

INVOICE

Invoice No.: 9429
 Date: 07/12/2021
 Ship Date:
 Page: 1
 Re: Order No.

Sold to:

Municipal District of Pincher Creek
 Accts Payable
 PO Box 279
 Pincher Creek, AB. T0K 1W0

Ship to:

Re: Lundbreck
 Flush/Inspections 2021
 File No. 894 (1 harddrive enclosed)
 Contact - Randy (403) 627-7453

Business No.: 86195 9997

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			June 14, 2021 - Units 28 & 31 (Brad & Devan)	G		
			Mobilization and Demobilization	G		825.00
			Onsite Cleaning and Inspection (662.26 m)	G		2,318.00
			Supplies	G		185.00
			June 15, 2021 - Units 28 & 31 (Brad & Devan)			
			Mobilization and Demobilization	G		825.00
			Onsite Cleaning and Inspection (567.10 m)	G		2,279.50
			Supplies	G		185.00
			June 23, 2021 - Units 28 & 27 (Brad, Anthony & Bill)			
			Mobilization and Demobilization	G		1,012.50
			Onsite Cleaning and Inspection	G		2,895.00
			Supplies	G		225.00
			June 24, 2021 - Units 28, 27 & 32 (Brad, Anthony & Steve)			
			Mobilization and Demobilization	G		1,012.50
			Onsite Cleaning and Inspection	G		3,691.50
			Vac Truck	G		1,400.00
			Supplies	G		324.00
			June 28, 2021 - Units 28, 31 & 32 (Brad, Anthony & Steve)			
			Mobilization and Demobilization	G		825.00
			Onsite Cleaning and Inspection	G		2,220.00
			Vac Truck	G		1,487.50
			Supplies	G		344.00
			July 12, 2021 - Units 28, 31 & 32 (Brad, Anthony & Steve)			
			Mobilization and Demobilization	G		825.00
			Onsite Cleaning and Inspection	G		2,220.00
			Vac Truck	G		1,437.50
			Supplies	G		243.00
			Subtotal:			26,780.00
			G - GST 5%			
			GST			1,339.03

Comment: NET DUE 30 Days. Please pay from invoice. Thank you!

Continue...

McGill's Industrial Services

Div of Carrier-McGill Enterprises Ltd.
PO Box 69
Lethbridge, Alberta T1J 3Y3
Phone 403-327-5300

INVOICE

Invoice No.: 9429
Date: 07/12/2021
Ship Date:
Page: 2
Re: Order No.

Sold to:

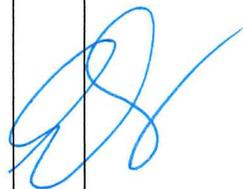
Municipal District of Pincher Creek
Accts Payable
PO Box 279
Pincher Creek, AB. T0K 1W0

Ship to:

Re: Lundbreck
Flush/Inspections 2021
File No. 894 (1 harddrive enclosed)
Contact - Randy (403) 627-7453

Business No.: 86195 9997

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
McGill's Industrial Services GST: #86195 9997						
Shipped By: _____ Tracking Number: _____					Total Amount	28,119.03
Comment: NET DUE 30 Days. Please pay from invoice. Thank you!					Amount Paid	0.00
Sold By: _____					Amount Owing	28,119.03



AES, July, 2021

- July 1, STAT – July is shaping up to be typical, and we’re lucky that our little corner of the province is typical! Timely rains (again) have made most (some hail) crops successful, hay was not terrible, and compared to most of the rest of Western Canada we will do quite well.
- July 1 – 31, Summer Weed Program – Prohibited Noxious – please refer to acronyms on page #3. **Spot spraying** – **SKW** has been a focus from the start of the year and will continue to be, with it having done well in known areas, mostly on Provincial Lands. It will flower from July 7 – 20, depending on elevation and moisture, but most has been sprayed so picking and fall spraying will be focussed on unknown areas. **OHW** is blooming as of June 30, in scattered patches in Divisions #1 & #3 & Beaver Mines, mostly, and will be a focus in Castle Provincial Park areas. **NTH** & **PTH** are starting to bolt on schedule, with both in small amounts but **NTH** being spread over a large area. **DKW** will be scattered in it’s usual area (sprayed patches of it July of last year), but will mostly be hard to spot until August when we comb the area and pick it. **RKW**, **SCF** & **BKW** single patches will be checked at the end of the month, just in case of regrowth. All of these plants are in small amounts, with the exception of one area of **SKW** on an area of river that is constantly in flood and shifting and. All are easily killed by spraying up to the point of flowering, when they are picked and sprayed.
- July 1 – 31, Summer Weed Program – **Roadside spraying** – **Sweet Clover** is going to be a focus this year on the Provincial Highways, with all shoulders getting covered as soon as it flowers. It’s a hazard that reduces sightlines for driving but it also hides the ever increasing amount of regulated weeds spread by traffic (plants on the shoulders are brought in by traffic). While doing this, **CT** is getting ‘knocked over’, as it has mostly bolted and is somewhat visible. This will keep it from going to seed until later but won’t kill it, but that is the ultimate goal with this weed. Knock it over to prevent seed set, then kill it in the fall. Noxious Weeds – **Roadside spraying** – there is an ever increasing amount of scattered plants, most visibly **BW**, but most commonly **YH**, that show up in our ditches. Other than **YH**, **OD**, **TB** & **WC**, which can be done with the Roadside Unit, these weeds require a spot spraying crew to get rid of them, and they are constantly pulling and spraying these as traffic and weather allows. Last year **WC** was late but its not this year and is mostly done, but **PS** is early this year so we’re spraying it along with **OD**, **TB** and, new in 2021, **CM** which is spreading very fast this year and is almost out of control in the Park Lands. **CM**, **OD**, **YB** & **YH** are all out of control in the Forestry area and will take much of the \$60,000 contract dollars to bring back into control on certain areas this year. These species are widespread up there and can be done effectively by boom spraying. Quick mention, **DR** is late this year and was still being picked and sprayed by July 7th.
- July 1 – 31, Summer Weed Program – Noxious – **Spot spraying** – As mentioned, some weeds only respond to Spot Spraying. Some, like **SC**, tend to grow in developed areas and are best handled individually. Other reasons are that they need specific herbicides and rates and we are working to eradicate them, so personal attention is required. **BW** would be the best example of this, with it occurring in large amounts and difficult to kill, especially without killing the grass. If boom sprayed, this would result in more damage than good, so we only do that rarely. **LS**, **DT** & **HT** are mostly being dealt with by biocontrol, and we will spray small patches that can’t support a release of bugs. **CM** is a problem on watercourses and showing up increasingly on roadways but can be boom sprayed there if done early enough. **HC** spring spraying is done, but mapped areas big enough to return to will be revisited in the fall with the intent of eradicating it.

- July 1 – 31, rental equipment, Premix sales (Thursdays), mowing crew still going with rains (July 6) getting grass growth started again – rental equipment has been slow, Premix has been busy, Kelly working hard to get MRF working seamlessly so records and billing can be completed
- July 1 – 31, Alberta Vacant Public Lands contract to be done and billed out by end of month
- July 1 – 31, Alberta Transportation roadside work (to be done and billed out by end of month), watercourses inspections and control (Drywood/Yarrow, Waterton River focus),
- July 1 – 31, divisional inspections and roadside control, spot spraying crews on Prohibited Noxious private control and Noxious roadside spot spraying
- July 1 – 31, Alberta Parks spraying for 2021 contract and inspections for 2022 contract funding
- July 5, CPR Inspections, roadside spraying, roadside seeding (raining)
- July 6, highway spraying (wet), Summerview work, Scentless Chamomile in Pincher Station
- July 7, AES Safety Meeting, roadside picking/spraying Hwy #3, crews on BW in acreages and hamlets, reporting
- July 8, Leafy Spurge Biocontrol, safety, Boulder Run BW & SKW, mowing, Premix
- July 12, Crop report, Ag Pests inspections, Clubroot/Blackleg inspections
- July 13, reporting, phone calls for BW, Roadside spraying, Nodding/Plumeless Thistle inspection
- July 14, JHS meeting, Pincher Creek inspections, visits and control
- July 15, Lundbreck weed control (SKW, BW, HC), Premix, gravel pit inspections, Divisional road inspections
- July 19, Deadstock Bin sheets replacement
- July 19 – 29, the above mentioned Summer Weed Program
- July 20, 21, Fish Lake Dam, removal of Beaver Dams, Beavers and release of water
- July 21, Castle River BW patch
- July 22, equipment, MRF and mapping, records and billing (Ab. Trans.),
- July 26, SKW in Burmis area, reporting (crew was in crime scene area!)
- July 26, 27, grasshopper inspections, Drywood/Yarrow SKW
- July 27, 28, Therriault dam water release for aquifer replenishment, Nodding Thistle inspection & control, SKW @ Burmis
- July 29, Drywood/Yarrow SKW, ant control and mowing at Beaver Mines, Premix

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Invasive Plant Acronyms – species listed in red are a problem in our MD, in purple were here and were eradicated, in green are present but not yet a problem, and the ones in black could become established in our MD at any time. Get to know them all.

PROHIBITED NOXIOUS (must be eradicated)

<u>Autumn Olive</u>	– AOV	<u>Plumeless Thistle</u>	– PTH
<u>Bighead Knapweed</u>	– BHK	<u>Purple Loosestrife</u>	– PLS
<u>Common Crupina</u>	– CCR	<u>Russian Knapweed</u>	– RKW
<u>Diffuse Knapweed</u>	– DKW	<u>Saltcedar</u>	– SCD
<u>Dyer's Woad</u>	– DWD	<u>Spotted Knapweed</u>	– SKW
<u>Hoary Alyssum</u>	– HAL	<u>St John's Wort</u>	– SJW
<u>Marsh Thistle</u>	– MTH	<u>Sulfur Cinquefoil</u>	– SCF
<u>Meadow Hawkweed</u>	– MHW	<u>Tansy Ragwort</u>	– TRW
<u>Nodding Thistle</u>	– NTH	<u>Yellow Starthistle</u>	– YST
<u>Orange Hawkweed</u>	– OHW		

NOXIOUS (must be controlled)

<u>Baby's Breath</u>	– BB	<u>Houndstongue</u>	– HT
<u>Black Henbane</u>	– BH	<u>Japanese Brome</u>	– JB
<u>Blueweed</u>	– BW	<u>Leafy Spurge</u>	– LS
<u>Burdock</u>	– B	<u>Oxeye Daisy</u>	– OD
<u>Canada Thistle</u>	– CT	<u>Pepper Grass</u>	– PG
<u>Common Mullein</u>	– CM	<u>Perennial Sowthistle</u>	– PS
<u>Common Tansy</u>	– CTy	<u>Queen Anne's Lace</u>	– QA
<u>Creeping Bellflower</u>	– CB	<u>Scentless Chamomile</u>	– SC
<u>Dalmatian Toadflax</u>	– DT	<u>Tall Buttercup</u>	– TB
<u>Dame's Rocket</u>	– DR	<u>Wild Caraway</u>	– WC
<u>Downy Brome</u>	– DB	<u>White Cockle</u>	– WCK
<u>Field Bindweed</u>	– FB	<u>Yellow Clematis</u>	– YC
<u>Field Scabious</u>	– FS	<u>Yellow Hawkweeds</u>	– YH
<u>Hoary Cress</u>	– HC	<u>Yellow Toadflax</u>	– YT

AES, August, 2021

- August 2, STAT
- August 3, Grasshopper Count, Staff Planning (Budget)
- August 4, records and billing, river inspections & control (Castle)
- August 5, Budget, river inspections & control (Oldman)
- August 9, AES Safety Meeting, river inspections & control (Crowsnest)
- August 10, Crop Report – drought conditions has made this more important as many MD's in province are declaring disaster. We have had enough rain to make crops about average or above in most of the municipality
- August 11, Hoary Cress, Blueweed, Spotted Knapweed assessment on provincial land around the Oldman Reservoir, river inspections & control (Oldman)
- August 12, Canola field inspections, informal, around gate areas, noticeable problem areas just looking for Clubroot
- August 16, fertilized admin lawn & Patton Park, before it rained an inch or more (2 – 4 inches across MD by end of the 17th),
- August 17, crew work plans for 2022, Gravel Pits (all crews)
- August 18, Nodding Thistle, weed inspections Division #1, staff planning (Budget)
- August 19, Diffuse Knapweed, Premix, MD Appreciation Lunch
- August 23, Canola field inspections (informal, around gate areas, noticeable problem areas)
- August 24, Nodding Thistle, Canola field inspections, formal, stems cut & sent in and roots cut and sent in
- August 25, Budget, reporting, equipment work (mostly livestock equipment for fall use)
- August 26, last day for five summer staff, safety review (for departing staff)
- August 30, 31, Fall Spraying – hot summer and August rains have made perfect conditions for Fall Spraying to begin early. As such, I've included September below.

Sincerely,

Shane Poulsen,
Agricultural Services Manager

AES, September, 2021

- September 1 – 30, Fall Weed Program, included because it's already started in August. Not trying to rush summer but drought + heavy August rains are making "fall" spraying early this year! I've included the South Region Conference on October 6 because elections might make planning this more difficult.
 - Hoary Cress, fall spraying on some patches, began in August, focus on OMRD area
 - Wild Caraway, no evidence of regrowth yet (August 19), may happen with recent rains
 - Dame's Rocket, one patch to consider otherwise done
 - Spotted Knapweed, will be germination in any patches that have potentially seeded out any time in the last several years so excellent fall spray opportunities
 - Hawkweed, will use extensive fall spraying in Forestry areas
 - Scentless Chamomile, no regrowth yet
 - Field Scabious, mostly done, will monitor Waterton River area for fall control options
 - Oxeye Daisy, fall spraying, largely in Forestry areas but also along roads and in focus areas this year, I expect seed germination to occur after the heavy August rains
 - Tall Buttercup, will be opportunities for fall spraying this year (due to drought conditions and then heavy August rains)
 - Perennial Sowthistle, extensive this year, will spray with every opportunity this fall
 - Canada Thistle, getting fall regrowth while it's going to seed in some areas, will be spraying with every opportunity (weather permitting)
 - Dalmatian Toadflax, biocontrol was widespread this year, feeding damage evident up until mid-August
 - Common Mullein, re-visit and spray fall growth especially in Forestry
 - Field Bindweed, calls for control options but done on MD lands
 - Common Tansy, deadheading and spraying
 - Queen Annes Lace, picking and spraying (still flowering in some cases)
 - Blueweed, all patches revisited and sprayed
 - Nodding Thistle, Plumeless Thistle, check for late flowering and for any germination after spraying or picking
- September 1, ASB Meeting
- September 1 – 30, Roadside Spraying, Canada Thistle, Perennial Sow Thistle
- September 1 – 30, Alberta Parks fall spraying
- September 1 – 30, SRD-VPL fall spraying (if budget allows)
- September 1 – 30, Gravel Pits with Blueweed revisited
- September 1 – 30, BW sites revisited
- September 2, AES site safety inspection
- September 6, STAT
- September 7, Crop Report
- September 8, AES Safety Meeting, resolutions due to South Region Committee Secretary
- September 9, reporting, inspections, rental equipment
- September 14, Safety Binder
- September 15, Joint Health & Safety Committee Meeting
- September 27, SWIM meeting
- October 6, ASB South Region Conference, Cardston



H3b



Body Worn Camera & Digital Evidence Management System

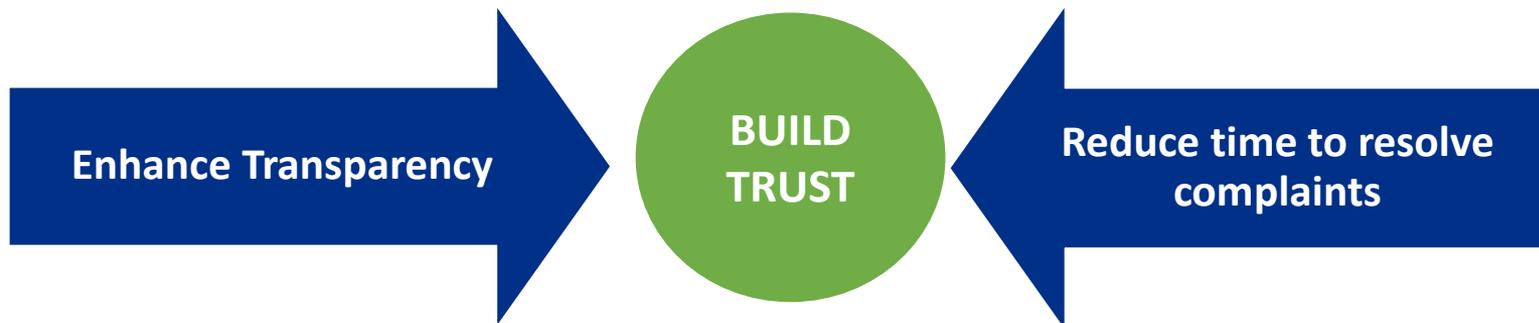
Alberta Royal Canadian Mounted Police

July 2021



Why Body Worn Cameras?

- Body Worn Cameras (BWC) are intended to overtly capture an accurate, unbiased and reliable audio/video account of incidents involving uniformed police
- Increasingly deployed by police in Canada and internationally to:



- Other potential benefits?
 - a reduction in the number of public complaints
 - increased usage of video evidence in court proceedings resulting quicker resolution



Why Now?

- The RCMP is committed to enhancing trust with the communities it serves. One way to increase trust is by increasing transparency of police interactions with citizens.
- BWCs alone are not expected to change behavior; this is **one part** of a comprehensive RCMP strategy to address systemic racism.



“
Providing body-worn cameras to RCMP officers is viewed as an important step to strengthening RCMP trust, transparency and accountability, with a focus on strengthening trust and relationships with racialized and Indigenous communities.”



Initiative Objectives

Improved evidence gathering and prosecutions

Improved transparency and accountability for police leading to increased public trust confidence in police

Timely resolutions or withdrawal of complaints upon video viewing

Improved police and public behaviour

Work is underway to identify specific metrics to measure the achievement of results



What we know



BWC will become a ***national standard*** for RCMP members that are interacting directly with communities.



Based on research, the RCMP estimates BWCs will cost \$2000-\$3000 per camera per year. Accurate numbers will be confirmed once a vendor is in place. The Federal Government will fund the first 3 years of the roll-out.



There is an expectation that BWC will start to be rolled out in Fall 2021 and an understanding that **roll-out could take up to 18 months.**



Once a vendor is selected, **implementation will be phased.** Pilot projects in various settings (e.g., rural, remote, and urban) are expected to assist in refining and adjusting procedures and training materials prior to broad implementation.



Next Steps in Alberta

- Contract partners cannot opt out of BWC. This will be part of RCMP standards. There will, however, be some flexibility with respect to unique/local requirements for the deployment of additional BWC.
- Once exact costs are known we will provide financial forecasting to our communities with Municipal Policing Services Agreements.



July 27th, 2021

Corporal Mark Amatto
Detachment Commander
Crowsnest Pass, Alberta

Dear CAO Troy MacCulloch,

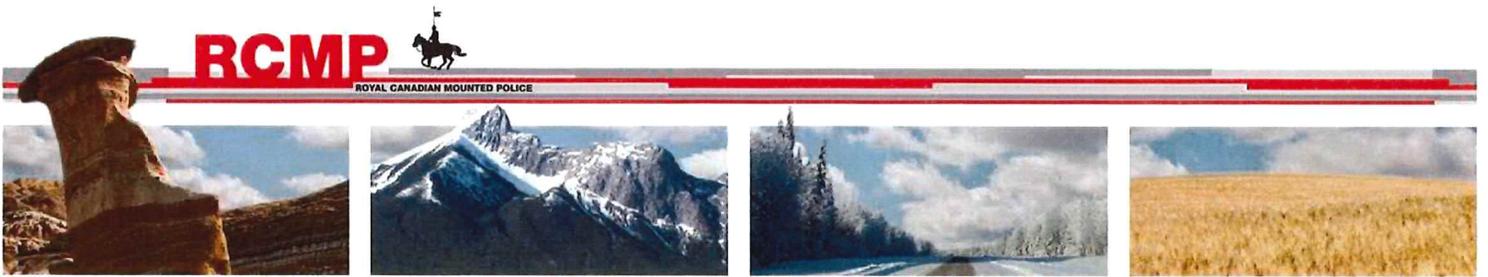
Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Crowsnest Pass Detachment.

The Alberta RCMP remains committed to enhancing trust with the communities it serves. Body Worn Cameras are one way to enhance trust by increasing transparency of police interactions with citizens. We want to ensure all Albertans have the confidence that the justice system is there to protect them. As such, included in this Community Policing Report package is an information package on Body Worn Cameras, which will slowly be phased into operations over the latter stages of the year. In terms of costing, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This will further provide some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are still assessing the rollout, we are unable to provide community-specific cost estimates. Once costing is known, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Our first priority is always the safety and security of Albertans, and this reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis. Accountability, efficacy, and transparency are the cornerstones of our service delivery as we continue to address the priorities that are important to your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Mark Amatto
Corporal
Crowsnest Pass Detachment

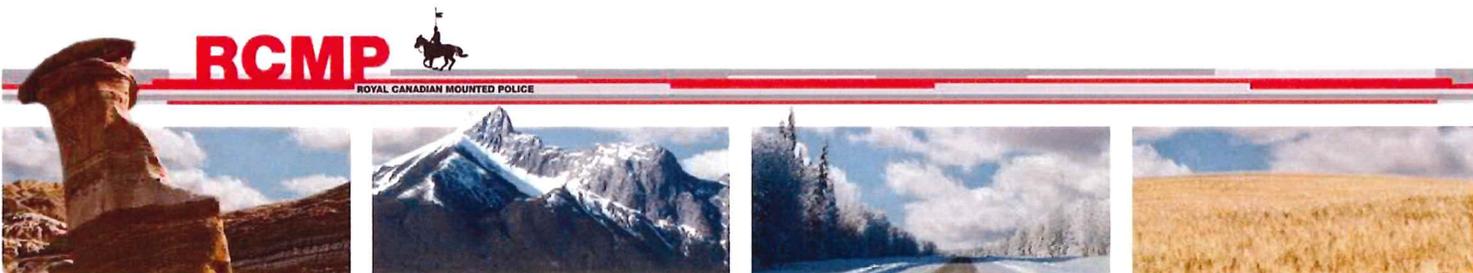


RCMP Provincial Policing Report

Detachment	Crowsnest Pass Provincial
Detachment Commander	Cpl Mark Amatto
Quarter	Q1 2021
Date of Report	2021-07-27

Community Consultations

Date	Attendee(s)	Notes
April 28, 2021	Alberta Environment & Parks - Lands Division Alberta Environment Enforcement Branch Justice and Solicitor General (FWEB) MD Willow Creek/Ranchlands Fire Rescue Cpl Amatto Cst Schefter	South West Alberta Multi Agency Working Group Meeting. Various planning and updates discussed
May 5, 2021	Rural Mental Wellness Coalition	Discussion on various mental health strategies
May 27, 2021	Hospital Medical Staff Meeting	Discussion on further enhancing good working practices between the Crowsnest Pass Doctors/ Nurses/Medical Staff with the RCMP
June 1, 2021	Municipality of the Crowsnest Pass Town Council Cpl Amatto	Member attended Council Meeting to present 4th Quarter Statistics
June 2, 2021	Rural Mental Wellness Coalition	Discussion on various mental health strategies
June 24, 2021	Cst Mckerracher Cst Stephenon Cst Cherniawsky Cst Rudko	Members attended weekly community market and engaged with vendors and community members

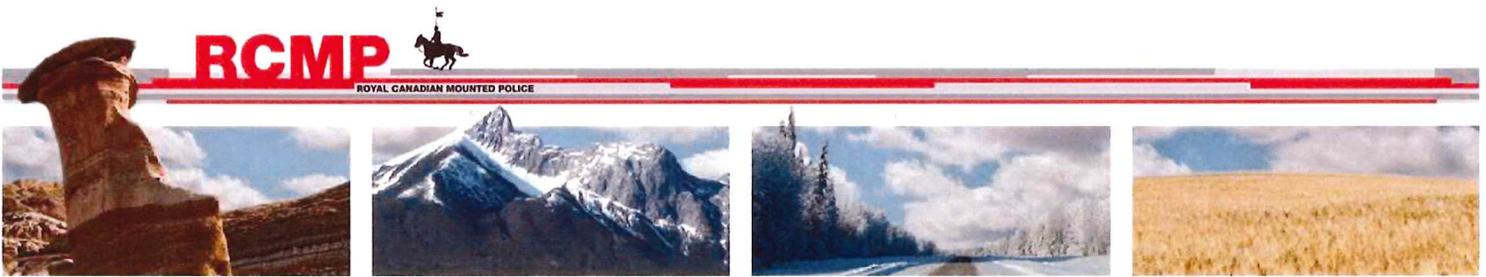


Community Priorities

<p>Priority 1</p>	<p>Property Theft</p>
<p>Current Status & Results</p>	<p>Seasonal Property Crime has been identified as an area to be addressed within the Crowsnest Pass, summer months typically bringing in clientele from throughout, and external to, the Province; as a result, theft files have traditionally increased. Programs such as Lock It Or Lose It allow for Police and Citizens On Patrol to educate citizens on measures they can take to mitigate the risk of becoming a victim of crime. ALERT and District CRU have been active within the Crowsnest Pass jurisdiction, Crowsnest Pass members have been actively investigating several different Persons of Interest in regard to Possession of Stolen Property and the sale of Illicit Drugs.</p>
<p>Priority 2</p>	<p>Enhance Road Safety</p>
<p>Current Status & Results</p>	<p>Road Safety was addressed this quarter by means of enhanced traffic initiatives and working collaboratively with partner units and agencies. Due to COVID restrictions at the time, a large scale multi-agency Check Stop was unable to take place, however this was addressed by utilizing those enhanced numbers to patrol areas that would not normally not see much in the way of visibility or traffic enforcement. Patrols took place well into the back country and Members were stopped and thanked by citizens who advised they appreciated the notable change in visibility as well as seeing officers educate and/or issue tickets to those who were not in compliance with Road Safety. With the assistance of Lethbridge ITU, approximately \$10,000 worth of tickets were issued. All stats were relayed to the Municipality of the Crowsnest Pass Council and local media, this was met with approval by Council and the Community as a whole. Further enhanced patrols w partner agencies are forecast for this summer.</p>
<p>Priority 3</p>	<p>Communicate Effectively - Build and Maintain Positive Relations Within the Community</p>
<p>Current Status & Results</p>	<p>Members have incorporated foot patrols into their regular duties, making a solid effort to get out of the police vehicles and meet with people. Members of the public have reported back to Cpl Amatto that it has been appreciated that they may put a face to the names of the officers. Community Events are expected begin to increase sue to the easing of restrictions, Member are planning to attend these events, ensuring that PPE is being worn in compliance with RCMP Health Protocols so as to mitigate health risks to the Public and Police.</p>

**Priority 4****Crime Reduction - Reduce Substance Abuse****Current Status & Results**

Newspapers/Facebook (through the media) have provided an excellent platform for providing information to the public. Cpl Amatto meets with the media on a bimonthly basis for an update on recent crime trends, education and awareness on illicit substances and a new email proxy has been created that will allow members of the public to ask questions and receive information from the Detachment.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
Total Criminal Code	168	122	-27%	616	690	12%
<i>Persons Crime</i>	56	34	-39%	139	193	39%
<i>Property Crime</i>	82	68	-17%	346	365	5%
<i>Other Criminal Code</i>	30	20	-33%	131	132	1%
Traffic Offences						
<i>Criminal Code Traffic</i>	14	7	-50%	46	42	-9%
<i>Provincial Code Traffic</i>	234	301	29%	1,377	850	-38%
<i>Other Traffic</i>	4	2	-50%	19	11	-42%
CDSA Offences	5	3	-40%	11	18	64%
Other Federal Acts	12	5	-58%	18	35	94%
Other Provincial Acts	73	70	-4%	222	252	14%
Municipal By-Laws	25	5	-80%	54	74	37%
Motor Vehicle Collisions	39	63	62%	330	260	-21%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Traffic enforcement has seen an increase due to lessening Health Orders and a need to address aggressive driving along the Hwy 3 corridor.

Property crime has seen a decrease due to a noted effort in enforcement initiatives that has been in partnership with enhanced units such as ALERT and CRU.

Persons crime has decreased and Victim Services Unit has been engaged with the follow up and after care of Victims of crime.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	10	1	0
Detachment Support	2	1	0	1

² Data extracted on June 30th, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 9 established positions, 1 officer is on medical leave and 1 position has 2 officers assigned to it.

Detachment Support - The 2 established support positions , 1 is currently filled and there is 1 hard vacancy.

Quarterly Financial Drivers

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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 1330-21

BEING a bylaw of the Municipal District of Pincher Creek No.9, in the Province of Alberta, to adopt a new Municipal Development Plan for the municipality.

WHEREAS Section 632 of the Municipal Government Act requires all municipalities in the province to adopt a municipal development plan by bylaw;

WHEREAS The purpose of the proposed bylaw is to provide a comprehensive, long-range land use plan, and subdivision and development framework pursuant to the provisions outlined in the Act;

WHEREAS The municipal council has requested the preparation of a long-range plan to fulfill the requirements of the Act and provide for its consideration at a public hearing;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9 in the province of Alberta duly assembled does hereby enact the following:

1. This Bylaw No. 1330-21, attached as ‘Schedule A’, shall be cited as the “Municipal District of Pincher Creek No. 9 Municipal Development Plan”.
2. Bylaw No. 1062-02, being the former Municipal Development Plan (and any amendments thereto) is hereby rescinded.
3. This bylaw comes into force and effect upon third and final reading hereof.

READ a first time this _____ day of _____, 2021.

A PUBLIC HEARING was held this _____ day of _____, 2021.

READ a second time this _____ day of _____, 2021.

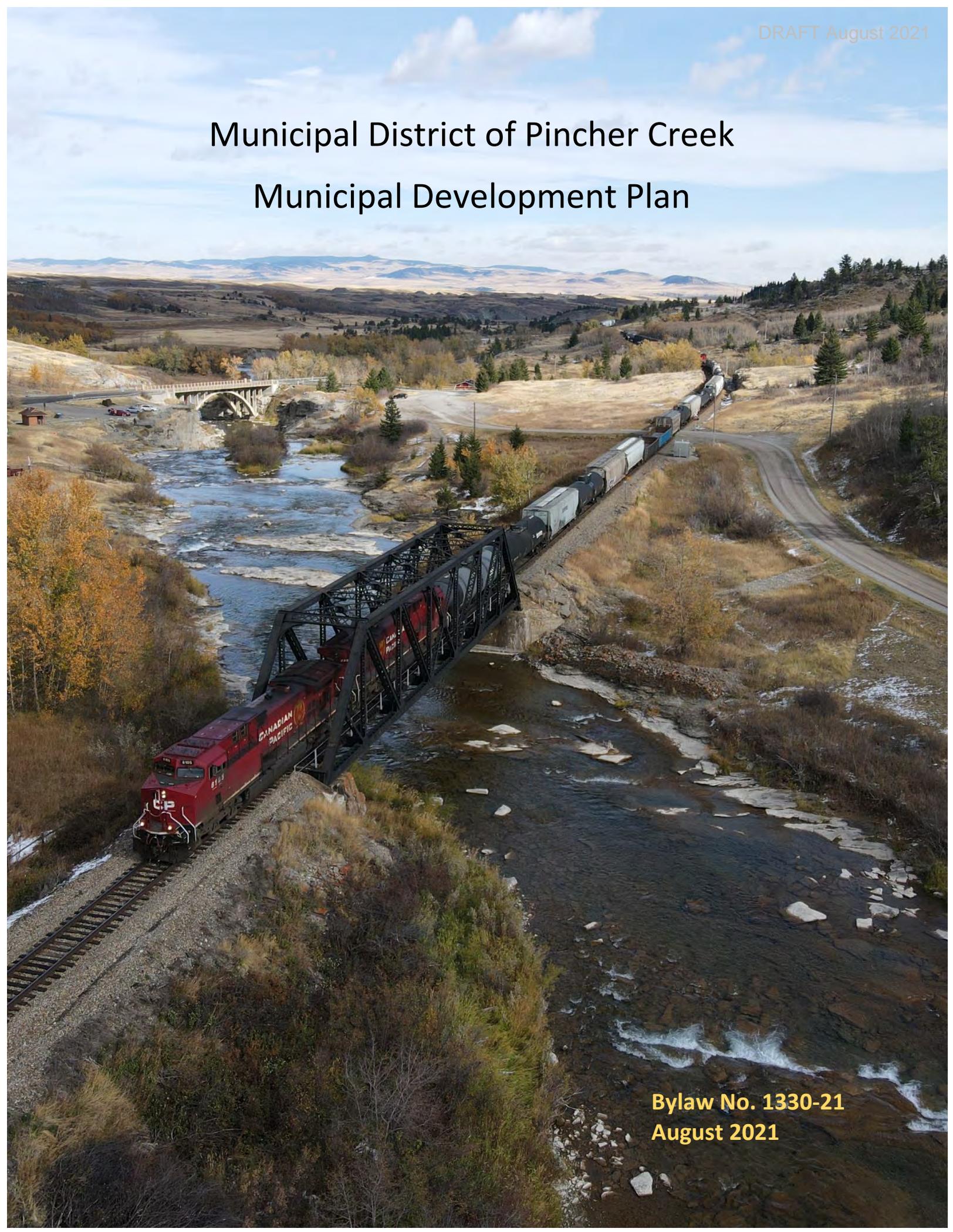
READ a third time and finally PASSED this _____ day of _____, 2021.

Reeve
Brian Hammond

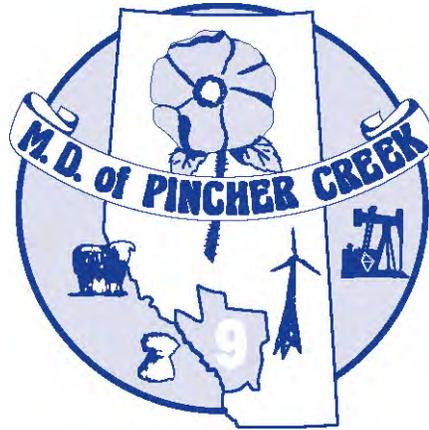
Chief Administrative Officer
Troy MacCulloch

**Attachment
- "Schedule A"**

Municipal District of Pincher Creek Municipal Development Plan



**Bylaw No. 1330-21
August 2021**



Cover photography courtesy of ORRSC



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Prepared for the MD of Pincher Creek No.9

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VISION AND MISSION STATEMENTS

“The Vision of the Council of the MD of Pincher Creek is a community that manages growth and supports our western heritage while preserving our natural environment.”

“Our Mission is to preserve and enhance our Western Canadian lifestyles and the natural capital of the MD of Pincher Creek through sound decision-making and good governance for the community.”

INTRODUCTION

The Municipal District of Pincher Creek No. 9 (MD) is a rural municipality and we celebrate our rural way of life. A large part of what our resident’s value about living within the MD is an appreciation for being rural and our western heritage. As a MD, we face pressures for growth and development and as such, need to balance these pressures against our rural character. We are defined by our land, our history and our abundant natural capital.

The statements above set the municipality’s vision and mission in pursuit of sound land use policy. Each policy that follows in this document should be a reflection of these statements as a balance is struck between competing land uses.

A. COMMUNITY PROFILE

Located in the southwest corner of Alberta (Map 1), the MD has a current population of 2,965 (2016 Census) which is distributed across 3,482 km². The municipality contains the quintessential Alberta landscape from prairie grass to mountain pass. Its assets are too numerous to list, but have sustained the area from the time of the first peoples through the time of the pioneers whose names still resonate within the community.

As a means of defining agriculture in the municipality, the *2016 Census of Agriculture* statistics for the MD generally finds that farms in the MD are owner operated, the majority are operated by persons 55 years old or older, technology has been generally implemented across the MD, and most require income outside the agricultural industry.

B. PLAN INTERPRETATION

This is a “living” document intended to provide the most current information available at the time of adoption. Given that understanding, the contents of this plan are reviewed and updated periodically. This document is made up of specific vision and mission statements, objectives, a series of policies related to the objectives, and the basic requirements set out by the Government of Alberta.

For developers, this document is to be read in conjunction with Government of Alberta documents, the Land use bylaw, other adopted statutory plans, Municipal District Engineering standards, and supplementary policy as developed by the MD.



For citizens, this document is meant to be a dialog on a vast array of topics providing the basis for open and transparent discussion and ensuring that citizens understand the direction of subdivision and development.

This document is not intended to limit ideas, but to put forward preferences in the pursuit of a great municipality.

Maps have been provided as part of this Municipal Development Plan to show the location of proposed land uses, confined feeding operation exclusions, and future transportation and utility corridors. For some planning areas, the boundaries will be refined through subsequent stages of planning including Area Structure Plans, Local Area Structure Plans, Area Redevelopment Plans, concept plans, land use redesignation and subdivisions. Minor changes to alignments or locations of map features may be undertaken as part of subsequent planning processes without amendment to this Plan.

If a development is proposed within the plan area of a higher-order statutory plan including the *South Saskatchewan Regional Plan* or an Intermunicipal Development Plan, the development must consider and conform to the policies of the higher-order statutory plan. If there is a conflict with a policy or regulation within a higher-order plan and the policies of this Municipal Development Plan, the higher order plan shall prevail.

All provincial and federal policies and regulations in effect shall apply and shall prevail over the policies contained within this Municipal Development Plan.

Development of this Document

This document was developed with the MD Council as the steering committee for the development of new policy. The basis of new policy was done through a series of Topic Reports which, for the most part, introduced new subject matter to Council that was not addressed in the existing MDP. These Topic Reports used two Values based documents as guides on what the region had to say about certain land use matters. These value documents are the *Community Values Assessment for the MD of Pincher Creek No.9*, Praxis Group, 2011 and the *Values and Voices: Stewardship Priorities for the Southern Alberta Foothills*, 2011.

With the value documents as a basis, new material was reviewed and discussed with Council who provided their thoughts on where the topic might fit into this new MDP. As part of those discussions, the policies utilized by other municipalities were reviewed for their approach to a topic.

C. PURPOSE

A municipal development plan is a compilation of vision, objectives and policies developed by a municipality and used as a tool by decision makers, residents and developers when evaluating and initiating land use proposals impacting the future growth of the municipality.

D. LEGISLATIVE REQUIREMENTS

A Municipal Development Plan (MDP) is a planning document enabled by statute or provincial legislation. In this case, the governing statute is the *Municipal Government Act Revised Statutes of Alberta 2000*, and more specifically Section 632, which outlines what must and may be included within a MDP. Accordingly, this plan must address:

- the future land use within the municipality;
- the manner and/or the proposals for future development within the municipality;

- the coordination of land use, future growth patterns and other infrastructure with adjacent municipalities if there is no intermunicipal development plan with respect to those matters in those municipalities;
- the provision of the required transportation systems, either generally or specifically, within the municipality and in relation to adjacent municipalities;
- the provision of municipal services and facilities either generally or specifically;
- policies compatible with the *Subdivision and Development Regulation* to provide guidance on the type and location of land uses adjacent to sour gas facilities;
- policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school authorities; and
- policies respecting the protection of agricultural operations.

In addition, the plan may address:

- proposals for the financing and programming of municipal infrastructure;
- the coordination of municipal programs relating to the physical, social, and economic development of the municipality;
- environmental matters within the municipality;
- the financial resources of the municipality;
- the economic development of the municipality;
- the municipality's development constraints, including the results of any development studies and impact;
- analysis, goals, objectives, targets, planning policies and corporate strategies; and
- any other matter relating to the physical, social or economic development of the municipality.

The *Municipal Government Act (MGA)*, Section 618.3 also mandates that municipal development plans must be consistent with the *Alberta Land Stewardship Act* in respect of the *South Saskatchewan Regional Plan (2014)* which was developed by the province in consultation with municipalities and other stakeholders in order for both levels of government to utilize consistent approaches and pursue a high level of cooperation and coordination with their areas of land use jurisdiction.

Further to compliance with the *South Saskatchewan Regional Plan (SSRP)*, the MDP must be in accordance with the MGA Section 638 be consistent with other statutory plans adopted by the MD including the Intermunicipal Development Plans with adjoining municipalities. It is not a requirement of the legislation for the MDP to be consistent with the Land use bylaw (LUB). Where the LUB and the MDP are inconsistent the Land use bylaw will prevail.

As illustrated in Figure 1, a municipal development plan sits below the provincial legislation and above most of the municipal requirements of the hierarchy of statutory planning documents and processes.

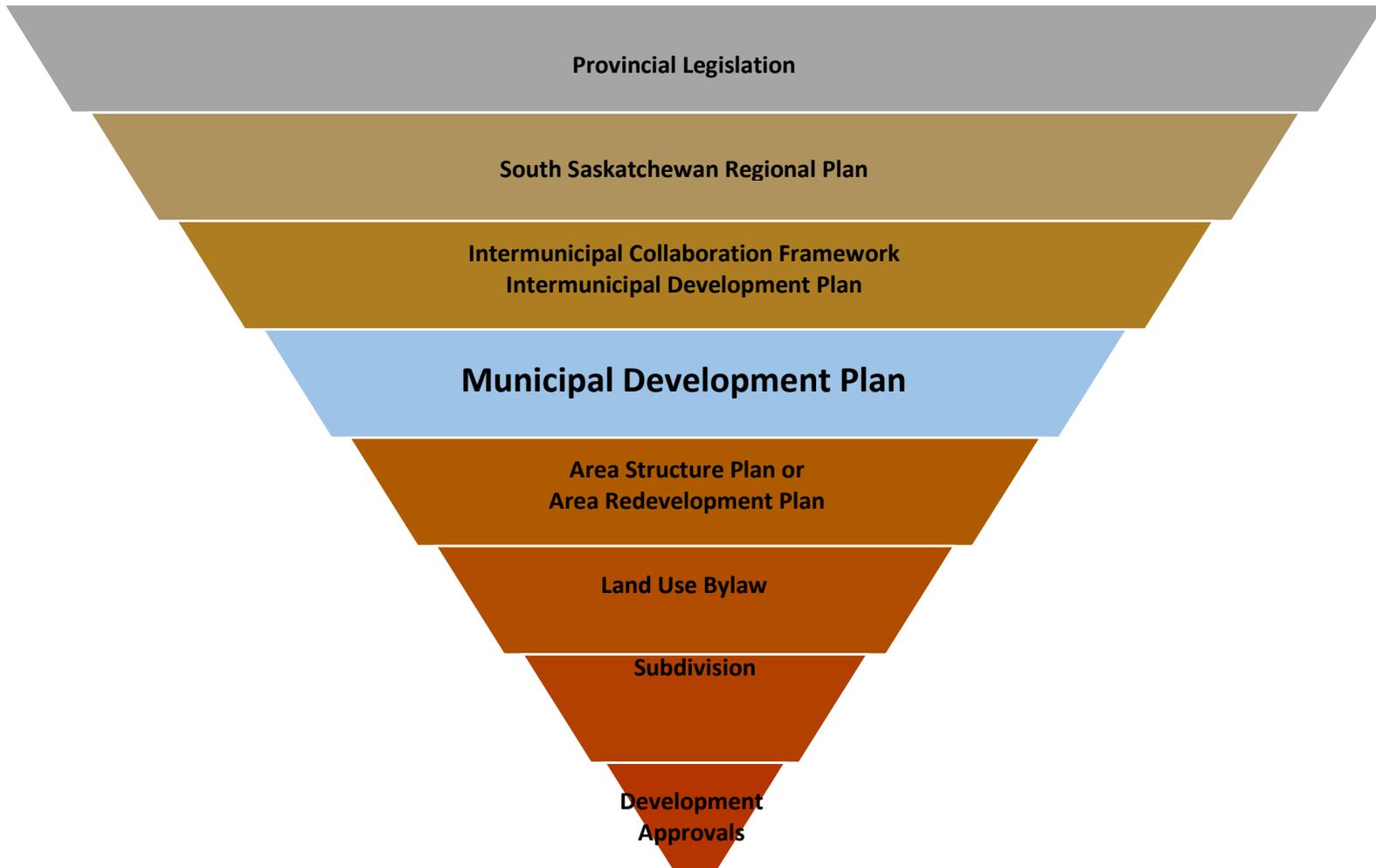


Figure 1: Planning Document Hierarchy

E. IMPLEMENTATION AND PROCEDURAL ISSUES

Context

The MDP is a statutory plan identified in the hierarchy of plans in the *MGA*. It has been prepared for the MD in accordance with the provisions of the *MGA*, the *SSRP* and the *Subdivision and Development Regulation*. The *MGA* requires all local plans and bylaws to be consistent with the provincial legislation and must be adopted by bylaw.

The *MGA* establishes a detailed public participation component which provides opportunities for input, referrals to adjacent municipalities and a mandatory public hearing prior to second reading of the bylaw. By the time this bylaw has received its third and final reading it will have been refined and rewritten based on the comments of ratepayers, municipal administration and elected officials.



With the final revisions made, the Plan will become the long-range planning document for the MD under which the Land use bylaw will provide further guidance to implement the day-to-day decisions regarding subdivision and development matters. Because the Plan envisions changes within the MD, it should be reviewed and amended regularly to maintain accuracy and relevance.

MDP amendments may be initiated by any party in accordance with the procedures established in the *Municipal Government Act*. Amendments may require public consultation and shall require approval from the MD Council via three readings plus a public hearing. Amendments to the MDP may require supplementary supporting information, providing details on the reason and nature of the change. The party initiating the change to the MDP shall be required to provide supporting documentation for the amendment.

POLICIES

1. The MDP shall be adopted and amended if required pursuant to Sections 230, 606 and 692 of the *MGA*.
2. Prior to adoption of the Plan, it shall be sent to adjacent urban and rural municipalities for their comments and concurrence.
3. The Land use bylaw shall be amended to comply with any policies that may be in contravention to this Plan.
4. Any amendments or changes to this Plan shall be forwarded to the MD planning advisor for review and comment.

Planning Policies Section 1
Waiver of MDP Policies



MUNICIPAL DEVELOPMENT PLANNING POLICIES

1. WAIVER OF MUNICIPAL DEVELOPMENT PLAN POLICIES

It is important to have consistent decisions made over time, however, because policies do not anticipate each circumstance, decision-making authorities need the ability to allow for periodic waivers.

- 1.1 In respect to policies in this plan, an approval authority may approve an application even though the proposed development, subdivision or redesignation does not comply with the municipal development plan if, in its opinion, the proposals would:
 - (a) be in accordance with the community spirit and image of the area of the proposal including landscape, traditional land uses or other community values;
 - (b) not materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land.

- 1.2 When considering a waiver of the policies of this plan, the authority should consider:
 - (a) in the opinion of the Authority, the variance is minor;
 - (b) the comments of the appropriate persons and agencies have been considered;
 - (c) the waiver complies with other statutory plans and bylaws.

Planning Policies Section 2 Forestry Reserve & Other Public Lands





2. FORESTRY RESERVE AND OTHER PUBLIC LANDS

- 2.1 The municipality recognizes that it has jurisdiction over public or provincial Crown lands, under Section 640 of the *MGA*, and that its jurisdiction is limited or precluded in a variety of circumstances. Given this situation, while recognizing its responsibilities, the municipality shall exercise its jurisdiction to the extent that it deems necessary by establishing policies and implementing them through the land use bylaw and other appropriate means.

Provincial Planning

- 2.2 The MD acknowledges and supports the government's efforts in furthering the following:
- (a) Public Land Use Zones;
 - (b) Castle River Sub-Regional Integrated Resource Plan;
 - (c) Livingstone-Porcupine Hills Land Footprint Management Plan;
 - (d) Livingstone-Porcupine Hills Sub-Regional Integrated Resource Plan.

Planning Policies Section 3 Future Land Use in the Municipality



3. FUTURE LAND USE IN THE MUNICIPALITY

- 3.1 Major land use changes shall be accommodated, as far as possible, through redesignation in the land use bylaw and in accordance with the policies of this plan. Land use change that is not authorized by this plan shall require an amendment to this plan before the land use change can proceed.
- 3.2 For specific areas, other statutory plans such as area structure plans or intermunicipal development plans may refine the policies established herein. This plan recognizes the following statutory plans and the successors to these documents:
- (a) Burmis Lundbreck Corridor Area Structure Plan (including local ASP or concept plans contained within the plan boundary);
 - (b) Oldman River Reservoir Area Structure Plan (including local ASP or concept plans contained within the plan boundary);
 - (c) Castle Mountain Resort Area Structure Plan;
 - (d) MD Pincher Creek & Cardston County Intermunicipal Development Plan;
 - (e) MD Pincher Creek & Crowsnest Pass Intermunicipal Development Plan;
 - (f) MD Pincher Creek & MD of Ranchland Intermunicipal Development Plan;
 - (g) MD Pincher Creek & MD of Willow Creek Intermunicipal Development Plan;
 - (h) Municipal District of Pincher Creek and Town of Pincher Creek Intermunicipal Development Plan; and
 - (i) Municipal District of Pincher Creek and Village of Cowley Intermunicipal Development Plan.

See Guide Map - Map 2 for all plan boundaries.

- 3.3 The MD may adopt a direct control district to accommodate or regulate a land use which is not presently contemplated in the Land use bylaw and where policy specifically requires redesignation to Direct Control.
- 3.4 Council shall establish provisions within the Land Use Bylaw for the rescinding of an amending bylaw that redesignated lands for a purpose that was not fulfilled. The intent of the rescinding bylaw shall be to revert the land back to its former district designation.
- 3.5 As part of its Strategic Plan, the MD Council shall commission periodic community value assessments (similar to the *Community Values Assessment for the M.D. of Pincher Creek*; The Praxis Group, 2012) as a means of engaging the public and informing MD policy development. A newly completed community values assessment may be utilized to reflect on the land use policies contained within this document and the plans listed in 3.2.



Planning Policies Section 4
Intermunicipal Coordination



4. INTERMUNICIPAL COORDINATION

- 4.1 The municipality shall maintain an ongoing dialogue through Intermunicipal Collaboration Frameworks (ICF) with adjacent municipalities to ensure that land use, growth and the provision of infrastructure are as coordinated as possible.
- 4.2 Before giving final consideration to an amendment to this plan or any other planning document, Council shall solicit and consider the comments of the adjoining municipalities, in accordance with the adopted intermunicipal development plans.
- 4.3 Unless otherwise stated herein, the policies of this plan apply to the entire municipality but if lands are subject to an intermunicipal development plan (IDP), then the policies of the applicable intermunicipal development plan supercede the policies of this plan in the case of a conflict. See Guide Map - Map 2 for IDP plan boundaries.



Planning Policies Section 5 Area Structure Plans

5. AREA STRUCTURE PLANS

- 5.1 Area structure plans may be required prior to approval of a development application, subdivision application or land use bylaw amendment.
- 5.2 An area structure plan shall contain the following information:
- (a) site plans and drawings – although professional plan preparation is preferable, the diagrams may be accepted if they are clear and accurate. In Urban Fringe areas a “shadow plan” may be requested when larger parcels are proposed;
 - (b) soils analysis – soil stability and its ability to accept a septic system are most important, although applicants may be requested to provide other data. These studies are to be prepared by an engineer;
 - (c) identification of other hazards such as flood or mass wasting prone lands or environmentally significant areas, including but not limited to wildlife corridors, historic and other resources;
 - (d) sewer system – which will be determined using the soils data provided in accordance with the *Alberta Private Sewage Systems: Standard of Practice*. Pump out systems are preferred adjacent to water bodies;
 - (e) domestic water – these systems will be to the satisfaction of the approval authority and in compliance with the *Water Act*;
 - (f) roadways and access points – including the standards for construction and approvals from Alberta Transportation where applicable;
 - (g) other utilities and services – including comments from the appropriate supplier;
 - (h) contour and surface drainage control – which is required to protect water bodies and adjacent parcels;
 - (i) development concept – including lot density and land tenure such as bareland condominiums;
 - (j) applicant’s interest – i.e. authorized agent, subject of an agreement or relative;
 - (k) subdivision considerations – that may be found in the land use bylaw such as lot sizes;
 - (l) municipal and/or environmental reserve – which will be in accordance with this plan and may include use of environmental easements;
 - (m) staging of development – and may include phasing of services and lotting;
 - (n) development specifications – including special standards such as setbacks and minimum dwelling size;
 - (o) landscaping and appearance – particularly if it includes municipal reserve land;
 - (p) architectural controls – information regarding special standards for details such as fences or landscaping are needed as well as the expectation for municipal district involvement;
 - (q) public input – developers are encouraged to contact neighbours and others to discuss the proposal;
 - (r) population density – as required under the *Municipal Government Act*;
 - (s) impact on adjacent properties;



- (t) additional information may be required for area structure plans prepared on water bodies as requested by the appropriate agency or provincial department;
 - (u) historic resource clearance and/or study for the province;
 - (v) any other information Council may consider necessary;
- 5.3 The draft area structure plan shall be circulated to the various agencies that would have input at the subdivision application stage and as outlined in the *Subdivision and Development Regulation*. A broader circulation of the information may be undertaken at any time in the process.
- 5.4 Additional information may be requested by Council at any time during the approval process.





Planning Policies Section 6

Transportation



6. TRANSPORTATION

Context

The MD has a well-established transportation network comprised of both primary and secondary highways, the municipal road network, railway transport, and the Pincher Creek and Cowley aerodromes. The level of investment required to support regional activity needs to be understood, so capital and operating costs for transportation related projects are accounted for in the annual budget.

As such, the integration of various transportation networks in the MD is essential to ensuring the cost- effective, efficient, and safe movement of people and goods within and through the region. Sound land use policy in relation to the transportation network within the MD is necessary in order to support existing land uses as well as to serve as a platform for future economic development.

Objective

1. To maintain, and where appropriate, enhance the integrity and safety of the transportation system under the municipality's jurisdiction and to cooperate with the province and other agencies in maintaining and enhancing the integrity and safety of the overall transportation system, recognizing that highways, roads, rail lines, and airports form the overall system.

Policies

A. Highways and Roadways

Clarifying Responsibilities

- 6.1 The MD shall support the ongoing development of transportation networks in the municipality by clearly defining responsible parties involved in roadway construction and maintenance:
 - (a) Alberta Transportation is responsible for primary and secondary highways;
 - (b) The MD is responsible for the condition and management of local road systems including service roads, where built to MD engineering standards;
 - (c) Jurisdiction over roads for maintenance within an intermunicipal plan area shall be determined by way of agreement;
 - (d) Developers are responsible for constructing any new roads or road widening and any related improvements or infrastructure required for new developments or subdivisions;
 - (e) Upon approval of a new road, and subject to any applicable warranty period, the road becomes the responsibility of the MD, unless other arrangements have been agreed to with the developer; and
 - (f) Private roads and driveways shall be the responsibility of the landowner.
- 6.2 All road construction shall be to the current MD Development and Engineering Standards or as per development agreement stipulations.



- 6.3 Map 4 provides the hierarchy of road classification. Certain uses as defined within this document will be encouraged to locate adjacent to or within a short distance of provincial highways and MD arterial and collector roads.

Impacts

- 6.4 The MD shall direct developments that may detrimentally affect the quality of roads and bridges (high traffic volumes or heavy trucks) to roadways that have been designed to accommodate such development. A Road Use Agreement may be required.
- 6.5 Developers shall inquire, acknowledge and comply with designated provincial and municipal road bans. Road bans may impact potential for development and be cause for denial of proposals and effect current approvals. Road bans are listed on the municipal multi-media platforms.
- 6.6 The MD may develop a policy that addresses agricultural, commercial, and industrial impacts on roads and bridges beyond standard wear and tear.
- 6.7 MD Council may consider developing a comprehensive transportation study in order to identify the impacts of growth areas, industrial development, tourism, and Confined Feeding Operations on road quality.
- 6.8 The MD or Alberta Transportation may require a Transportation Impact Analysis (TIA) at any time during planning processes to ensure existing intersections are able to be developed with safe turning movements and traffic flow. The cost of a TIA is the sole responsibility of the developer or landowner.

Highways

- 6.9 MD Council will consider future development along primary and secondary highways that:
- (a) approvals, as required, from Alberta Transportation are obtained;
 - (b) the number of entry and exit points to primary and/or secondary highways is minimized;
 - (c) the number of entry and exit points to the MD's arterial and collector roads is minimized; and
 - (d) facilitate access onto an internal roadway system or a service road prior to accessing the primary and/or secondary highway, where possible.
- 6.10 Highway 3 twinning may affect the intermunicipal plans with Crowsnest Pass and Village of Cowley and the Area Structure Plans for the Burmis Lundbreck Corridor and Oldman River Reservoir. Those plans and the Alberta Transportation 3 Twinning Functional Planning Study shall be consulted for any proposed subdivision, redesignation, or development that may affect the realignment.
- 6.11 The Highway 3/6 Interchange directly effects the Intermunicipal Development Plan with the Town of Pincher Creek. That plan and the Alberta Transportation 3/6 Interchange Functional Planning Study shall be consulted for any proposed subdivision, redesignation, or development that may affect the realignment.
- 6.12 MD Council may implement special policies, planning documents, or subdivision criteria to apply to the highway corridors as development and/or subdivision pressures arise.

- 6.13 If a service road is required parallel to a provincial highway, as stipulated by Alberta Transportation, it shall be dedicated or protected by a registered caveat at the time of subdivision as determined and requested by Alberta Transportation.

Public Roadways

- 6.14 The MD will require every lot created through a subdivision application to have direct access to a public roadway.
- 6.15 Access proposed via easement shall be avoided. Where allowed, the MD shall be party to the easement agreement for access purposes and the agreement registered on title.
- 6.16 Decisions regarding developers seeking monetary assistance for road construction or upgrading shall be at the discretion of Council in accordance with public works policy.

Private Roadways

- 6.17 The MD may, as a condition of subdivision or development, require that a private road be developed for all season access to ensure emergency services access and egress.

B. Airports

- 6.18 Federal regulations, including TP312 (Aerodrome Standards and Recommended Practices) and TP1247 (Aviation: Land Use in the Vicinity of Aerodromes) will guide development on the airport, navigation, lighting and security at the airport and protect the obstruction restrictions. MD will require that all land use approvals within the 4000m aerodrome of the Pincher Creek Airport and Cowley Airport take into account the safe and efficient operation of the airports. (See the Wind Energy section of this document for related policy).
- 6.19 The MD may consider commercial or industrial uses adjacent to the Pincher Creek Airport.
- 6.20 All subdivision or development applications within the Airport Vicinity Protection district shall be circulated to Nav Canada and Transport Canada for comment, prior to rendering a decision.
- 6.21 Airport Vicinity Protection shall be established in the land use bylaw as a district for the Pincher Creek Airport and the land use bylaw shall ensure that:
- (a) the airport's take off/approach surfaces, transitional surfaces and electronic facilities shall be protected; and
 - (b) except as provided in 6.22 below, no residential development shall be constructed within a specified distance of the airport runway in accordance with provincial and federal guidelines.
- 6.22 A maximum of one dwelling unit per quarter section or parcel shall be allowed on lands adjoining the airport property within the Airport Vicinity Protection district.

C. Railways

- 6.23 The MD may provide for specific setbacks from rail line rights-of-way in the Land use bylaw. Where setbacks are not provided, the municipality may utilize *The Federation of Canadian Municipalities and The Railway Association of Canada: Guidelines for New Development in Proximity to Railway Operations* in making decisions.



Planning Policies Section 7 Infrastructure and Community Assets

7. INFRASTRUCTURE and COMMUNITY ASSETS

Context

All municipalities have infrastructure and community assets which are provided to the citizens. The MD values its infrastructure and assets as a way of enhancing the quality of life for residents and visitors to the MD and will pursue opportunities to enhance its systems through private and public investment.

Objectives

1. To establish land use patterns commensurate with the level of infrastructure and services that can be provided reasonably and economically having regard to the municipality's long-term financial health and viability.
2. To protect, maintain and enhance community assets such as parks, recreation amenities and community halls.

Policies

- 7.1 The municipality shall continue to explore the delivery of services, including arrangements for service delivery, to ensure that the services it provides, or is involved in providing, are delivered in an effective, efficient and timely manner.
- 7.2 The municipality recognizes that it has a direct interest in the services provided by other agencies or organizations without assuming responsibility, directly or indirectly, for the provision of such services.
- 7.3 The municipality shall encourage and support measures to ensure that land development and servicing is coordinated recognizing that development should be provided with suitable levels of service depending on its requirements and location, but in a rural location the provision of services should be consistent with a rural lifestyle, sustainability and self-reliance.
- 7.4 As part of an application for an Area Structure Plan, outline plan, subdivision, or development, the MD may require a fiscal impact assessment that considers the life cycle cost to the MD for maintaining the utility infrastructure required to service the development.
- 7.5 The MD may require copies of any permits, licenses, or reports issued by provincial authorities with respect to water, wastewater or stormwater to be submitted prior to, or as a condition of, an approval.
- 7.6 The MD may prepare an infrastructure master plan to plan and coordinate efficient management and operation of utility infrastructure to ensure long-term affordability for the MD, businesses, and residents.
- 7.7 The MD will protect, maintain and enhance community assets such as parks, recreation amenities and community halls, as determined by Council.



- 7.8 The MD shall encourage Alberta Culture to continue protecting and preserving sites and artifacts with significant historical or archaeological value.
- 7.9 The MD encourages property owners with historic sites or buildings to preserve the heritage of the municipality.
- 7.10 The MD shall own and manage sand and gravel assets commensurate with its current and future needs.



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Planning Policies Section 8

Urban Fringe

8. URBAN FRINGE

Context

The interface land outside a built urban area requires unique planning consideration from the point of view of the continuity of existing rural development until such time the land is needed for urban expansion. This interface area is often referred to as the ‘urban fringe’. The MD of Pincher Creek has utilized this special planning tool since 1980 when it completed its first plan with the Town of Pincher Creek and introduced a specialized land use district to control development jointly. Since that first plan, the MD has implemented two other urban fringe districts around the Village of Cowley and the Hamlet of Lundbreck.

Objective

1. To minimize conflicts in the urban fringe by implementing cooperative and mutually satisfactory land use policies.

Policies

- 8.1 Whenever possible, rural lands within the urban fringe that surround urban communities shall be protected and conserved for extensive agriculture until these lands are needed for logical, orderly and economic urban expansion.
- 8.2 The land use bylaw shall contain an Urban Fringe district and this district shall apply at the very minimum to the following lands:
 - (a) lands identified in the Municipal District of Pincher Creek No. 9 and Village of Cowley Intermunicipal Development Plan;
 - (b) lands within 0.8 km (½ mile) of the hamlet boundaries of Lundbreck (excepting those lands affected by the Burmis Lundbreck Corridor Area Structure Plan) and Pincher Station ; and
 - (c) lands identified in the Municipal District of Pincher Creek No. 9 and Town of Pincher Creek Intermunicipal Development Plan.
- 8.3 The Urban Fringe district in the land use bylaw shall:
 - (a) disallow grouped country residential development unless agreed to in an intermunicipal development plan; and
 - (b) be designed so that it effectively discourages or precludes any development which would:
 - (i) compromise the logical and orderly expansion of urban or hamlet boundaries; or
 - (ii) lead to land use conflicts with the adjoining urban municipality or hamlet.



Planning Policies Section 9 Natural Resources



9. NATURAL RESOURCES

Context

The MD has significant natural resources, some of which are regulated by the Provincial government. Those resources that fall within the purview of the MD include, but are not limited to, sand, gravel, and quarry stone. The MD recognizes the importance of the natural resources industry and will work with resource companies and provincial legislative bodies to allow for the planned and managed extraction of natural resources.

Objectives

1. To allow for the managed extraction of natural resources.
2. To minimize conflicts between natural resource extraction and other existing or future land uses.
3. To ensure post resource extraction leaves the land in a developable and usable state.
4. To cooperate with other agencies involved in the management of natural resources, for the preservation of habitat and protection of water quality.
5. To support the development and delivery of renewable energy for powering and heating MD homes and businesses.
6. To provide opportunity for industrial scale renewable energy projects that are compatible with existing land use and that do not negatively affect agricultural operations or the environment.

Policies

- 9.1 Lands proposed for natural resource extractive use shall be designated as Direct Control prior to making application for a development permit or subdivision. If approved, the direct control district bylaw may sub-delegate the approval to the Municipal Planning Commission for processing the permit.
- 9.2 An open house shall be undertaken by proponents for any new resource extraction or the expansion of an existing operation prior to re-designation and/or development permit applications being processed.
- 9.3 In consultation with the MD's Public Works department, the resource extraction industry shall be directed to specific haul routes to minimize impact on municipal roads. Where appropriate, the designated haul route shall be the shortest route to the provincial highway network. At the discretion of Public Works, a Road Use Agreement may be required. At the discretion of Planning and Development, a development agreement may be required for road improvements.
- 9.4 Where appropriate, buffering and screening between the natural resource extraction and adjacent land uses shall be required as a condition for development approval.



- 9.5 All natural resource extraction operations shall adhere to applicable provincial standards, provincial conditions of approval, and a reclamation certificate from Alberta Environment shall be required.
- 9.6 Consultation with provincial and federal governments shall be required to ensure the protection of the MD's historic, environmental, natural, archaeological, and cultural resources, from the impacts of proposed resource extraction.
- 9.7 Forestry operations approved by the Province are not regulated in this Plan. However, the MD of Pincher Creek encourages forest operations to be undertaken in accordance with a sustainable timber harvesting plan and encourages the use of integrated land management practices.
- 9.8 The municipality shall enforce, in consultation with the Alberta Energy Regulator (AER), the provisions respecting sour gas facilities and gas and oil wells in the *Subdivision and Development Regulation*.
- 9.9 The municipality shall continue to take into account AER guidelines respecting pipelines and other matters not addressed in Policy 9.8 above, whenever land use decisions are being made, and the municipality may incorporate any guidelines it deems appropriate into an area structure plan, intermunicipal development plan or the land use bylaw.

A. Wind and Solar Energy Development

- 9.10 The municipality may support the integration of wind and solar energy conversion systems with other land uses in the municipal district where the area has been deemed suitable by the zoning and development processes.
- 9.11 The municipality shall not accept application for a wind farm or solar development until the designation to Wind Farm Industrial - WFI has been approved.
- 9.12 The MD Council shall not approve a redesignation to Wind Farm Industrial -WFI until such time as a Wind Energy Conversion System (WECS) review has been completed to the satisfaction of Council and in accordance with Section 9.13. This review shall be completed within 2 years of the adoption of this bylaw.
- 9.13 The municipality recognizes that changes will occur as wind technology and the community evolve. In addition to the review under Section 9.12, Council may commission additional reviews over time, that examine the impact of Category 3 wind energy development (as defined by the LUB). Each review shall include the following:
- (a) a timely completion within a period not exceeding four months once commenced;
 - (b) an analysis of wind energy policies including, but not limited to:
 - (i) an evaluation of the density and the generation capacity of existing and approved WECS,
 - (ii) an evaluation of the existing transmission capacity servicing the area,
 - (iii) permits approved and currently valid permits for WECS,
 - (iv) visual impact on landscape,
 - (v) public opinion on WECS development,
 - (vi) an analysis of policy at the local, regional, and provincial levels,



- (vii) public consultation and a subsequent meeting process;
 - (c) a summary of findings that may:
 - (i) place limitations on the density of future development,
 - (ii) determine where in the municipal district WECS will be encouraged,
 - (iii) determine any other issues deemed necessary by Council.
- 9.14 The municipality encourages the repowering of existing or depreciated wind and solar energy developments.
- 9.15 The municipality encourages the project owner and landowner to decommission obsolete or abandoned wind or solar energy developments in a reasonable time frame.
- 9.16 That the land use bylaw implements a 4000m setback from both the Cowley and Pincher Creek Airports for wind development.
- 9.17 When municipal governments consider industrial scale solar or wind energy development, it immediately becomes clear that not everywhere is suitable for those activities, and not everywhere is unsuitable. For some areas it is a clear-cut 'yes' or 'no', but most areas sit somewhere on a continuum between those two extremes. To understand this fact better the MD went through an analysis process called the Municipal Land Use Suitability Tool (MLUST). This process asked council to value various land use concerns across the MD.
- As it stands, the results are not meant to hinder development proposals, but are to be used by developers, who may be new to the area, to understand perceptions of conflicting land use within the municipality and to understand local values. Proponents for industrial scale wind and solar development shall consult the *Municipal Land Use Suitability Tool (MLUST) for Municipal District of Pincher Creek, Tracy Lee, Ken Sanderson, Guy Greenaway, and Holly Kinas, April 2020* as part of their preparation for a development application to the MD. The MD shall amend the land use bylaw to include details for this submittal requirement and provide a mapping product that can be utilized for analysis.
- 9.18 As the MD seeks to maintain dark skies at night, WECS proponents shall utilize technology for auto dimming its lights or utilize an on-demand warning light system.



Planning Policies Section 10
Agriculture

10. AGRICULTURE

Context

A basic tenet of land use planning in Alberta is the protection of agriculture. Yet agricultural land is under constant pressure from other uses imposing themselves on the landscape. This is not a new story; agricultural losses have been documented in the province since the 1950s. In reaction, the Canadian Land Inventory (CLI) for classification of soils, a multi-disciplinary land inventory of rural Canada, was conceptualized in the early 1960s. The use of CLI remains an important tool in evaluating agricultural land.

With the reintroduction of Regional Planning in Alberta under the *Alberta Land Stewardship Act (2009)* and the *South Saskatchewan Regional Plan (2014)*, Agriculture preservation rose to the forefront once again, but with the twist of balancing other uses through policy statements like

“8.21 Employ appropriate planning tools to direct non-agricultural subdivision and development to areas where such development will not constrain agricultural activities, or to areas of lower-quality agricultural lands.”

Through the previous decades, the MD has been doing this through policy by limiting where group country residential and commercial/industrial uses are located as well as encouraging wind energy conversion systems to co-locate with agricultural land. A strong cattle industry based on vast landscapes for grazing has maintained a balance between agricultural business and the environment which provides the grass and water vital to ranching livelihoods.

Objective

1. To conserve and protect agricultural land, including foothills grazing lands, for extensive agriculture by:
 - (a) minimizing conflicts with non-agricultural uses;
 - (b) discouraging the fragmentation of agricultural and grazing land into small non-agricultural parcels;
 - (c) ensuring that agricultural lots or parcels remain as large as possible;
 - (d) promoting education initiatives and partnerships that support the agricultural sector and contribute to increased operator knowledge and opportunities; and
 - (e) endeavouring to maintain traditional ranching activities.

Policies

- 10.1 Extensive agriculture shall remain the predominant and prevailing land use in the municipality.



- 10.2 The MD shall support the preservation of agricultural land and shall promote diversification of the agricultural sector by supporting all types of agricultural operations including intensive horticulture.
- 10.3 The MD shall protect prime agricultural lands from development that would eliminate the viability of these lands from crop production. These lands shall be identified by using the Canadian Land Inventory. The MD shall ensure that provisions in the land use bylaw protect agricultural land from non-agricultural development.
- 10.4 Better utilizing land and promoting more compact development are two methods that can limit land conversion. The MD shall ensure that the application of these methods is utilized in the decision making process.
- 10.5 The MD is crossed by large networks of pipelines, railways, electrical transmission lines, provincial highways, private roads and MD roads, all of which add to fragmentation of agricultural lands. The MD shall encourage location of new roads and transmission lines in a manner that does not unnecessarily fragment or restrict the use of agricultural land.
- 10.6 The MD considers “first parcel out” subdivision, which separates the farmstead from the quarter-section, vital to the long-term viability of agricultural operations and the rural population base. See the subdivision policies in this document.
- 10.7 The ability to subdivide cut-off parcels due to physical barriers that make a parcel illogical or impractical to keep together will continue to merit consideration by the Subdivision Authority. See the subdivision policies in this document.
- 10.8 Continue to raise public awareness of the benefits and challenges of living in a rural area especially where it comes to the importance of agriculture for economics and environmental stewardship. The MD will maintain and distribute the ‘Code of the West’ as a means of conveying this message.
- 10.9 Facilitate the decimation of information, education resources, and advice in furthering agri-business and land management throughout the municipality.
- 10.10 The MD encourages small scale production of renewable energy in support of farm operations.
- 10.11 The MD encourages the conservation of farm land through private agreement as a means of protecting agriculture.
- 10.12 The MD encourages the development of agricultural farm plans by individual farm operations.
- 10.13 The importance of grazing land in the MD is a vital component to the agricultural industry. In regard to grassland areas, the MD shall to the extent possible during decision making processes avoid disturbance, limit industrial intrusion and require restoration of areas impacted by development. These lands shall be identified by using the Alberta Grassland Vegetation Inventory (GVI).





Planning Policies Section 11 Confined Feeding Operations (CFOs)

11. CONFINED FEEDING OPERATIONS (CFOs)

Context

The MD is a headwaters municipality within the foothills of the eastern slopes of the Rocky Mountains. This landscape has many competing opportunities for development. In terms of appropriate location for confined feeding operation locations, a balance must be obtained for protection of the environment, residential development and other parts of the economy. Major waterways and their valleys, residential and urban growth areas, and tourism/transportation corridors are all to be separated from the CFO development as a means for the protection of these community assets.

The following municipal development plan policies are adopted for the purpose of:

- providing the Natural Resources Conservation Board (NRCB) requirements that the Council of the M.D. of Pincher Creek wish to have considered when applications for CFOs are evaluated for approval; and
- providing guidelines for the municipality when providing comments to the NRCB regarding applications for CFOs.

Objective

1. To acknowledge the role the NRCB has through *Agricultural Operations Practices Act (AOPA)* in CFO approvals while providing developers and the NRCB with specific parameters for proposals within the municipality.

Policies

- 11.1 Confined feeding operations shall not be approved in the areas shown on Map 3, Confined Feeding Operations - Exclusion Areas, including but not limited to:
 - (a) the Oldman River Reservoir Area Structure Plan area,
 - (b) any Urban Fringe district,
 - (c) Burmis Lundbreck Corridor Area Structure Plan area,
 - (d) adjacent to the Pincher Creek and Cowley Airports,
 - (e) adjacent to major water bodies including the Waterton River and reservoir, the Oldman River and reservoir, the Castle River, Pincher Creek, and Crowsnest River (as depicted on Map 3).

The rationale for these prohibited areas are as follows. The Area Structure Plans and urban fringe areas are planned populated residential areas and the MD finds that the noxious and odorous nature of confined feeding operations is an incompatible use within these areas. To provide an effective buffer, residential areas have either been included in the exclusion area and may also have been provided prevailing wind protection from odour and fire hazard. In the case of Intermunicipal Plans, the exclusion areas have been negotiated and



agreed upon by the municipalities. The MD also finds that as a headwaters community the municipality has a duty to keep source water clean for its residents and downstream populations. Further, the MD finds that the nature of feedlots as an attraction to flocking birds is incompatible with aerodrome safety.

11.2 The following development setbacks are to be applied:

Front yard setback (frontage on public roadway): 30 m (98.4 ft.)

Side yard setback: 7.5 m (25 ft.)

Rear yard setback: 7.5 m (25 ft.)

Provincial highways 3, 6 and 22: 400m (1312 ft.)

- all other provincial highways 80 m (262.5 ft.)

11.3 The approval authority or Council shall consider the results of a minimum distance separation calculation using the *Agricultural Operations Practices Act Standards and Administration Regulation* when considering:

(a) the redesignation of a parcel to Grouped Country Residential or other district that may allow uses sensitive to CFOs;

(b) any development; or

(c) any subdivision application allowed for in this plan.

11.4 The NRCB shall avoid locations considered as 'Environmentally Significant Areas' as defined within this document.

11.5 Confined feeding operation policies contained within intermunicipal development plans are unique to those plans and the municipality shall consult the policies contained therein where appropriate.

11.6 Where policies within other plans or the land use bylaw conflict, this document's policies shall prevail for the purposes of NRCB approvals under AOPA.

11.7 Where confined feeding operations have ceased operations or been abandoned, the municipality will encourage the landowner to voluntarily have the permit withdrawn or where appropriate through other planning mechanisms seek to condition the removal of the permit.

11.8 The MD encourages development of Confined Feeding Operations that have short travel distances to provincial highways or municipal roads designated as arterials or collectors (Map 4). The MD may object to a proposed location where the travel distance or impact to roads and bridges is deemed inappropriate.

11.9 The MD reserves the right to request the NRCB to condition CFO approvals for stormwater management, road improvements, and consolidation of titles.





Planning Policies Section 12
Hamlets

12. HAMLETS

Context

Hamlets are those semi urban development areas resembling a village or small town. Outside of the designated area structure plans, much of the new development in the MD is encouraged in the form of our hamlet communities planned from the perspective of unique locational aspects of each hamlet.

Objectives

1. To facilitate the orderly and economic expansion of our hamlet communities by limiting the fragmentation and premature development of fringe lands.
2. To encourage infill development within the hamlets for all land uses, where appropriate.

General Policies

- 12.1 The land use bylaw shall name and delineate the boundary for the following as “designated hamlets” for the purpose of managing urban growth and development: Lowland Heights, Beaver Mines, Lundbreck, Pincher Station, and Twin Butte.
- 12.2 The municipality shall encourage residential, commercial, and industrial development to locate in suitably designated areas in hamlets recognizing that:
 - (a) this may serve to strengthen the service centre role of hamlets, reduce the impact of non-agricultural uses on the agricultural community and reduce the consumption of agricultural land for non-agricultural uses; and
 - (b) this can assist with accommodating growth in a logical, cost effective, sustainable manner and where servicing may be efficiently planned and expanded to accommodate future growth.
- 12.3 Hamlets shall continue to be the primary focus of public, residential, commercial, and industrial development. Exceptions to this general policy are detailed in Sections 13, 14, 15.
- 12.4 When considering applications for either new residential development or redesignations for residential uses, the location of existing or approved WECS, CFOs, sour gas wells/lines or natural resource extraction sites should be considered.
- 12.5 Council may consider differentiating land use and development standards to specific Hamlets within the hamlet districts.
- 12.6 All methods of connecting residents with local agricultural producers including but not limited to farmers markets are encouraged within hamlets.
- 12.7 The keeping of animals within hamlet boundaries is regulated by the Animal Control bylaw (and any amendments thereto) and the land use bylaw. Residents shall consult these documents prior to possession of any animal.
- 12.8 Area structure plans may be required prior to approval of a development, subdivision application or land use bylaw amendment within a hamlet. Area structure plan criteria are provided within this document in the Section 5.



A. Lowland Heights Policies

- 12.9 The policies of this plan respecting hamlets apply to the extent that they do not conflict with the Municipal District of Pincher Creek No. 9 and Town of Pincher Creek Intermunicipal Development Plan which addresses the Hamlet of Lowland Heights.

B. Beaver Mines Policies

- 12.10 As priorities and circumstances warrant, the municipality as a follow-up to this plan shall consider undertaking a planning study for Beaver Mines in consultation with the residents to address hamlet expansion, servicing, the location of underground mine workings, surface drainage and other community planning issues.
- 12.11 The municipality shall continue to support and encourage high quality development in Beaver Mines.
- 12.12 In cooperation with Alberta Transportation, the municipality shall ensure that access onto Provincial Highways 774 and 507 is managed with a view to maintaining traffic and pedestrian safety.

C. Lundbreck Policies

- 12.13 As priorities and circumstances warrant, the municipality as a follow-up to this plan shall consider undertaking a hamlet study for Lundbreck in consultation with the residents to address: provision of a small industrial area for the hamlet, commercial needs, hamlet expansion, the extent of undermining both within and adjacent to the hamlet and other community planning issues. Given the supply of residential lands within its boundaries, the expansion of this hamlet for residential purposes is not anticipated in the foreseeable future.
- 12.14 In partnership with Canadian Pacific Railway, the MD should monitor railway crossings within the Hamlet to ensure vehicular and pedestrian traffic flow is not impeded and safety concerns are addressed.

D. Pincher Station Policies

- 12.15 The municipality shall continue to accommodate industrial, warehousing and outdoor storage uses in the industrial area, as well as residential and commercial development in suitably designated areas recognizing that opportunities for development requiring water and sewer services are limited because:
- (a) Pincher Station lacks these services;
 - (b) groundwater is limited; and
 - (c) heavy clay soils complicate the proper functioning of private sewage disposal systems.
- 12.16 Pincher Station's servicing constraints shall be considered whenever a land use decision is being considered.
- 12.17 If demand warrants, the municipality shall consider expanding Pincher Station for residential and light industrial development taking into account servicing constraints and the supply of vacant lands within the hamlet. It is anticipated that residential growth will be in a westward direction while industrial growth will be eastward.



- 12.18 The municipality shall endeavour to reduce land use conflicts within Pincher Station over time.
- 12.19 In partnership with Canadian Pacific Railway, the MD should monitor railway crossings within the Hamlet to ensure vehicular and pedestrian traffic flow is not impeded and safety concerns are addressed.

E. Twin Butte Policies

- 12.20 The municipality shall continue to support development and expansion of Twin Butte to provide an alternative location for potential development near Waterton Lakes National Park.



Planning Policies Section 13 Residential Development

13. RESIDENTIAL DEVELOPMENT

Context

The demand for rural residential development can lead to conflicts with existing agricultural land uses, impact the environment and create additional costs for taxpayers. A comprehensive land use plan provides locational criteria for residential subdivisions and developments in order to mitigate potential impact on agricultural uses and the environment.

Objectives

1. To protect and maintain the quality of existing residential development.
2. To regulate and direct the development of new residential developments.

Policies

FireSmart Policy

- 13.1 To reduce the ignition zone around homes and prevent the fuel that can cause wildfires to spread, development shall comply with the FireSmart regulations. New residential development shall adhere to the FireSmart building materials and standards for new construction. Recognizing the increased prevalence of extreme weather events and fires globally, the MD should review and update these requirements regularly to ensure development adjacent to wild lands are developed to the safest standard.

Dwellings Per Parcel policy

- 13.2 Except as provided in policies 13.3, 13.4 and 13.5 below, the land use bylaw shall ensure that only one dwelling unit is located on a parcel.
- 13.3 Subject to the land use bylaw, more than one dwelling unit may be allowed on a parcel if:
 - (a) the dwelling unit is a manufactured home in a designated manufactured home park and both the manufactured home and the manufactured home park are in accordance with the land use bylaw;
 - (b) the dwelling unit is contained in a building which is designed for or divided into two or more dwelling units and the dwelling unit is in accordance with the land use bylaw;
 - (c) the parcel is contained in a district in the land use bylaw that allows more than one dwelling unit on a lot or a parcel; or
 - (d) residential units in conjunction with bed and breakfast, country inn or hotel/motel.
- 13.4 A garden suite (as defined) shall be included in the land use bylaw to accommodate the additional dwelling unit on a lot or parcel provided that the lot or parcel is designated for such use.
- 13.5 In the Rural Area, the land use bylaw shall:
 - (a) allow, as a discretionary use, the location of a second dwelling on a parcel, if the parcel is an unsubdivided quarter section and the parcel cannot be subdivided without the approval of the municipality; and



- (b) allow, as a discretionary use, the location of any number of dwellings on a parcel provided that the parcel is part of a farming operation and such dwellings will be occupied by farm helpers, and the parcel cannot be subdivided without the approval of the municipality; and
- (c) the proposed second dwelling unit is located within the same yard site limiting the potential for fragmentation of agricultural land;

unless the parcel is located in the Airport Vicinity Protection Area or an area which is subject to an intermunicipal development plan or an area structure plan in which case the provisions of the Airport Vicinity Protection Area, the intermunicipal development plan or the area structure plan shall govern.

Minimum Residential Parcel Size

- 13.6 Each lot or parcel in an area proposed for grouped country residential development in the Rural Area shall contain a minimum of 1.2 hectares (3 acres) and this shall be reflected in the land use bylaw unless an area structure plan or an intermunicipal development plan establishes a different minimum in which case that different minimum shall apply.
- 13.7 The municipality in the land use bylaw shall establish minimum lot or parcel sizes in hamlets and the Rural Area, but the municipality shall be reasonably flexible in allowing development on existing lots or parcels which do not comply with the minimums established in the bylaw, unless otherwise provided in an area structure plan or an intermunicipal development plan.

Country Residences

- 13.8 Grouped country residential development shall be directed to specific locations, as shown on the Municipal Development Plan Guide Map (Map 2), namely:
 - (a) the Burmis Lundbreck Corridor (in accordance with the area structure plan for this area);
 - (b) the lands southwest of the Town of Pincher Creek (in accordance with the Municipal District of Pincher Creek No. 9 and Town of Pincher Creek Intermunicipal Development Plan); and
 - (c) the Oldman River Reservoir (in accordance with the area structure plan for this area).
- 13.9 Conventional single-detached residences shall be a permitted use and manufactured homes will be either a permitted use or a discretionary use in the land use bylaw's Agriculture district and other selected districts in the Rural Area (as defined) in order to streamline the development of residences on existing lots or parcels, but:
 - (a) proposed grouped country residential development (as defined) shall not be allowed in the Rural Area unless the lands have been designated in the land use bylaw for that use; and
 - (b) a district in the land use bylaw shall not be construed as allowing grouped country residential development merely because conventional single-detached residences or manufactured homes are either a permitted or a discretionary use in that district.
- 13.10 The following districts shall be used to designate lands that are intended to be used for grouped country residential development in the land use bylaw:
 - (a) the Grouped Country Residential district; or

- (b) if circumstances warrant, any other district designed to accommodate residential development.

Grouped Country Residential Designation Criteria

13.11 Lands shall not be subdivided for grouped country residential development unless subdivision is authorized by this plan, an area structure plan or an intermunicipal development plan that affects the area and is designated for grouped country residential use in the land use bylaw. [Appendix 1, Figure 1]

13.12 Land shall not be designated for grouped country residential development:

- (a) within 0.8 km (½ mile) of the municipal boundaries of the Village of Cowley;
- (b) within 0.8 km (½ mile) of the boundaries of a designated hamlet;
- (c) within the Airport Vicinity Protection Area or within such distance of this protection area as the municipality considers reasonable and appropriate;
- (d) if, in the opinion of the municipality, the effect of the designation would:
 - (i) have a detrimental impact on the viability of agriculture in the area or, on the continued agricultural use of adjoining lands; or
 - (ii) unnecessarily consume agricultural or grazing lands;
- (e) unless the area can be easily serviced with services provided by the municipality or developer;
- (f) unless an MDS siting assessment is carried out in accordance with the *Agricultural Operations Practices Amendment Act and its Regulations* and the results of this assessment are considered by Council before final consideration of a designation of land for grouped country residential development; and
- (g) unless basic information is provided by the person requesting the designation.

Such basic information shall include:

- (i) plans or maps that shall be required by the municipality in respect of a subdivision application;
- (ii) an evaluation of land use within 0.8 km (½ mile) of the lands proposed for designation and the anticipated impact that the designation will have on such land use;
- (iii) how access will be provided and the condition of roadways that will provide access within 1.6 km (1 mile) of the lands proposed for designation; and
- (iv) how the area proposed for designation will be serviced.

13.13 Area structure plans shall be required prior to approval of a subdivision application or land use bylaw amendment when the proposal is intended to redesignate a parcel to grouped country residential use. Area structure plan criteria are provided within this document in the Section 5.

13.14 When considering area structure plans, conceptual design schemes, subdivision/development applications or redesignations for grouped country residential, the location of existing or approved WECS, CFOs or natural resource extraction sites should be considered.



Planning Policies Section 14 Industrial Developments

14. INDUSTRIAL DEVELOPMENT

Context

Historically within the MD of Pincher Creek, there have been few industrial development sites. Limiting the location and scope of these sites has been done so as a means to reduce land use conflict for nearby landowners. In the pursuit of a diversified municipal economy, industrial uses can be considered in select locations.

Objectives

1. To discourage single lot industrial development along provincial highways and major roadways.
2. To complement and strengthen the service centre function of the area's urban centres and designated hamlets and to conserve and protect agricultural land by:
 - (a) encouraging industrial development to locate in designated locations in urban areas, hamlets, and other appropriately designated locations;
 - (b) discouraging industrial development in the urban fringe which surrounds urban municipalities and designated hamlets;
 - (c) discouraging the indiscriminate dispersal of industrial development in the Rural Area; and
 - (d) encouraging clustered industrial development.

Policies

- 14.1 Subject to policy 14.2 below, the municipality shall encourage most types of industrial development to locate in a suitably designated area in a hamlet, an adjoining urban area, or within a designated rural industrial area recognizing that:
 - (a) lands are designated in the land use bylaw and reasonably available for industrial development in the Hamlet of Pincher Station, and the Town of Pincher Creek;
 - (b) development of lands already designated for industrial development serves to lessen the potential for land use conflicts elsewhere;
 - (c) concentrating development facilitates the provision of services; and
 - (d) the proposed project is serviced by required existing or approved infrastructure at the time of application.
- 14.2 Despite policy 14.1 above, the municipality shall not preclude consideration of industrial development in the Rural Area. The land use bylaw shall ensure that agriculture-related industries, outdoor storage/warehousing, hazardous industries, WECS, specialty manufacturing/cottage industries and home occupations are discretionary uses in the Rural Area to the extent this is reasonable and appropriate.
- 14.3 In the Rural Area, lands intended for rural industrial development shall be designated for that use in the land use bylaw. But the municipality does not anticipate designating additional areas in the foreseeable future, unless demand warrants.



- 14.4 Area structure plans may be required prior to approval of a subdivision application or land use bylaw amendment when the proposal is intended to develop an industrial land use. Area structure plan criteria are provided within this document in the Section 5.
- 14.5 Buffers and/or transitional land uses shall be required to minimize conflicts between industrial and residential developments.





Planning Policies Section 15
Commercial Developments

15. COMMERCIAL DEVELOPMENT

Context

Commercial development is important to the MD's economic outlook and can be found in various settings across the municipality. Hamlets contain the bulk of these opportunities, but Rural Areas also provide some outlet for commercial ventures.

Objectives

1. To discourage strip commercial development along provincial highways and major roadways.
2. To complement and strengthen the service centre function of the area's urban centres and designated hamlets and to conserve and protect agricultural land by:
 - (a) encouraging commercial development to locate in designated locations in urban areas, hamlets, and other appropriately designated locations;
 - (b) discouraging commercial development in the urban fringe which surrounds both urban municipalities and designated hamlets; and
 - (c) discouraging the indiscriminate dispersal of commercial development in the Rural Area.
3. To provide for an allowance in the land use bylaw for home occupation and cottage industry to locate within farmsteads and country residences in the Rural Area.
4. To provide guidance for tourism and recreation development within the Rural Area.

Policies

- 15.1 The municipality shall continue to encourage commercial and highway commercial development to locate in suitably designated locations in hamlets and urban locations.
- 15.2 Commercial development, including highway commercial development shall only be accommodated in the Rural Area through the land use bylaw by land use districts intended specifically for these uses, but commercial uses such as bed and breakfasts and home occupations shall continue to be allowed as discretionary uses in appropriate land use districts in the Rural Area.
- 15.3 The land use bylaw shall be written with a view to maintaining a distinction between commercial and residential development.
- 15.4 Highway commercial development may be considered in a location other than a hamlet if the proposed site:
 - (a) is adjacent to a provincial highway, and provides safe access to the provincial highway according to Alberta Transportation standards,
 - (b) meets the intent of orderly development in an urban fringe
 - (c) is for a clustered development and shall avoid a strip of commercial uses,



- (d) is not adversely affecting the agricultural productivity of adjacent lands nor is on good quality agricultural land as determined by the approval authority,
 - (e) is designated for the use in the land use bylaw.
- 15.5 Prior to a redesignation for commercial being considered by Council or a development or subdivision application being considered by the approval authority, an area structure plan may be required. Area structure plan criteria are provided within this document in the Section 5.

Recreation and Tourism

- 15.6 Prior to redesignation or expansion of existing developments, an area structure plan or concept plan may be required depending on the size of the development or its potential impacts. This plan should include but is not limited to the following:
- (a) site plans and drawings – although professional plan preparation is preferable, the diagrams may be accepted if they are clear and accurate;
 - (b) compliance with all provincial policies or requirements including but is not limited to Stepping Back from the Water, Alberta building code, the *Recreation Area Regulation*, Bear Smart, FireSmart, and the *Public Lands Act*;
 - (c) identification of other hazards such as flood or mass wasting prone lands or environmentally sensitive areas, including historic and other resources;
 - (d) sewer system – which will be determined using the soils data provided in accordance with the *Alberta Private Sewage Systems: Standard of Practise*. Pump out systems are preferred adjacent to water bodies;
 - (e) domestic water – these systems will be to the satisfaction of the approval authority and in compliance with the *Water Act*;
 - (f) roadways and access points – including the standards for construction;
 - (g) provision for other utilities and services – including comments from the appropriate supplier;
 - (h) stormwater surface drainage control – which is required to protect water bodies and adjacent parcels;
 - (i) development concept – including lot density, permanent vs non-permanent buildings, analysis of impact on adjacent property or structures, and land tenure;
 - (k) landscaping and appearance; and
 - (l) any other information that Council or the development authority may consider necessary.
- 15.7 Tourist and commercial/private recreation type development shall be designated in the land use bylaw by a land use district that is intended for such development.
- 15.8 Proposals for large scale developments shall be evaluated on a site specific basis and will normally only be considered feasible on lands located adjacent to existing major transportation routes. A Transportation Impact Analysis may be required.



- 15.9 Tourism and recreation development can have significant negative social impact on adjacent landowners. Developers may be required to demonstrate that any negative impact can be mitigated to the satisfaction of Council or approval authorities.
- 15.10 The MD supports regional and intermunicipal partnerships and cost-sharing arrangements that provide recreational opportunities for MD residents.
- 15.11 To manage the use of Crown lands for tourism and recreation opportunities, the MD encourages open dialog with the province regarding use of MD infrastructure, intended capacity of parks, use and protection of waterbodies and natural areas, and expansion of Crown leases for recreation.



Planning Policies Section 16

Reserve Land & Lands for Roads and Utilities



16. RESERVE LAND and LAND for ROADS AND UTILITIES

Context

In accordance with and subject to the *MGA*, the owner of a parcel of land subject of a proposed subdivision must provide without compensation land for roads, public utilities, land for environmental reserve, land for municipal or school reserve (or money in lieu of land) as required by the Subdivision Authority. The municipality may also require a conservation reserve with compensation to the landowner.

Reserves are the basis for preservation of land in the case of conservation reserves and environmental reserves and the starting point for the creation of a parks and open space system in the municipality.

Objective

1. To develop a regional open space system that preserves environmental features such as wetlands, rivers, creeks, habitat areas and tree stands that are an important part of maintaining environmental function and to support partnerships that enhance the development of recreation systems related to regional open spaces, tourism and recreational facilities in both the urban and rural contexts.

Policies

- 16.1 Acquisition of land for recreation and open space corridors may occur through the dedication of a Municipal Reserve, Environmental Reserve, Conservation Reserve, voluntary reserve dedication, land purchase, or other means.
- 16.2 Acquisition of land for roads and public utilities may occur through the subdivision process, the development process or other means. Where appropriate, multiuse corridors should be considered in the assembly of land.
- 16.3 Municipal reserve will be provided in accordance with Sections 663, 666, and 667 of the *Municipal Government Act* where the MD will require the dedication of up to 10% of the parcel, less the land required for environmental reserve and the land subject to environmental easement, for municipal reserve.
- 16.4 Municipal reserve is to be dedicated as:
 - Land being part of the parcel to be subdivided;
 - Money in place of land (cash-in-lieu);
 - A combination of land and money; or
 - Deferred reserve caveat.
- 16.5 Where money has been provided in place of land to satisfy the municipal reserve provisions of the *MGA*, the MD shall deposit the monies into its reserve account and are to be utilized in accordance with the *MGA* s.671.
- 16.6 The MD may develop working relationships with hamlet community associations, volunteers and societies for the furtherance of parks, leisure services, and the preservation of open spaces.



- 16.7 The MD should protect existing public access to dedicated reserves via developed and/or undeveloped road right of way access, unless demonstrated that there is a clear community-wide benefit to removing access.
- 16.8 The MD should consider developing a management policy for all reserve dedications.
- 16.9 The MD will continue to consult with the school board to identify future school requirements and will enter into and maintain a joint use and planning agreement with the board.
- 16.10 The MD should not accept as part of a required municipal reserve dedication:
 - (a) legally encumbered rights-of-way or other limitations which would reduce or limit usability of the site;
 - (b) stormwater management facilities that can be accommodated within a public utility lot;
 - (c) lands within oil and gas well setback areas;
 - (d) local walkways that can be accommodated within a right of way or utility lot; or
 - (e) contaminated lands, unless mitigated to the satisfaction of the MD.
- 16.11 Natural areas that do not qualify as Environmental Reserve may be required as Conservation Reserve in accordance with the *Municipal Government Act*.
- 16.12 Where the boundaries for Environmental Reserve need to be delineated, the MD may require the landowner/developer to provide a biophysical assessment.





Planning Policies Section 17 Environment and its Natural Capital



17. ENVIRONMENT and its NATURAL CAPITAL

Context

The Vision and Mission statements of this document speak directly to the importance the natural assets of the MD of Pincher Creek. Much of the liveability, sustainability, and values of the citizenry is linked to the natural capital of the area. A healthy ecosystem with all that entails in supporting the natural world also supports the longevity of agricultural livelihoods. The language of this section may introduce new terms such as habitat patch, but the outcome should be clear that it is protecting our prairie grassland and waterways for generations to come.

Objectives

1. To protect and conserve the natural scenic attributes of foothills grazing lands and its natural capital.
2. To foster land use patterns that minimize environmental impact and facilitate the development of a healthy, safe and viable municipality and to promote sustainable development and land use patterns.
3. To recognize hazard lands and either avoid development of these lands or, where necessary, utilize mitigative measures to minimize the risk to health and safety and to reduce the risk of property damage.
4. To maintain the water quality in the headwaters and watersheds, recognizing that they are a consumptive resource that affect downstream municipalities, landowners and other consumers.
5. As far as possible, to cooperate with the province in managing non-renewable resources and water resources recognizing that the province has assumed a leadership role in managing these resources.

Policies

Generally

- 17.1 The MD encourages dark sky initiatives through the implementation of responsible outdoor lighting by landowners and businesses. Dark skies promotes ecological integrity, aesthetics and human health.
- 17.2 The MD requires that development should build with the contours of the land and avoid stripping and grading, where possible. And further, the MD requires that construction best practices to reduce wind and water erosion of soils shall be required.

Environmentally Significant Areas and Hazard Lands

- 17.3 The municipality recognizes the following environmentally significant areas documents:
 - (a) *Environmentally Significant Areas in the Oldman River Region: Municipal District of Pincher Creek* (Cottonwood Consultants: for Alberta Forestry, Lands and Wildlife and the Oldman River Regional Planning Commission) 1987.
 - (b) *Environmentally Significant Areas in Alberta: 2014 Update FINAL REPORT* (Report prepared for the Government of Alberta by Fiera Biological Consulting Ltd.) 2014.



- (c) Any subsequent ESA document adopted by the MD or the Alberta government.
- 17.4 The MD through its land use bylaw shall continue to address hazard lands with a view to reducing risks to health, safety and property damage. The MD may prohibit subdivision and/or development in potential environmental hazard lands, including flood prone areas and land prone to mass wasting, erosion or subsidence.
- 17.5 The MD shall not permit the subdivision or development of parcels located within the 1:100-year floodplain. In areas where there may be uncertainty as to where the floodplain lies, the applicant may be requested to provide a professional assessment of the floodplain at their expense.
- 17.6 The MD in cooperation with Alberta Environment shall through the land use bylaw discourage development and subdivision in a flood fringe where the proposed development or use entails risks to health, safety or property damage.
- 17.7 The MD shall prohibit subdivision and/or development in areas where brownfields (such as former gas stations) and other man-made hazard lands exist (such as coal mining), until the relevant approval authority is satisfied the development can proceed safely.
- 17.8 Prior to making a decision, the relevant approval authority may:
- require a professionally prepared geotechnical analysis;
 - circulate development application to the relevant government department for comment;
 - depending on the nature of the hazard, request an Environmental Impact Assessment (EIA) at the applicant's expense.
- 17.9 The MD encourages the retention of trees and vegetation within and adjacent to Environmentally Significant Areas. Trees prevent soil loss, intercept and slow down stormwater, improve air quality, provide habitat, are aesthetically appealing, and provide property owners with greater privacy.

Ecology

- 17.10 The MD shall encourage the use of best management practices for controlling noxious weeds, prohibited noxious weeds or invasive plants.
- 17.11 The protection of wildlife corridors and habitat patches is important to the MD, and the MD will consider provincial guidelines for planning purposes in this regard. The MD may require the preparation of an impact assessment for the protection of suspected wildlife corridors or habitat patches that may be significantly impacted by a proposed plan, subdivision or development.
- 17.12 Development of an area structure plan or concept plan as well as applications for subdivision and development shall consider and incorporate natural areas such as wildlife corridors and habitat patches, trees strands, wetlands and water courses into their design.
- 17.13 The restoration of sensitive ecosystems, natural areas, and wildlife corridors that have been previously disturbed is encouraged.

Water

- 17.14 The MD shall enforce setbacks to water bodies in their decision making processes. The setbacks may be guided by the provincial guidelines, Stepping Back from the Water: A Beneficial Management Practices Guide of New Development near Water Bodies in the



Alberta's Settled Region, the Alberta Wetland Policy or other recognized method of establishing setbacks.

- 17.15 With regard to the wetland policy, the MD recognizes the goal of the Alberta Wetland Policy is to conserve, restore, protect and manage Alberta's wetlands to sustain the benefits they provide to the environment, society and economy. To achieve this goal the MD recognizes the policy will focus on four outcomes:
- wetlands of the highest value are protected for the long-term benefit of Albertans;
 - wetlands and their benefits are conserved and restored in areas where losses have been high;
 - wetlands are managed by avoiding, minimizing and if necessary, replacing lost wetland value; and
 - wetland management considers regional context.
- 17.16 The MD acknowledges the work done by the Oldman Watershed Council (OWC) within the municipality and its grassroots approach to working with residents and decision-makers in pursuing its goals. To that end the MD will reference OWC documents when considering subdivision and development proposals.
- 17.17 Stormwater treatment and storage facilities should avoid the use of natural wetlands and locate away from existing floodways and riparian areas.
- 17.18 The MD will protect ground water and ensure use does not exceed carrying capacity of the land by:
- (a) Supporting long term ground water research and monitoring programs;
 - (b) Mitigating the potential adverse impacts of development on groundwater recharge areas;
 - (c) Adhering to provincial ground water testing requirements, as part of the development approval process; and
 - (d) Encouraging and facilitating the capping of abandoned water wells to protect against ground water leakage and cross contamination.



Planning Policies Section 18 Subdivision Policies



18. SUBDIVISION POLICIES

Context

The following objectives and policies provide guidance to the Subdivision Authority Subdivision and Development Appeal Board and government appeal bodies when rendering decisions.

Objectives

1. To provide a policy framework for the subdivision of lands which will guide subdivision decisions of the municipality and provide a basis for subdivision provisions in the land use bylaw.

Policies

Application of Subdivision Policies

- 18.1 The policies of this Part serve two functions:
 - (a) they indicate the municipality's overall policies in respect to subdivision; and
 - (b) they provide a framework for the "subdivision design standards" that will be incorporated into the land use bylaw in accordance with the *MGA*.
- 18.2 The policies of this Part apply to the municipality (as defined) unless the lands are subject to an area structure plan or an intermunicipal development plan, in which case the policies of the applicable area structure plan or intermunicipal development plan apply to those lands.
- 18.3 The municipality shall not approve a subdivision application that does not comply with the policies of this plan unless the lands which are the subject of an application are subject to an area structure plan or an intermunicipal development plan and either of these plans, where applicable, allows the subdivision.
- 18.4 Where a habitable residence needs to be determined, a safety codes inspection may be required as part of the application and the results utilized in determining the completeness of the application in accordance with PART IV of the land use bylaw.

General Requirements for All Subdivisions

- 18.5 All subdivision applications shall be processed in accordance with PART IV of the land use bylaw.
- 18.6 A subdivision application shall not be approved unless:
 - (a) the services provided by the municipality can and will be coordinated with the creation of any new lots without undue public expenditure;
 - (b) each lot or parcel resulting from the subdivision, including any residual or parent parcel, has:
 - (i) access to a public roadway as prescribed by the *Subdivision and Development Regulation*, and
 - (ii) reasonable vehicular access to a public roadway at a location prescribed by the municipality;



- (c) each lot meets the minimum lot size provided in the land use bylaw; and
 - (d) each lot or parcel resulting from the subdivision contains a suitable development area (as defined).
- 18.7 Subdivision applications shall be reviewed taking into consideration Alberta Environment's applicable guidelines that are established under the Water for Life Strategy, Stepping Back from the Water, Wetlands Policy, *Public Lands Act*, *Water Act* and any other or subsequent Act or Guide. The results of this review shall be considered by the municipality's Subdivision Authority prior to making a final decision on a subdivision application, but if a subdivision application proposes to subdivide a single residential lot in the Rural Area in accordance with the policies of this plan, the municipality will not be inflexible in the application of the guidelines provided that the requirements of the *Subdivision and Development Regulation* are not compromised.
- 18.8 All subdivision decisions shall address School or Municipal Reserve as provided in Section 15 of this Plan.
- 18.9 Where applicable, all subdivision decisions shall address Environmental and Conservation Reserve as provided in Section 15 of this Plan.

Variance of Measurable Standards

- 18.10 Adherence to minimum lot size and measurable standards may be varied by the Subdivision Authority or the Subdivision and Development Appeal Board if:
- (a) the applicant has proven to the Subdivision Authority or Subdivision and Development Appeal Board the existence of a special or extenuating circumstance;
 - (b) the effect of the variance would not, in the Subdivision Authority's opinion, conflict with the agricultural or adjacent land uses in the area; and
 - (c) reasons for the variance are clearly stated in the decision made by the Subdivision Authority or the Subdivision and Development Appeal Board.
- 18.11 During the subdivision approval process, any variance granted for a required setback is for subdivision purposes only and does not apply to development. Development variances must be sought through the Development Authority under the land use bylaw.

Variances of Minimum Residual Agricultural Parcel Size

- 18.12 Recognizing that an unsubdivided quarter section (as defined) may contain:
- (a) 64.75 ha (160 acres) more or less where there are no registered exceptions to the Certificate of Title; or
 - (b) less than 64.75 ha (160 acres) where there are:
 - (i) registered exceptions to the Certificate of Title including road widenings;
 - (ii) portions removed from the title for other public or semi-public uses;
 - (iii) quarter sections along the meridian correction line;

the municipality shall exercise some flexibility in applying the residual parcel size provisions of this Part. But where an unsubdivided quarter section contains 32.38 ha (80 acres) or less, the residual parcel size shall be enforced recognizing that this will preclude the subdivision of an existing residence from an unsubdivided quarter section containing less than 28.33 ha (70 acres).



Subdivision of Agricultural Land for Extensive Agricultural Use

- 18.13 A subdivision application for extensive agriculture (as defined) shall not be approved unless:
- (a) the parcel which is the subject of the application is a fragmented parcel and the subdivision complies with policies 18.19 and 18.20; or
 - (b) in order to facilitate the reconfiguration of an existing quarter section, the proposed lot and any residual or parent lot resulting from the subdivision contains a minimum of 64.75 ha (160 acres). [Appendix 1, Figure 2, Policy 18.13]
- 18.14 A subdivision application for extensive agriculture which proposes to subdivide a quarter section into two 32.38 ha (80 acre) parcels or any other configuration shall not be allowed. [Appendix 1, Figure 3, Policy 18.14]

Allowable Country Residential Subdivisions

- 18.15 A subdivision application in the Rural Area for country residential use may be approved provided that:
- (a) a single lot containing a habitable residence is proposed to be subdivided from an unsubdivided or a subdivided quarter section in accordance with policies 18.16, 18.18 and 18.19;
 - (b) a fragmented parcel is being subdivided in accordance with policies 18.19 through 18.21;
 - (c) the lands have been designated for grouped country residential development in the land use bylaw in accordance with the provisions of this plan; and
 - (d) the application complies with other applicable policies of this plan.

Subdivision of a Single Residential Lot from an Unsubdivided Quarter Section

- 18.16 In the Rural Area, a subdivision application which proposes to subdivide an existing habitable residence (or a farmstead containing a residence) from an unsubdivided quarter section shall not be approved unless the proposed residential lot is as small as possible between 3 acres and 10 acres in size, but large enough to contain related buildings, structures and improvements. [Appendix 1, Figure 4, Policy 18.16]
- 18.17 Only one subdivision shall be approved on an unsubdivided quarter section.

Subdivision of a Single Residential Lot from a Subdivided Quarter Section

- 18.18 Adjacent lands may be consolidated to achieve a larger residual parcel.
- 18.19 In the Rural Area, a subdivision application which proposes to subdivide an existing habitable residence (or a farmstead containing a habitable residence) from a lot containing at least 32.38 ha (80 acres) shall not be approved unless:
- (a) the lot was created previously as the result of the subdivision of a fragmented parcel in accordance with this plan, and the lot has not been further subdivided to exclude a residential lot or parcel; or
 - (b) that the quarter section contains a jurisdictional boundary of a Town, Village or Hamlet; and
 - (c) the proposed residential lot is as small as possible between 3 acres and 10 acres in size, but large enough to contain related buildings, structures and improvements. [Appendix 1, Figure 5, Policy 18.19]



Subdivision of Fragmented Parcels

18.20 In the Rural Area, the subdivision of a fragmented parcel (as defined) shall not be approved for residential or any other use:

- (a) unless the fragmented parcel is fragmented by reason of one or more developed public roadways or a railway right-of-way with rails only; and
- (b) unless each lot resulting from the subdivision is described with reference to the boundaries of the public roadways or railway and the boundaries of the existing parcel. [Appendix 1, Figure 6, Policy 18.20]

18.21 In the case where another policy of this plan would allow for a subdivision to occur and the parcel also has a potential fragmented parcel as described in policy 18.20, the fragmented parcel shall be considered first, then the other policy would apply. [Appendix 1, Figure 7, Policy 18.21]

Property Realignment

18.22 The enlargement, reduction or realignment of an existing separate parcel may be approved provided that:

- (a) the additional lands required are to accommodate existing or related improvements; or
- (b) the proposal is to rectify or rationalize existing titles, occupancy, cultivation or settlement patterns; and
- (c) no additional parcels are created over and above those presently in existence; and
- (d) the proposed new lot and the proposed residual lot shall continue to have direct legal and physical access to a public roadway, adequate development setbacks, and a suitable building site; and
- (e) the size, location and configuration of the proposed lot shall not significantly affect any irrigation or transportation system in the area nor the urban expansion strategies of neighbouring municipalities. [Appendix 1, Figure 10, Policy 18.22]

Rural Industrial and Commercial Subdivisions

18.23 A subdivision application which proposes to subdivide one or more lots proposed for industrial use may be approved in the Rural Area, but such an application shall not be approved unless the land which is the subject of the subdivision application is designated for multi-lot industrial development in the land use bylaw.

18.24 Subdivision provisions in the land use bylaw for the Rural Area shall ensure that:

- (a) the subdivision of vacant single lots for rural highway commercial or industrial-development shall be avoided as far as possible; and
- (b) the subdivision of a single lot containing existing rural highway commercial or industrial development shall be accommodated in accordance with the provisions established in the land use bylaw provided that any proposed lot is as small as practical. [Appendix 1, Figure 8, Policy 18.24]



Subdivision of Confined Feeding Operations

- 18.25 In the Rural Area, a subdivision application which proposes to subdivide a lot for an existing confined feeding operation from an unsubdivided quarter section may be approved provided that:
- (a) the Subdivision Authority is satisfied that satisfactory arrangements have been made for manure disposal;
 - (b) the lot is as small as possible between 3 acres and 10 acres, large enough to encompass the improvements. [Appendix 1, Figure 9, Policy 18.25]

Subdivision of Agricultural Land for Public and Institutional Uses

- 18.26 In the Rural Area, a subdivision application which proposes to subdivide a lot for an existing public and institutional use including cemeteries, public utilities, and public parks shall be governed in accordance with the provisions established in the land use bylaw provided that any proposed lot is as small as practical.

Subdivision of Parks and Rural Recreation Districts

- 18.27 A subdivision application which proposes to subdivide one or more lots proposed for parks or rural recreational use may be approved in the Rural Area, but such an application shall not be approved unless the land which is the subject of the subdivision application is designated for that development in the land use bylaw.
- 18.28 For subdivisions for designated Parks and Open Space, the applicable land use district minimum lot sizes and standards of development shall apply, which are dependent on the type of use proposed and the availability of servicing. Where no minimum lot size is provided in the land use bylaw, the lot size shall be determined by the Subdivision Authority.
- 18.29 For subdivisions for various residential or other uses within designated Rural Recreation districts, the applicable land use district minimum lot sizes and standards of development shall apply, which are dependent on the type of use proposed and the availability of servicing. Where no minimum lot size is provided in the land use bylaw, the lot size shall be determined by the Subdivision Authority.

Hamlet Residential and Other Hamlet Uses

- 18.30 For subdivisions for various residential or other uses within designated hamlets, the applicable hamlet land use district minimum lot sizes and standards of development shall apply, which are dependent on the type of use proposed and the availability of servicing. Where no minimum lot size is provided in the land use bylaw, the lot size shall be determined by the Subdivision Authority.
- 18.31 Through lots or double frontage lots (Figure 18.1), shall be avoided except where essential to separate residential development from traffic arteries or to overcome specific disadvantages of topography and orientation. In such cases, access will be allowed only on the lower classification street.
- 18.32 Flag lots (Figure 18.1) are prohibited in the Hamlet residential districts. Flag lots or parcels may be permitted in other districts where lots exceed 0.2 ha (0.5 acre) under the following conditions:
- (a) the flag lot directly accesses a local or residential street;
 - (b) the aggregate width of the pole, or poles for two (2) adjacent flag lots, is a minimum of 12.1 m (40 ft) in width with minimum access width 6.1 m (20 ft).



- 18.33 All rectangular lots and, so far as practical all other lots, shall have side lot lines at right angles to straight street lines or radial side lot lines to curved street lines. Unusual or odd shaped lots having boundary lines that intersect at extreme angles shall be avoided.
- 18.34 The lot line common to the street right-of-way line shall be the front line. All lots shall face the front line and a similar lot across the street. Wherever feasible, lots shall be arranged so that the rear line does not abut the side line of an adjacent lot.
- 18.35 No lot or parcel shall be created which does not provide for a buildable area as defined by the applicable land use district, except pursuant to an area structure plan.

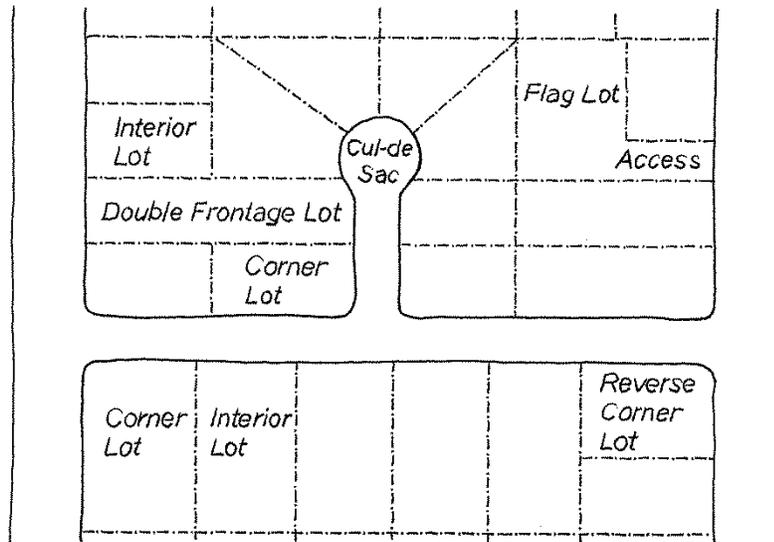


Figure 18.1

- 18.36 The length and width of blocks shall be sufficient to accommodate two (2) tiers of lots with minimum standards specified by the applicable land use district and this chapter, except where a single row of lots back up to an arterial street. When reviewing proposed lot and block arrangements, the Subdivision Authority shall consider the following factors:
- Adequate Building Sites Required:** Provisions of adequate building sites suitable to the special needs of the type of land use (residential, commercial or other) proposed for development shall be provided, taking into consideration topographical and drainage features;
 - Minimum Lot Sizes Established:** Minimum land use district and lot requirements defining lot sizes and dimensions shall be accommodated without creating unusable lot remnants;
 - Safe Access Required:** Block layout shall enable development to meet all Municipal District's engineering requirements for convenient access, circulation, control and safety of street traffic.

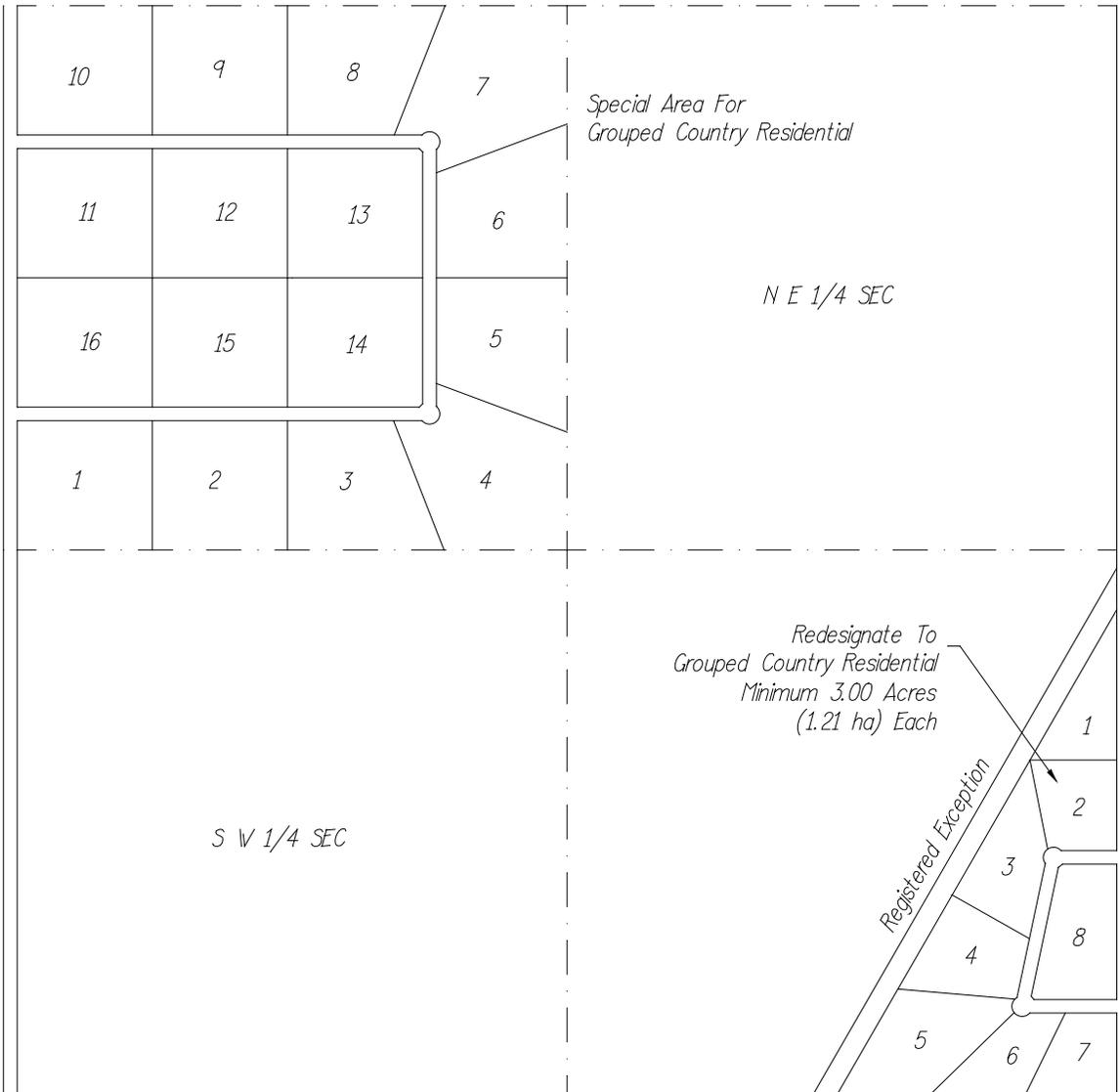




Appendix 1 Figures of Subdivision Examples

Appendix 1 Figures of Subdivision Examples

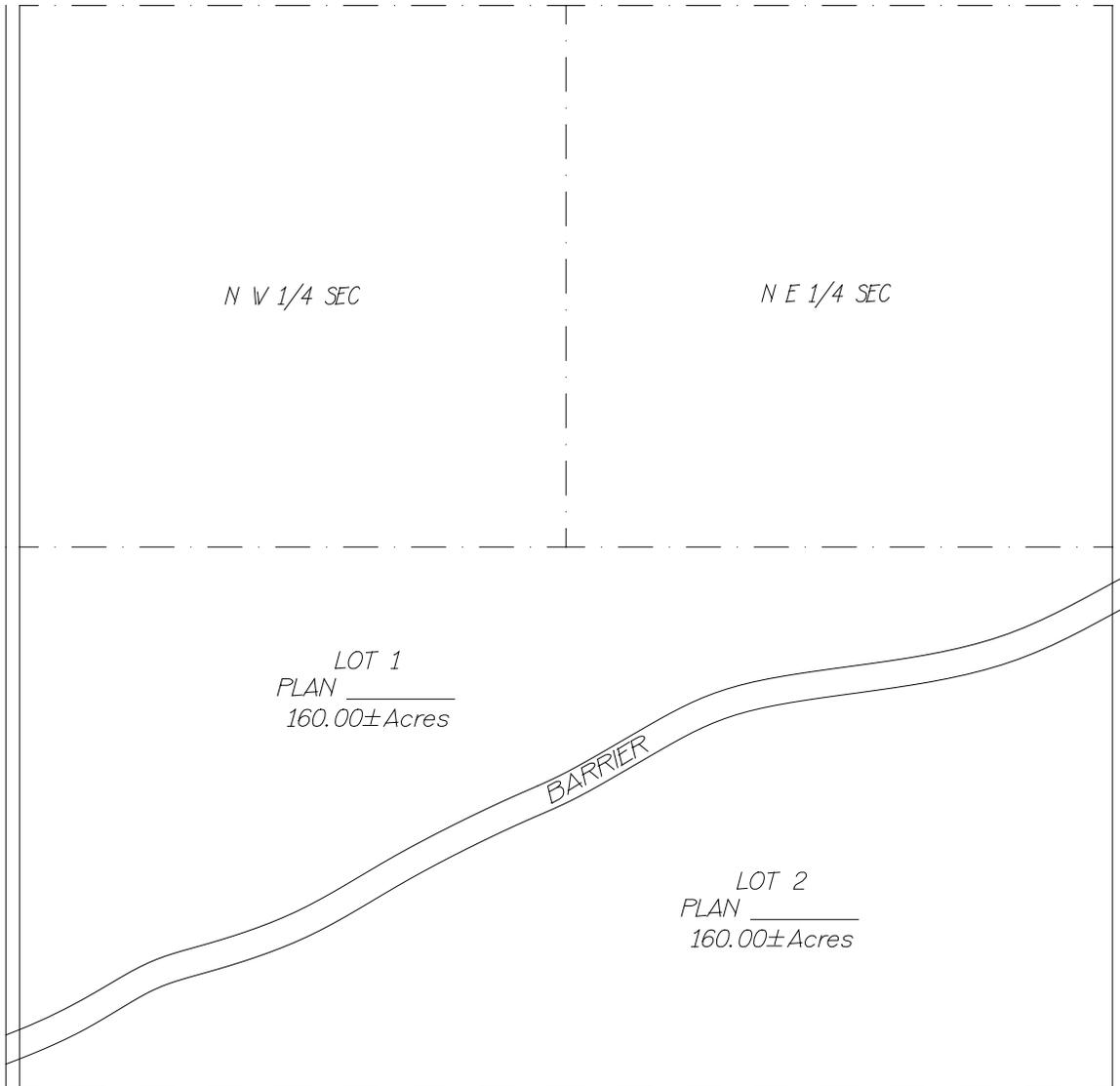
Figure 1, Policy 13.11





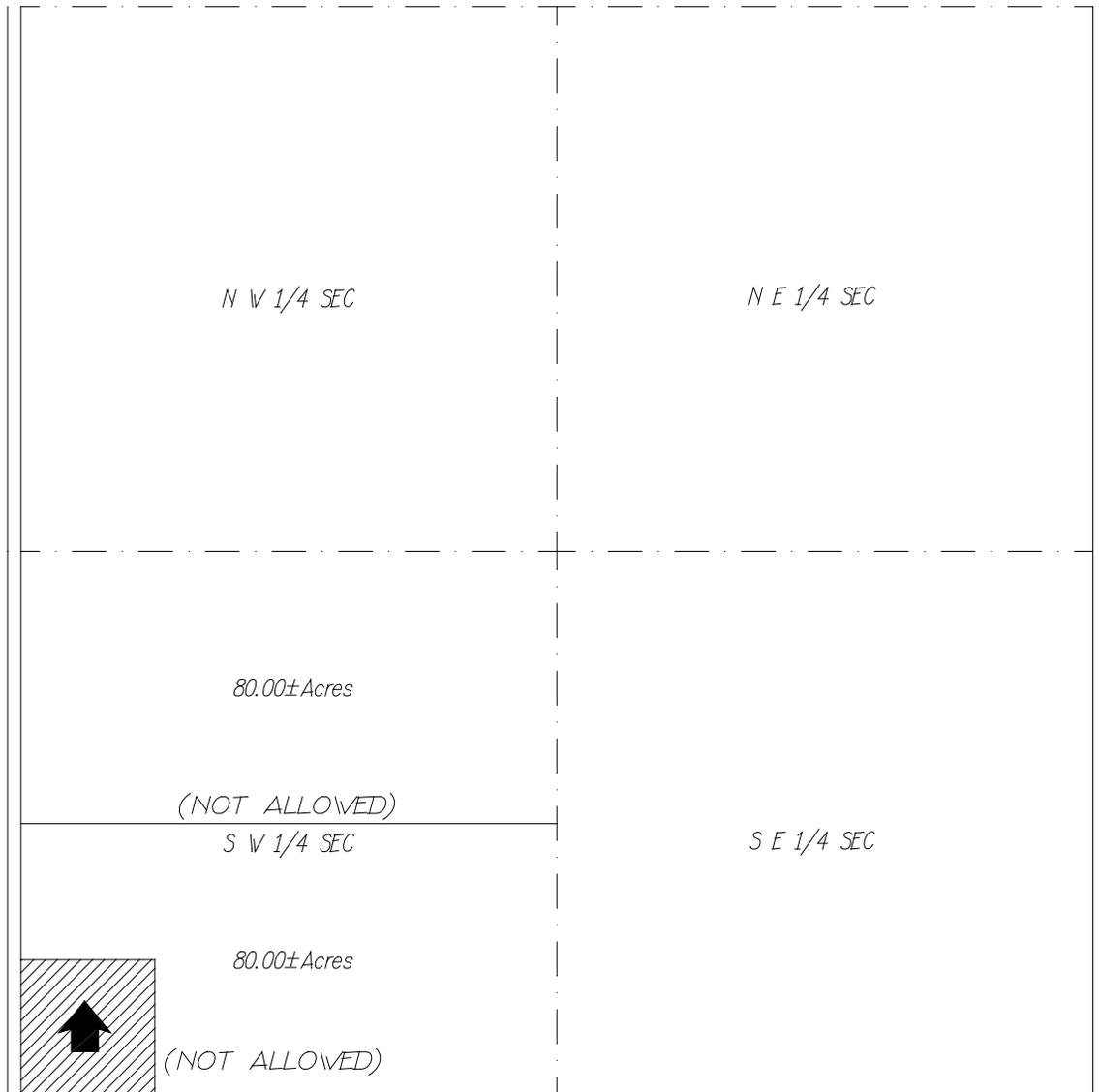
Appendix 1 Figures of Subdivision Examples

Figure 2, Policy 18.13



Appendix 1 Figures of Subdivision Examples

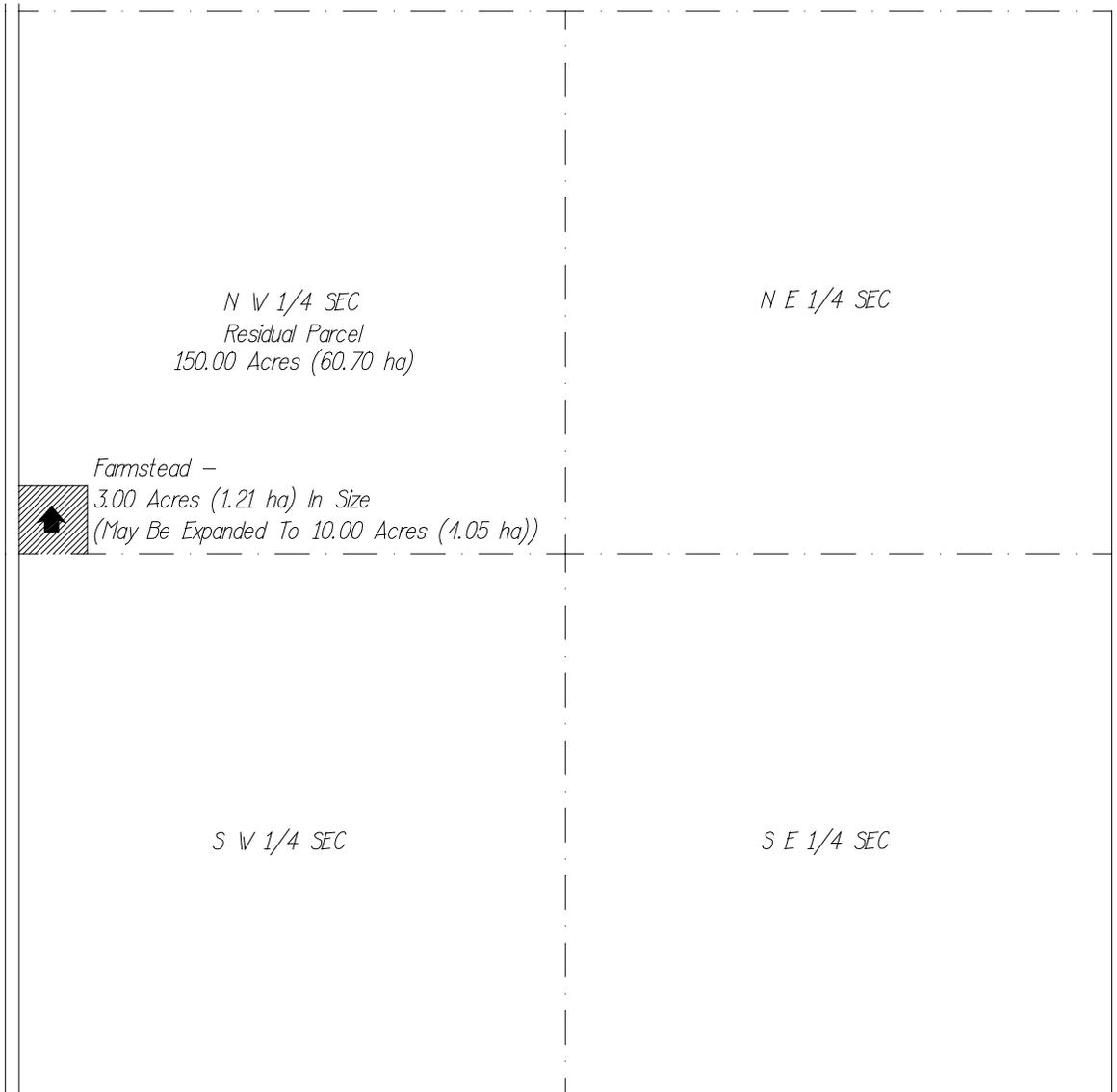
Figure 3, Policy 18.14





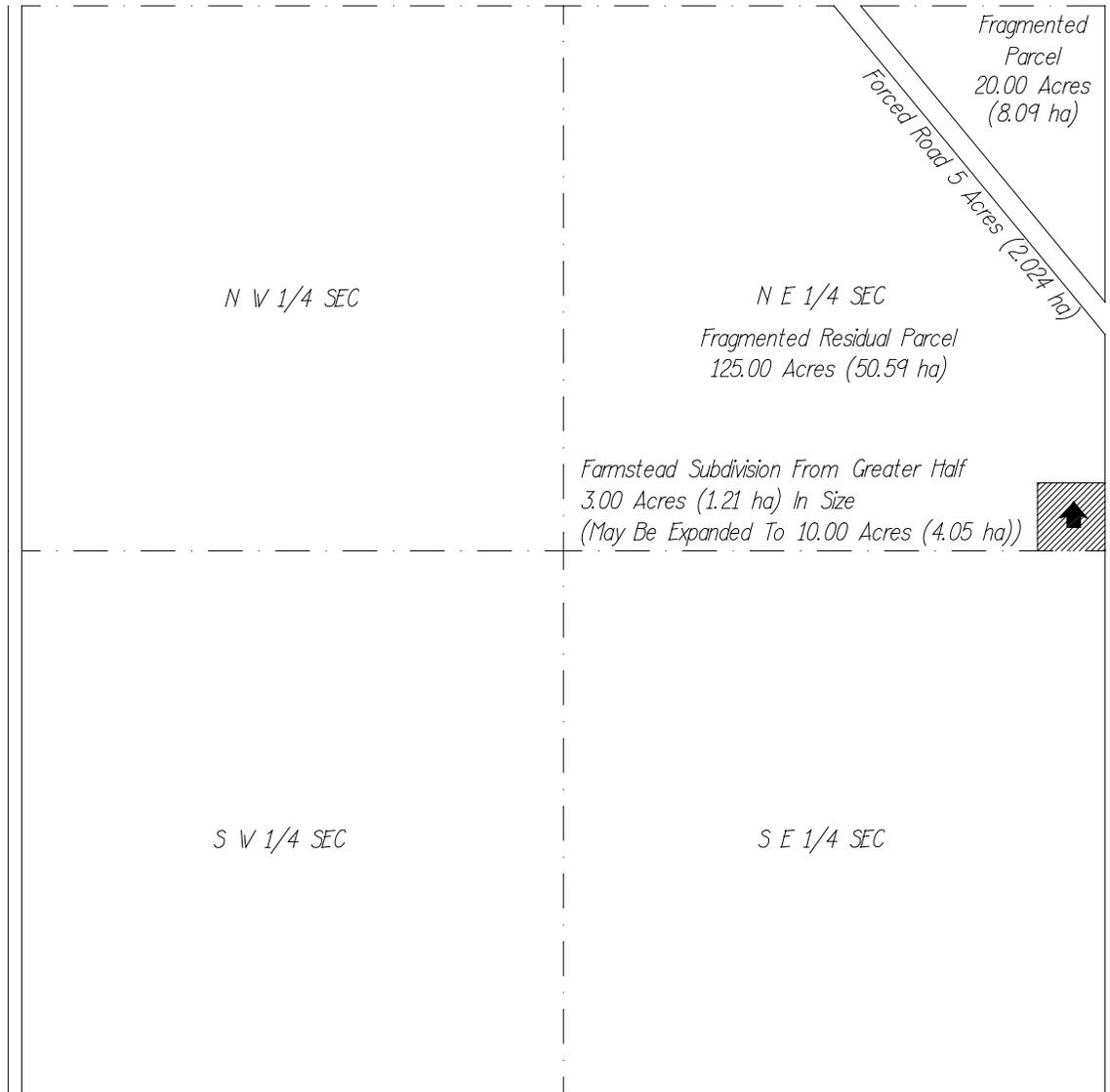
Appendix 1 Figures of Subdivision Examples

Figure 4, Policy 18.16



Appendix 1
Figures of Subdivision Examples

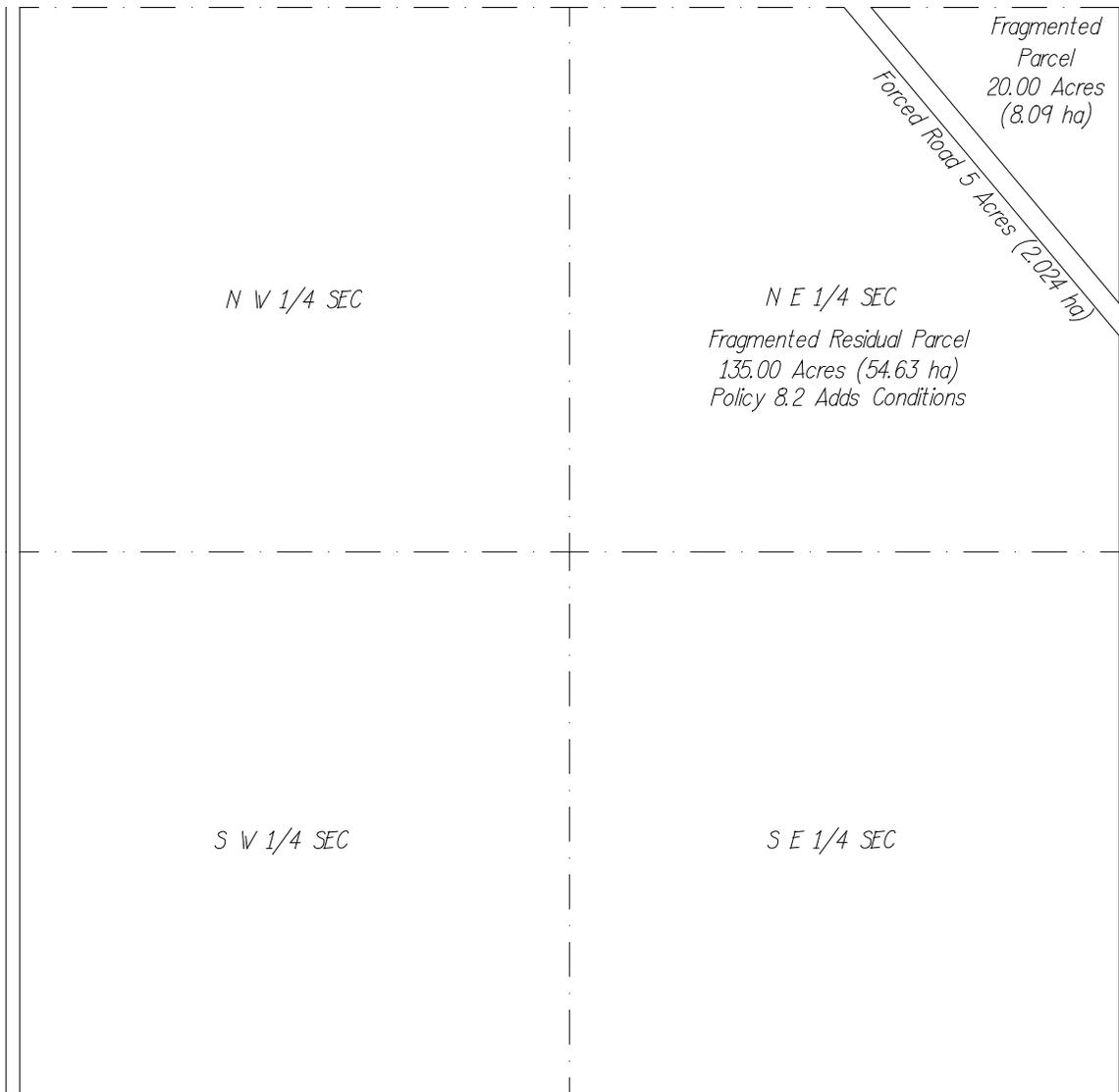
Figure 5, Policy 18.19





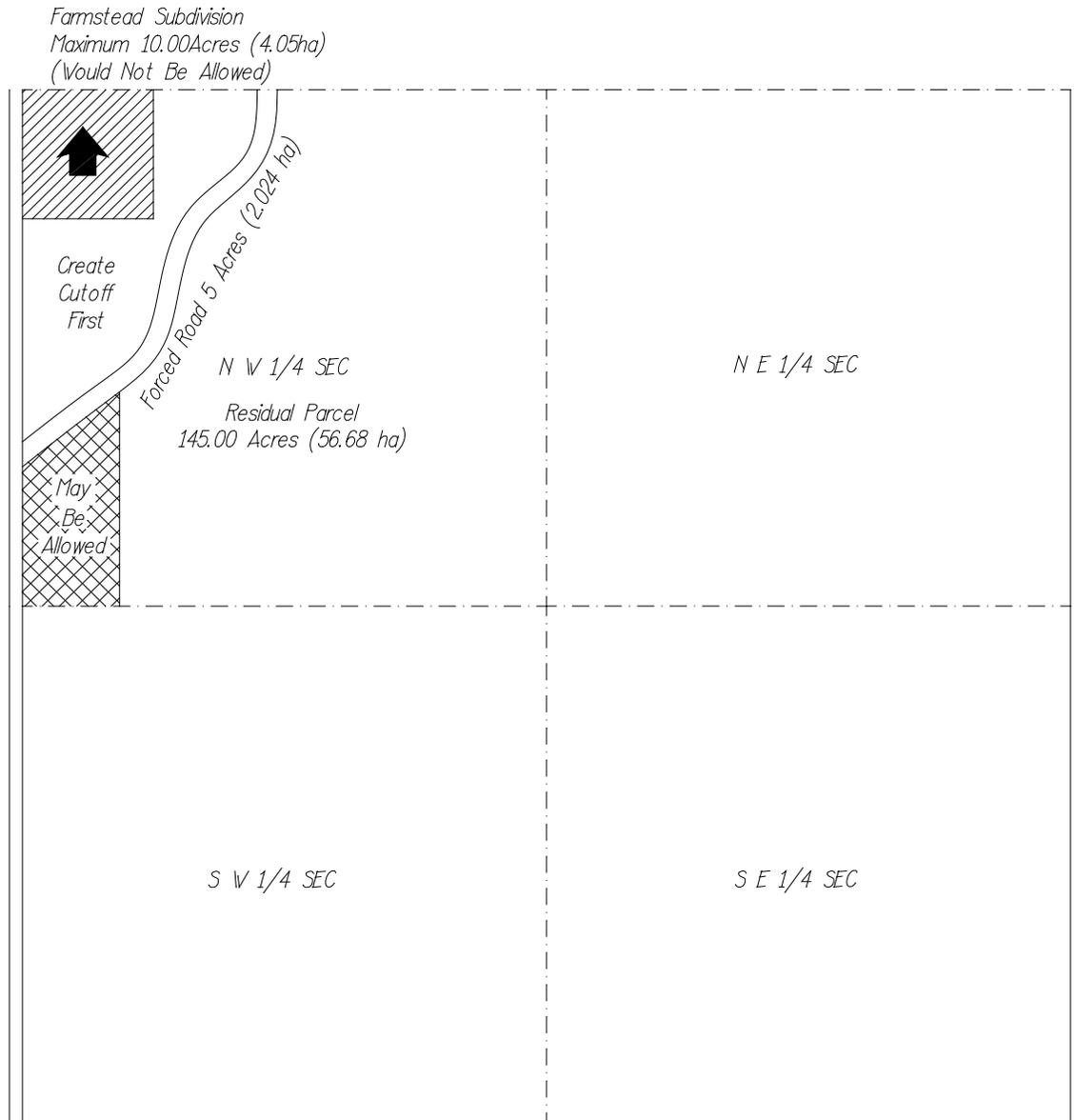
Appendix 1 Figures of Subdivision Examples

Figure 6, Policy 18.20



Appendix 1 Figures of Subdivision Examples

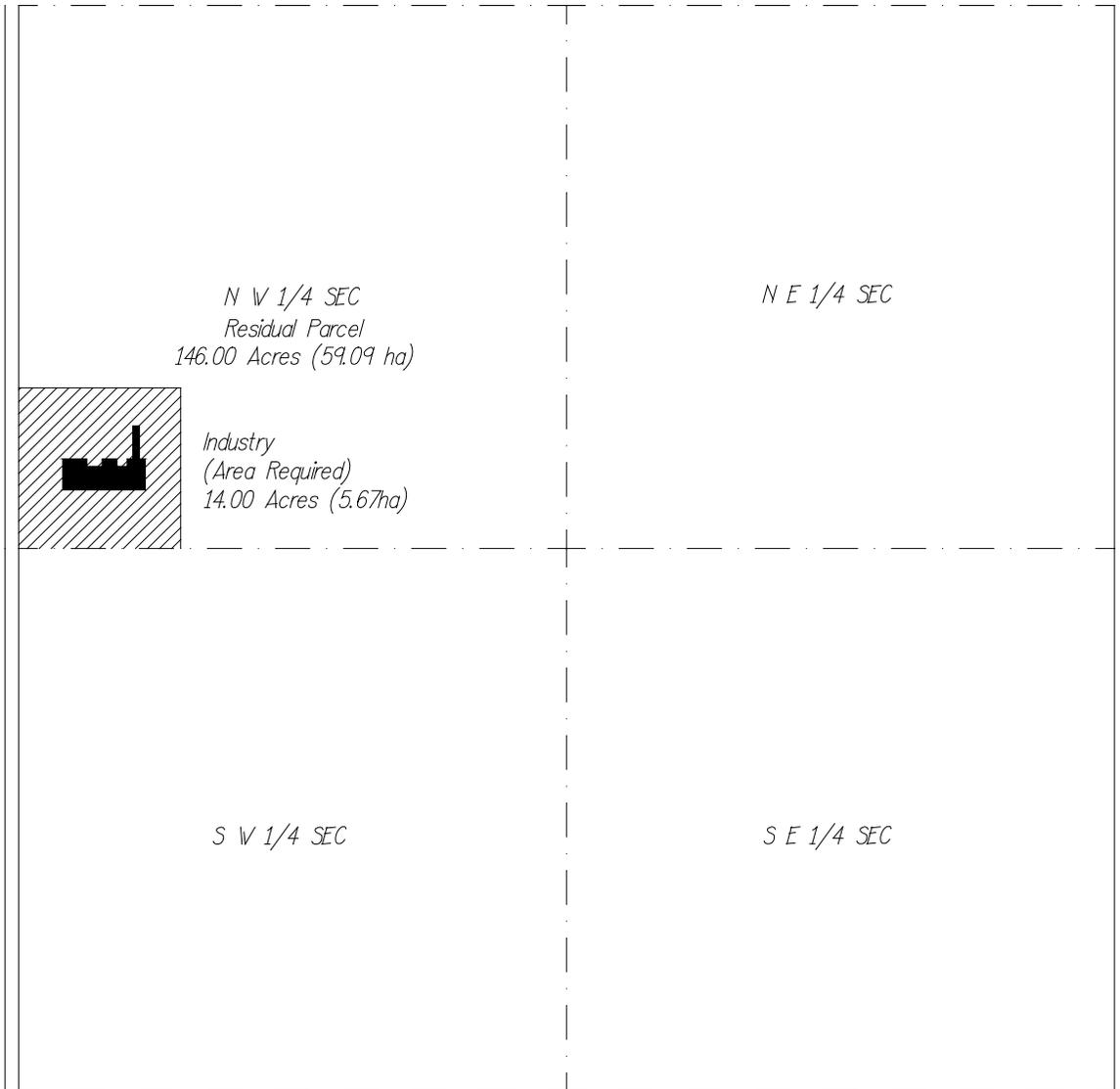
Figure 7, Policy 18.21





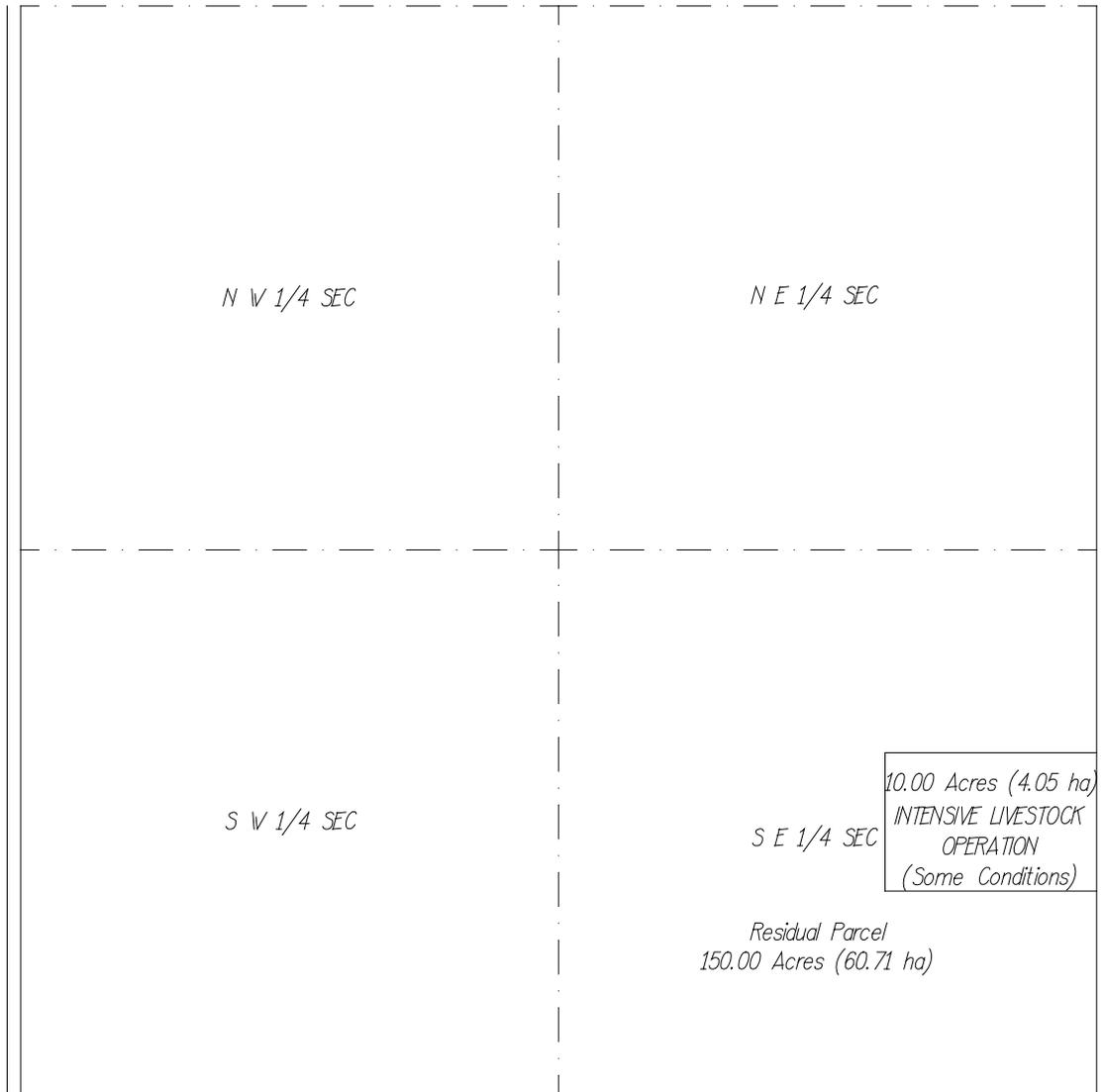
Appendix 1 Figures of Subdivision Examples

Figure 8, Policy 18.24



Appendix 1 Figures of Subdivision Examples

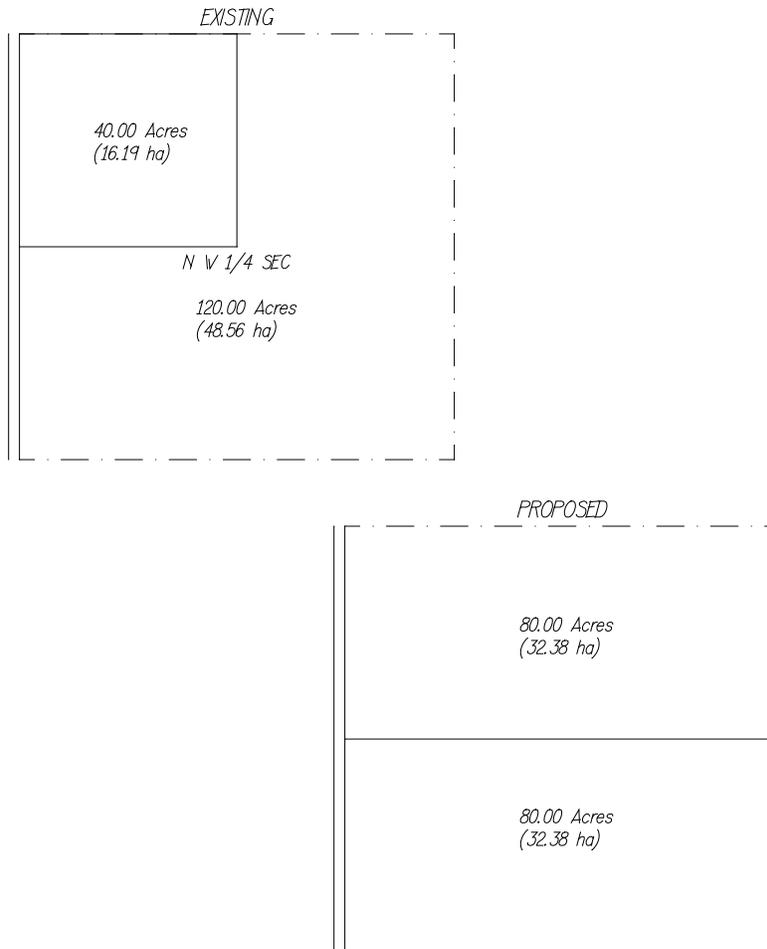
Figure 9, Policy 18.25





Appendix 1 Figures of Subdivision Examples

Figure 10, Policy 18.22







Appendix 2

Definitions



DEFINITIONS

Abutting, adjoining or adjacent land shall be defined per MGA 616(a).

Agricultural land means (from AOPA):

- (a) land the use of which for agriculture is either a permitted or discretionary use under the land use bylaw of the municipality in which the land is situated or is permitted pursuant to Section 643 of the MGA.
- (b) land that is subject to an approval, registration or authorization, or
- (c) land that is described in an ALSA regional plan, or in a conservation easement, conservation directive or transfer development credit scheme as those terms are defined in ALSA, that is protected, conserved or enhanced as agricultural land or land for agricultural purposes.

Agricultural operation means an agricultural activity conducted on agricultural land for gain or reward or in the hope or expectation of gain or reward, and includes (from AOPA)

- (a) the cultivation of land,
- (b) the raising of livestock, including diversified livestock animals within the meaning of the *Livestock Industry Diversification Act* and poultry,
- (c) the raising of fur-bearing animals, pheasants or fish,
- (d) the production of agricultural field crops,
- (e) the production of fruit, vegetables, sod, trees, shrubs and other specialty horticultural crops,
- (f) the production of eggs and milk,
- (g) the production of honey,
- (h) the operation of agricultural machinery and equipment, including irrigation pumps,
- (i) the application of fertilizers, insecticides, pesticides, fungicides and herbicides, including application by ground and aerial spraying, for agricultural purposes,
- (j) the collection, transportation, storage, application, use, transfer and disposal of manure, composting materials and compost, and
- (k) the abandonment and reclamation of confined feeding operations and manure storage facilities.

Agricultural Operations Practises Act (AOPA) provides the legislative foundation for agriculture and confined feeding operations in the province.

Alberta Land Stewardship Act (ALSA) provides the legislative foundation for land use planning in Alberta.

Amenities mean items and elements including, but not limited to, landscaped areas, patios, balconies, site furniture, swimming pools, beaches and other similar items that are intended for private or public use as specified by the Development Authority.

Area structure plan means a framework adopted by bylaw in accordance with the *Municipal Government Act* for the subdivision and development of an area of land which describes the sequence of development, land uses proposed, population density, location of major transportation routes and public utilities and other matters Council considers necessary.



Best management practice means an operating practice that enhances the sustainability of the resource to which the practice relates that is also practical and economically achievable.

Biodiversity refers to the assortment of life on earth—the variety of genetic material in all living things, the variety of species on earth and the different kinds of living communities and the environments in which they occur.

Buffer means an area of natural vegetation maintained around a feature to mitigate the effects of any activity applied to the area beyond the buffer.

Building means any structure constructed or placed on, in, over, or under land, but does not include a highway, road or bridge.

Bylaw means a local law; a law made by a municipality, company, club, etc. for the control of its own affairs.

Commercial means the use of land and/or buildings for the purpose of public sale, display and storage of goods and/or services on the premises. Any on premise manufacturing, processing or refining of materials shall be incidental to the sales operation.

Commercial/private recreation means the recreational use of lands and buildings for financial gain where the public is admitted only on the payment of a fee or where admission is limited to members of a club, organization or association. Examples include amusement parks, campgrounds and recreational vehicle parks, golf courses and driving ranges, gun or archery ranges, guest ranches, riding stables and riding academies, waterslides and war games facilities.

Concept plan (Conceptual scheme) means a detailed site layout plan for a parcel of land which typically addresses the same requirements of an Area Structure Plan but which is not adopted by bylaw which:

- (a) shows the location of any existing or proposed buildings;
- (b) describes the potential effect and/or relationship of the proposed development on the surrounding area and the municipality as a whole; and
- (c) provides for access roads, water, sewer, power and other services to the satisfaction of the Subdivision Authority or Council.

Confined feeding operation means confined feeding operation as defined in the *Agricultural Operation Practices Act (AOPA)*.

Conservation means the responsible preservation, management and care of the land and of its natural and cultural resources.

Conservation reserve means conservation reserve as defined in the *Municipal Government Act*.

Cottage industry (Specialty manufacturing) is as defined in the land use bylaw.

Country residence means a use of land, the primary purpose of which is for a dwelling or the establishment of a dwelling in a rural area, whether the dwelling is occupied semi-permanently or permanently. This use may or may not include a farmstead.

Cultural resource means a site or structure that forms an integral part of an area's cultural heritage by typifying a particular stage of human activity in the area.

Cumulative effects means the combined effects of past, present and reasonably foreseeable land use activities, over time, on the environment.



Decision maker means a person who, under an enactment or regulatory instrument, has authority to grant a statutory consent, and includes a decision-making body.

Designate "redesignate", "redistrict", or "rezone" means changing the existing land use district on the official land use district map in the land use bylaw.

Ecological integrity refers to the quality of a natural, unmanaged or managed ecosystem, in which the natural ecological processes are sustained, with genetic, species and ecosystem diversity assured for the future.

Ecosystem refers to the interaction between organisms, including humans, and their environment. Ecosystem health/integrity refers to the adequate structure and functioning of an ecosystem, as described by scientific information and societal priorities.

Environmental reserve means environmental reserve as defined in the *Municipal Government Act*.

Environmental reserve easement means environmental reserve easement as defined in the *Municipal Government Act*.

Environmentally significant area (ESA) means a public park, designated historic or archaeological site, environmentally sensitive area, forest reserve or any similar facility, regardless of ownership and may be illustrated in the report, "Environmentally Significant Areas in the Oldman River Region – Municipal District of Pincher Creek" prepared by Cottonwood Consultants Ltd. for Alberta Forestry, Lands and Wildlife, Edmonton, Alberta, and Oldman River Regional Planning Commission, Lethbridge, Alberta, 1988.

Excavation means cutting or digging of the earth's surface which alters the original landscape by making a hole or hollow (pit).

Extensive agriculture means the production of crops and/or livestock by the expansive cultivation or open grazing of existing titles or proposed parcels usually greater than 160 acres on dryland or 80 acres on irrigated land.

Farmstead means a developed area of land that includes a residence and functions or has functioned as a service area for an agricultural operation. A farmstead, in addition to the mandatory residence, normally includes farm buildings (for storage of farm equipment, feed, produce, etc.) corrals, other structures, dugouts and such other development or facilities that are necessary for the functioning of an agricultural operation. The area extent of a farmstead is normally defined by fences and/or shelterbelts.

FireSmart means the actions taken to minimize the unwanted effects of wildfire, while recognizing the important role it has in maintaining healthy landscapes.

Fragmentation means the process of reducing the size and connectivity of an area.

Fragmented parcel means a parcel or lot that contains one or more areas, which are separated from the remainder of the parcel or lot by a registered exception on the Certificate of Title for a registered public roadway or a railway. An encumbrance such as easement or a right-of-way that is not an exception from a title is not a registered exception.

Garden suite means a supplementary dwelling unit that is located on the same lot or parcel as a principal dwelling unit, where one dwelling is used to house, on a temporary basis, individuals that are receiving care from or providing care to residents of the principal dwelling.

Grouped country residential development means development that is located or intended to be located in a designated area for:

- (a) two or more abutting country residential lots; or



- (b) two or more residences on a lot or parcel commonly containing less than 28.33 ha (70 acres) where the residences are:
 - (i) not used or intended to be used for farm help, nor
 - (ii) authorized for use as a garden suite nor otherwise authorized by this plan or the land use bylaw.

Guideline means a basis for determining a course of action. An environmental guideline can be either procedural, directing a course of action; or numerical, providing a numerical value that is generally recommended to support and maintain a specified use; a numerical concentration or narrative statement recommended to support and maintain a designated use.

Habitable residence means a permanent building or part of a permanent building, intended to be used as a place of residence for humans, the condition of which allows for the inhabitants to live in reasonable comfort free of serious defects to health and safety and containing reasonable cooking, eating, living, sleeping and sanitary facilities.

Habitat patches means any discrete area with a definite shape used by a species for breeding or obtaining other resources.

Hamlet means an unincorporated urban community within a municipal district or specialized municipality with: five or more dwellings (the majority of parcels less than 1,850 square metres); a generally accepted name and boundary; and contains parcels of land that are used for non-residential purposes.

Hazardous land means lands that could be unsafe for development due to naturally occurring processes including flooding, erosion, avalanche, mass wasting and sink holes or that due to human activity is contaminated, unstable, prone to flooding or otherwise unsuited for development or occupation because of its inherent danger to public health, safety or property.

Headwaters means the source and upper tributaries of a stream or river.

Heritage refers to all of the qualities, features, characteristics and traditions associated with a particular culture that have been transmitted from the past as a tradition.

Highway commercial development means development, typically along a major roadway or highway, which provides goods and services to the travelling public. Typical highway commercial uses include service stations, truck stops, motels, hotels and fast-food restaurants.

Intensive horticulture use means any relatively small parcels of land and/or buildings which are employed for the commercial production and sales (on or off site) of specialty crops grown by high yield and density techniques. Examples include, but are not necessarily limited to: greenhouses, nurseries, hydroponic or market gardens, mushroom or tree farms.

Intermunicipal Collaborative Framework (ICF), established under Part 17.2 of the *Municipal Government Act*, provides a forum for neighbouring municipalities to work more closely together to better manage growth, coordinate service delivery, and optimize resources for citizens.

Intermunicipal Development Plan (IDP) is a statutory document used to facilitate intermunicipal planning between two municipalities in accordance with s. 631 of the *Municipal Government Act*.

Land use decision means a decision pertaining to:

- (a) an amendment to a statutory plan or the land use bylaw;
- (b) an application for subdivision



(c) an application for development.

Multi-use corridors means a dedicated land area for co-location of linear infrastructure that supports economic linkages. May include highways, roads, electricity transmission lines, pipelines, water management, fibre-optic cables and recreation trails.

Municipal Government Act (MGA) means the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, and subsequent amendments. The MGA provides the legislative framework to guide the operations of municipalities.

Municipal reserve means municipal reserve as defined in the *Municipal Government Act*.

Municipality means, for the purposes of this Municipal Development Plan, the Municipal District of Pincher Creek No. 9 and, where the context requires, this municipality's Council, Subdivision Authority or Development Authority, or whichever other municipality the term may be referring to in the context of the sentence in which it has been used.

Natural environment can generally be described as those elements of the physical environment that have not been altered by the construction of the built environment, or that, if they have been altered by the built environment, may only exist as a result of natural processes such as the hydrologic cycle, photosynthesis, and other processes fundamental to the development and sustaining of flora and fauna.

Natural resources means a material source of wealth such as gravel, sand, soil, oil, and gas, that occurs in a natural state and has economic value.

Orientation means the arranging or facing of a building or other structure with respect to the points of the compass.

Outline plan means a more specific planning framework for an area included within an Area Structure Plan or conceptual design scheme which conforms to the general principles and concepts established in those plans. This may include, but is not limited to, more detailed engineering studies or planning designs.

Parcel means the aggregate of the one or more areas of land described in a Certificate of Title, or described in a Certificate of Title by reference to a plan filed or registered in a land titles office.

Parcel, cut-off means a fragmented portion of a parcel of land or lot that is separated from the major part of a parcel or lot by:

- a. a railway with rails; or
- b. a built public roadway or highway.

Plan means the Municipal District of Pincher Creek No. 9 Municipal Development Plan, and any amendments hereto.

Pit means an excavation in the surface made for the purpose of removing, opening up, or proving sand, gravel, clay, marl, peat, or any other substance, and includes any associated infrastructure, but does not include a mine, quarry or borrow excavation.

Prime agricultural lands means lands categorized as Class 2 and 3 soils according to the classification systems used by the Government of Alberta, Land Suitability Rating System (LSRS). These lands are equivalent to Canada Land Inventory (CLI) Class 1, 2 and 3 soils. Prime Agricultural Lands are shown on Map 5.



Private sewage systems means the whole or any part of a system for the management, treatment and disposal of sewage on the site where the sewage is generated, but does not include anything excluded by the regulations pursuant to the *Safety Codes Act*.

Public land means land managed by the Government of Alberta for the benefit of all Albertans.

Public Land Use Zones (PLUZ) are areas of land designated under the *Public Lands Administration Regulation* designed to facilitate and manage a wide range of recreational activities that are compatible with mining, forestry, surface materials extraction and livestock grazing activities, while also affording protection to sensitive areas and maintaining key wildlife habitat.

Public/institutional means public or quasi-public uses, areas or facilities such as, but not necessarily limited to: churches, schools, community halls, cemeteries, weigh scales, government agricultural research stations, public utility facilities and structures, designated federal, provincial or municipal parks, recreation and camping areas or other uses determined by special Development Authority ruling to be similar in nature.

Quarry means any opening in, excavation in, or working of the surface or subsurface for the purpose of working, recovering, opening up or proving ammonite shell or any mineral other than coal, a coal bearing substance, oil sands, or an oil sands bearing substance, and includes any associated infrastructure.

Reclamation means the process of reconvertng disturbed land to its former or other productive uses.

Recreational facilities means development that includes golf courses, campgrounds, wellness centres, ice arenas, aquatics, plazas and squares, resort developments or similar, as defined in the land use bylaw, that enhances the overall function of the MD's recreation system.

Renewable or Alternative Energy means a development for the advancement, manufacture, wholesale, resale and repair of renewable energies including, but not limited to, Wind Energy Conversion Systems (WECS), geothermal, and solar collector systems.

Residence means a complete building or self-contained portion of a building, set or suite or rooms for the use of one or more individuals living as a single housekeeping unit, containing sleeping and cooking facilities and separated or shared toilet facilities and which unit is intended as a permanent or semi-permanent residence.

Residual parcel means that portion of land that remains after a lot is subdivided from it.

Resource means any naturally occurring or man-made thing on or concerning land.

Restoration refers to the process of restoring site conditions as they were before the land disturbance.

Riparian areas can generally be described as those lands adjacent to streams, rivers, lakes and wetlands where the vegetation and soils are strongly influenced by the presence of water.

Rural area means the lands outside the boundaries of a designated hamlet or an urban settlement.

Rural land means all land in the Municipal District of Pincher Creek excepting that which is contained within the designated boundaries of a hamlet.

Shall, Must, or Will means a directive term that indicate the actions outlined are mandatory and apply to all situations.

Should or May means a directive term that indicates a preferred outcome or course of action but one that is not mandatory.



Siting can generally be described as the process of identifying where development should occur on a given lot or in a given area, including such site elements as parking, access, buildings, loading and unloading areas, and so on.

South Saskatchewan Regional Plan (SSRP) means the regional plan and regulations established by order of the Lieutenant Governor in Council pursuant to the *Alberta Land Stewardship Act*.

Statutory plan means a plan adopted by a municipality by bylaw in accordance with the *Municipal Government Act*.

Stewardship means the responsible use and protection of the natural environment through conservation and sustainable practices.

Subdivision means the division of a parcel of land by an instrument; as per the definition in the *Municipal Government Act*.

Substation means a connection point between high voltage transmission lines and low voltage power lines that reduces voltages to allow electricity to be safely distributed to the end user.

Suitable development area means that portion of a lot or parcel, (excluding areas that are subject to setbacks or regulatory separation distances) which has no serious constraints to development including, but not limited to, a high water table, active or abandoned oil or gas well, steep slopes, risk of flooding, erosion or slumping or other matters impeding development and cannot accommodate attendant essential facilities such as a water well and a private sewage disposal system.

Transmission line means a component of the electric highway that transports a variety of forms of energy (wind, coal and natural gas) to the end user.

Unsubdivided quarter section has the same meaning as the *Municipal Government Act, Subdivision and Development Regulation* definition and also means a single titled area containing 64.8 ha (160 acres) more or less, but excluding registered right-of-way plans for public roadways, road widenings, utilities, pipelines and previous subdivisions for government, quasi-public uses or school sites.

Use, compatible means a development capable of existing together with or nearby another development(s), without discord or disharmony.

Use, suitable means a development which, in the opinion of the approving authority, is appropriate and in accordance with established requirements.

Water Act provides for the allocation and use of Alberta's water resources and the protection of rivers, streams, lakes, wetlands and aquifers.

Watershed means all lands enclosed by a continuous hydrologic-surface drainage divide that drains to a larger body of water such as a river, lake or wetland. Watersheds can range in size from a few hectares to thousands of square kilometres.

Wetlands are low-lying areas of land covered by water long enough to support aquatic plants and wildlife for part of all of their life cycle.

Wildfire means any fire which is ignited, especially in rural areas, which spreads rapidly over woodlands, brush, or prairie grassland.

Wildlife corridor means a physical linkage, connecting two areas of habitat and differing from the habitat on either side. Corridors are used by organisms to move around without having to leave the preferred habitat.



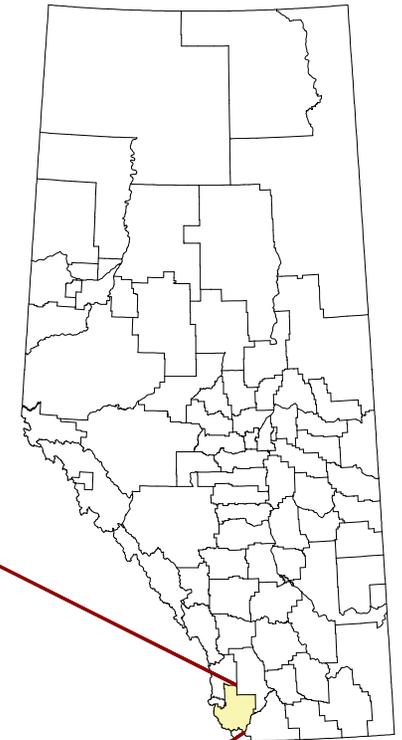
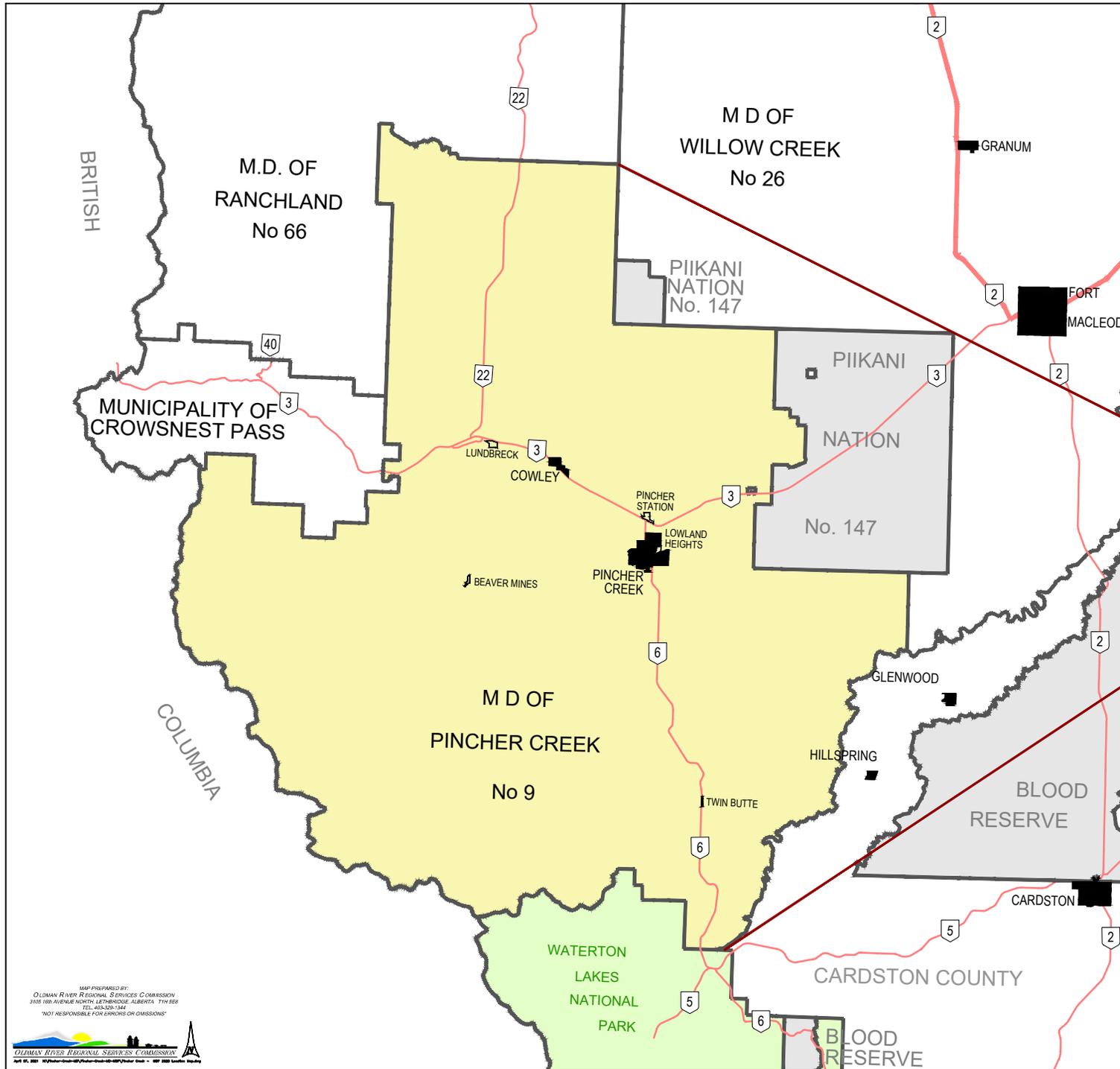
Wind Energy Conversion System (WECS) means a structure designed to convert wind energy into mechanical or electrical energy.

Wind Farm or project means a power plant consisting of a group of wind turbines and related facilities connected to the same substation or metering point used for the production of electric power. The wind farm boundary is defined by all titled parcels participating in the project.





Appendix 3 Maps



MUNICIPAL DISTRICT OF
PINCHER CREEK No. 9
MUNICIPAL DEVELOPMENT PLAN

REGIONAL LOCATION

MAP 1



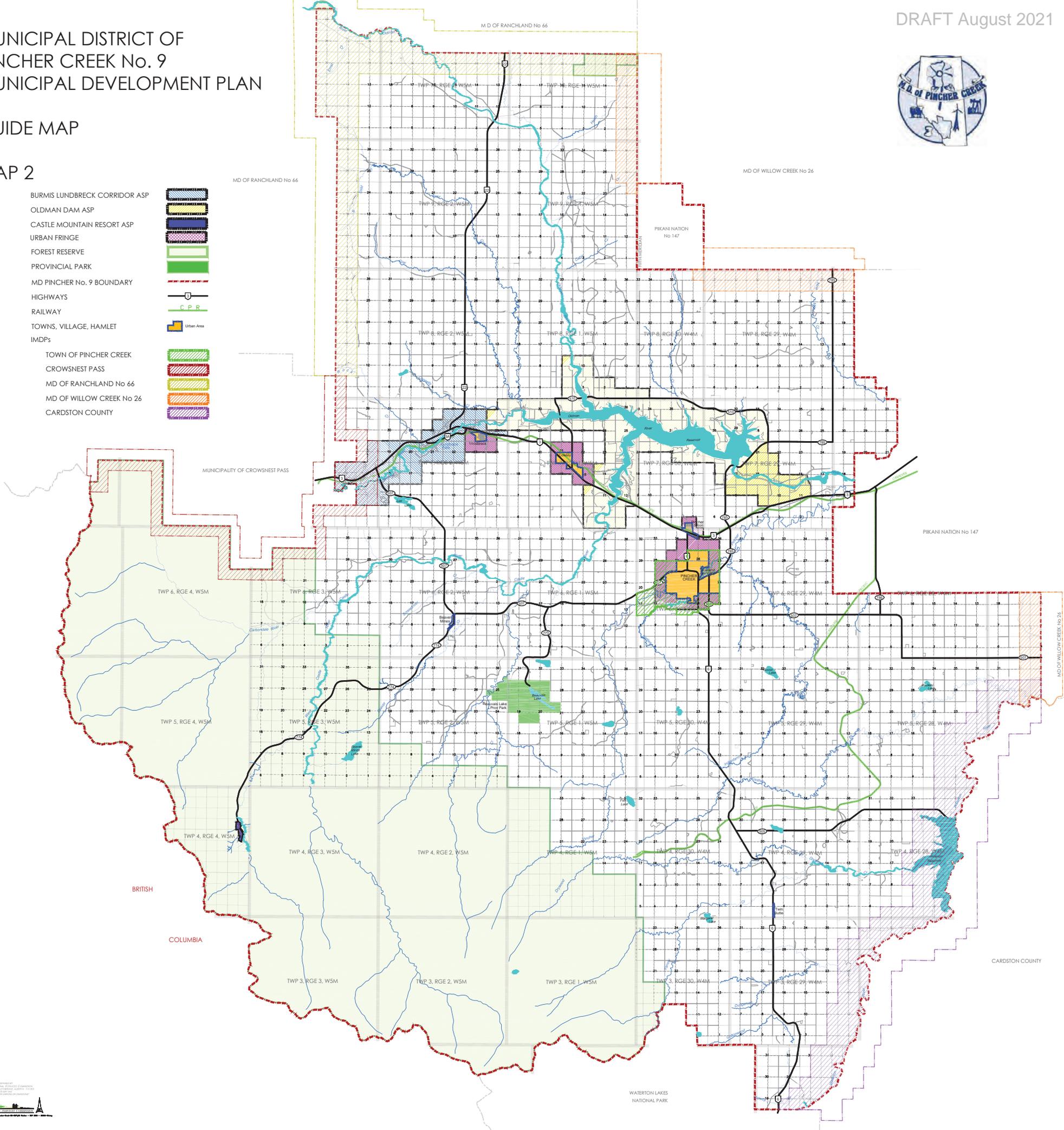
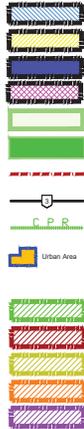
MUNICIPAL DISTRICT OF PINCHER CREEK No. 9 MUNICIPAL DEVELOPMENT PLAN

GUIDE MAP

MAP 2



- BURMIS LUNDBRECK CORRIDOR ASP
- OLDMAN DAM ASP
- CASTLE MOUNTAIN RESORT ASP
- URBAN FRINGE
- FOREST RESERVE
- PROVINCIAL PARK
- MD PINCHER No. 9 BOUNDARY
- HIGHWAYS
- RAILWAY
- TOWNS, VILLAGE, HAMLET
- IMDPs
- TOWN OF PINCHER CREEK
- CROWSNEST PASS
- MD OF RANCHLAND No 66
- MD OF WILLOW CREEK No 26
- CARDSTON COUNTY

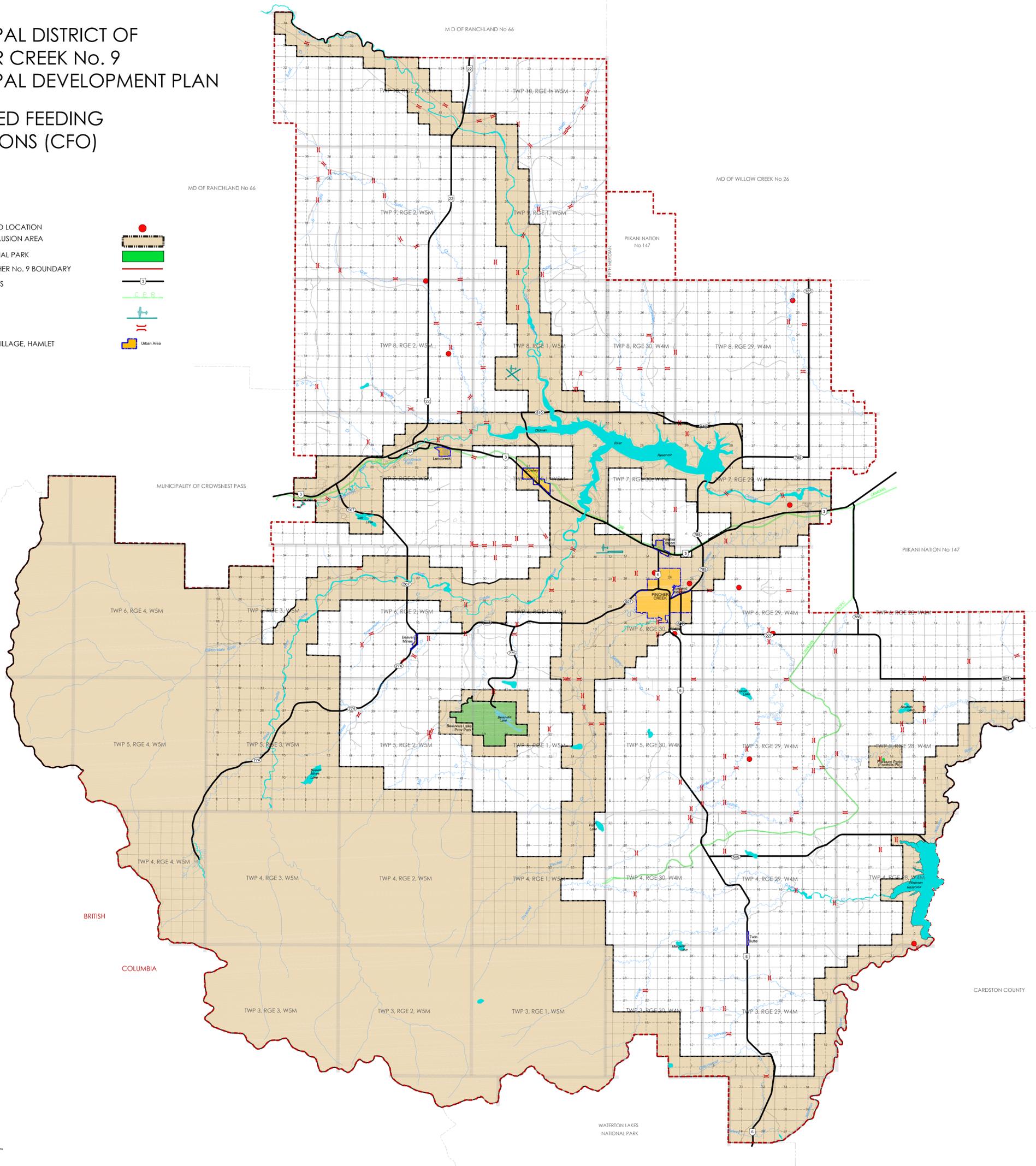
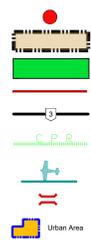


MUNICIPAL DISTRICT OF PINCHER CREEK No. 9 MUNICIPAL DEVELOPMENT PLAN

CONFINED FEEDING OPERATIONS (CFO)

MAP 3

- NRCB CFO LOCATION
- CFO EXCLUSION AREA
- PROVINCIAL PARK
- MD PINCHER No. 9 BOUNDARY
- HIGHWAYS
- RAILWAY
- AIRPORT
- BRIDGES
- TOWNS, VILLAGE, HAMLET



CARDSTON COUNTY

BRITISH
COLUMBIA

WATERTON LAKES
NATIONAL PARK

PIKANI NATION
No 147

MD OF WILLOW CREEK No 26

MD OF RANGLAND No 66

MD OF RANGLAND No 66

MD OF WILLOW CREEK No 26

MUNICIPALITY OF CROWSNEST PASS

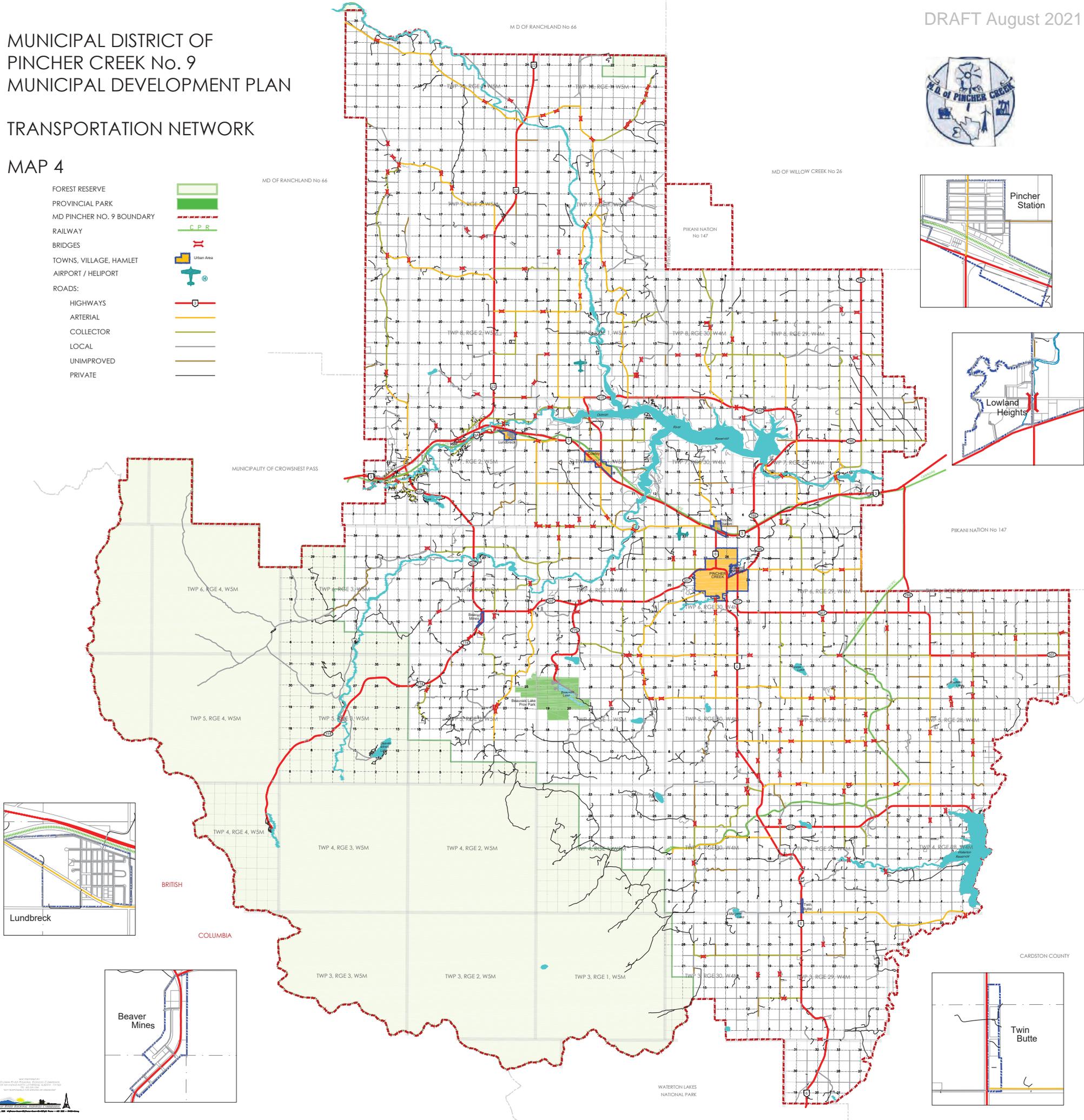
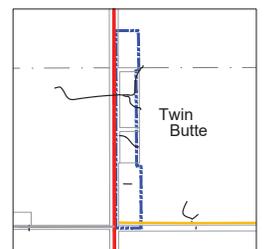
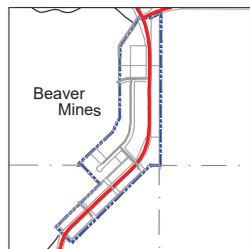
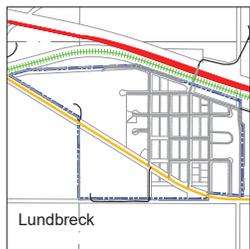
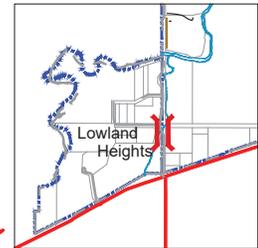
CARDSTON COUNTY

MUNICIPAL DISTRICT OF PINCHER CREEK No. 9 MUNICIPAL DEVELOPMENT PLAN

TRANSPORTATION NETWORK

MAP 4

- FOREST RESERVE
- PROVINCIAL PARK
- MD PINCHER NO. 9 BOUNDARY
- RAILWAY
- BRIDGES
- TOWNS, VILLAGE, HAMLET
- AIRPORT / HELIPORT
- ROADS:
 - HIGHWAYS
 - ARTERIAL
 - COLLECTOR
 - LOCAL
 - UNIMPROVED
 - PRIVATE

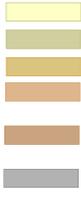


MUNICIPAL DISTRICT OF PINCHER CREEK No. 9 MUNICIPAL DEVELOPMENT PLAN

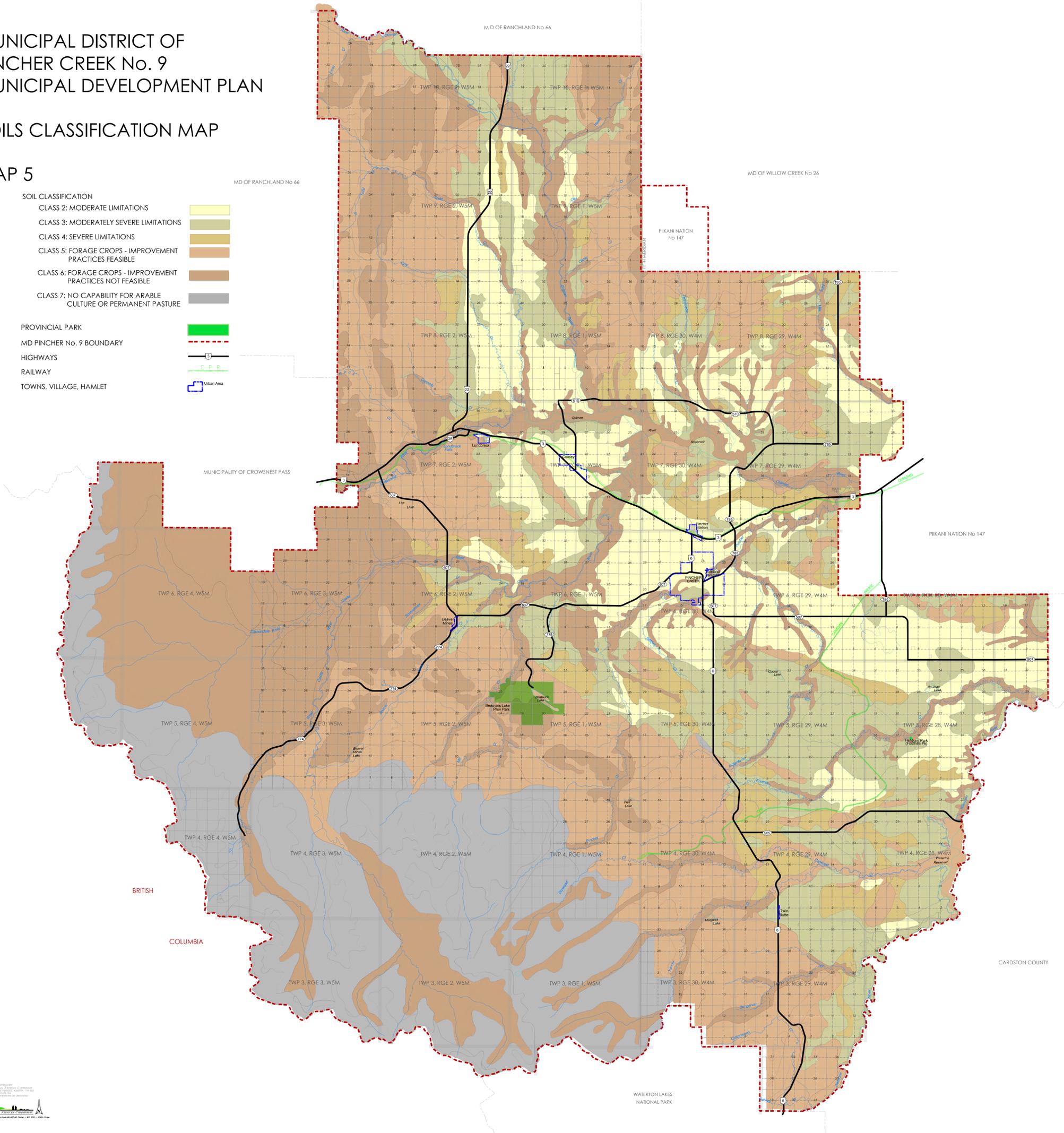
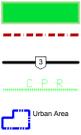
SOILS CLASSIFICATION MAP

MAP 5

- SOIL CLASSIFICATION**
- CLASS 2: MODERATE LIMITATIONS
 - CLASS 3: MODERATELY SEVERE LIMITATIONS
 - CLASS 4: SEVERE LIMITATIONS
 - CLASS 5: FORAGE CROPS - IMPROVEMENT PRACTICES FEASIBLE
 - CLASS 6: FORAGE CROPS - IMPROVEMENT PRACTICES NOT FEASIBLE
 - CLASS 7: NO CAPABILITY FOR ARABLE CULTURE OR PERMANENT PASTURE



- PROVINCIAL PARK**
- MD PINCHER No. 9 BOUNDARY**
- HIGHWAYS**
- RAILWAY**
- TOWNS, VILLAGE, HAMLET**



Recommendation to Council



**TITLE: ROAD CLOSURE FOR LEASE PURPOSES
BYLAW NO. 1332-21**

PREPARED BY: Roland Milligan

DATE: August 17, 2021

DEPARTMENT: Development and Community Services

**Department
Supervisor**

Date

ATTACHMENTS:

1. GIS Map
2. Bylaw No. 1332-21

APPROVALS:



Roland Milligan

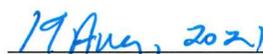
Department Director


2021/08/19

Date


CAO

CAO


19 Aug, 2021

Date

RECOMMENDATION:

That Council give first reading to Road Closure Bylaw No. 1332-21, for the purpose of closing for lease purposes, that portion of undeveloped Road Plan No. 3299BZ within the E. ½ Sec. 25; Twp. 9; Rge. 1; West of the 5th Meridian;

And further, that Council schedule the required public hearing date for September 28th, 2021 at 1:00 pm.

BACKGROUND:

Jeff Dejax (the Applicant) initially made a request of the MD to close and purchase a portion of old and now undeveloped Road Plan No. 3299 BZ (the Road) that traverses through the E ½ 25-9-1 W5M (*Attachment No. 1*).

The road was registered in 1914 and is not a MD maintained or developed road. The road provides legal access to the Porcupine Hills Public Land Use Zone. The road does not show up on either the summer or winter PLUZ trails use maps issued by AEP. The road also provides legal access through the Porcupine Hills PLUZ to deeded lands within the MD of Willow Creek.

The applicants' request was denied by Council at the February 9, 2021. The applicant asked once more that he be allowed to purchase the road as he did not want to obtain License of Occupation on the road. Council directed administration to reach out to AEP and the MD of Willow Creek for comment. Both parties did not wish the road to be permanently closed, with MD of Willow Creek suggesting that the road be closed by bylaw and leased to the applicant.

Recommendation to Council

After some consideration the applicant submitted the required road closure fee and to have the MD close the road for lease purposes.

Bylaw No. 1331-21 has been prepared and is being presented for Council's consideration (*Attachment No. 2*).

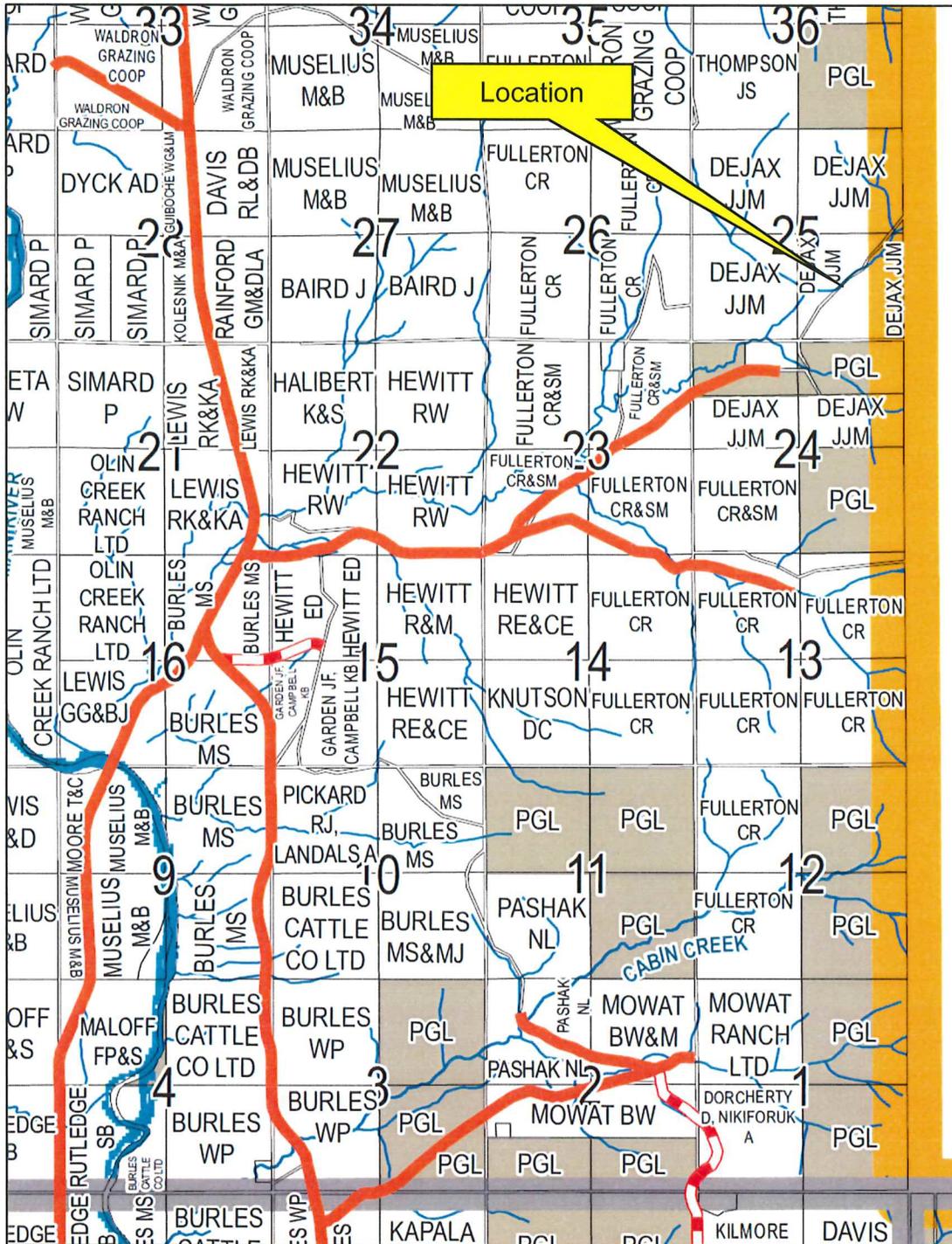
The road closure bylaw will require first reading and a public hearing prior to being sent to the Minister of Transportation for signature. Once the bylaw receives first reading it will be circulated to adjacent landowners, AEP, the MD of Willow Creek, and utility and pipeline companies in the area. If the bylaw receives all three readings and comes into force, the applicant is required to enter into a lease agreement with the MD for the closed road. The road plan will remain in place but the road closure will restrict certain types of access on the road.

FINANCIAL IMPLICATIONS:

If approved, all costs would be the responsibility of the applicant.

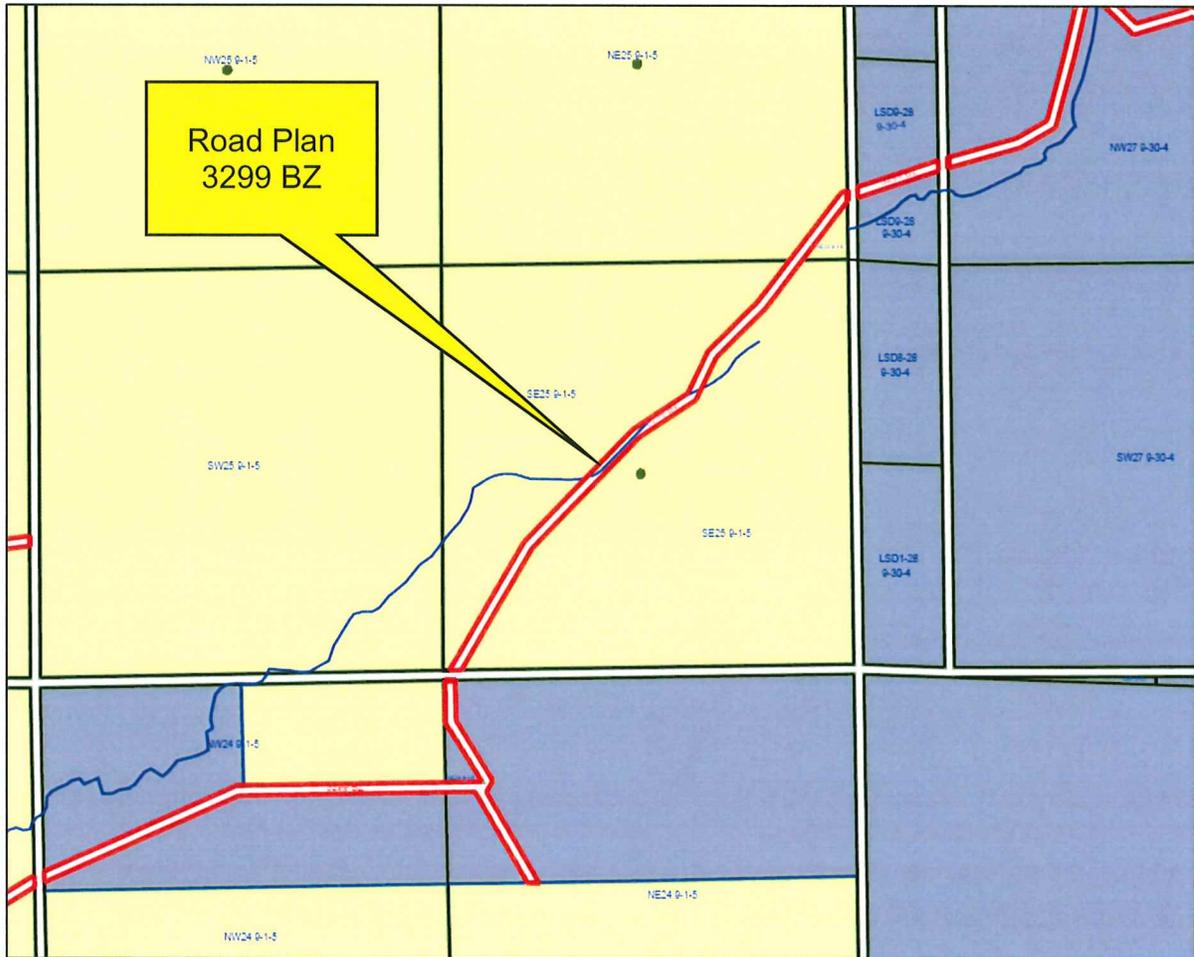
Recommendation to Council

Portion of MD Ownership Map



Recommendation to Council

Portion of Alberta Registries Spatial Information System (SPIN2) Map



MD Boundary



Porcupine Hills
Public Land Use Zone (PLUZ)

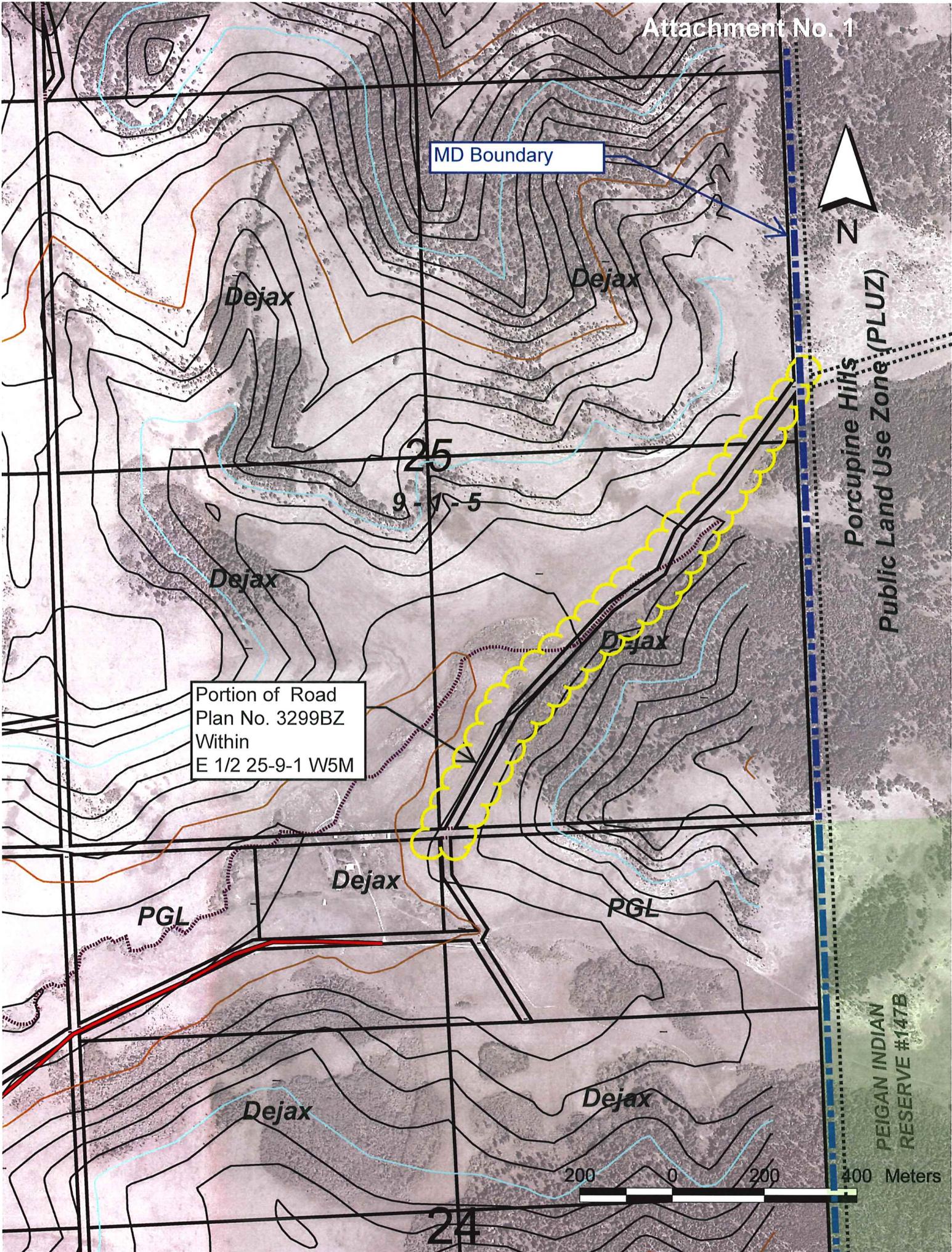
Portion of Road
Plan No. 3299BZ
Within
E 1/2 25-9-1 W5M

PGL

PGL

PEIGAN INDIAN
RESERVE #147B

200 0 200 400 Meters



Bylaw No. 1332-21

A BYLAW OF THE M.D. OF PINCHER CREEK NO. 9 FOR THE PURPOSE OF CLOSING AND LEASING A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, REVISED STATUTES OF ALBERTA 2000, CHAPTER M-26, AS AMENDED.

WHEREAS, application has been made to the Council to have the highway closed for the purpose of leasing, and;

WHEREAS, the Council of the M.D. OF PINCHER CREEK NO. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter leasing of same, and;

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and;

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE BE IT RESOLVED that the Council of M.D. OF PINCHER CREEK NO. 9 in the Province of Alberta does hereby close the following described highway, subject to rights of access granted by other legislation:

ALL THOSE PORTIONS OF ROAD PLAN 3899BZ WITHIN THE E.1/2 SEC. 25-9-1 W5M CONTAINING 2.48 HECTARES (6.13 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this _____ day of _____, 20__.

Chief Elected Official *Seal*

Chief Administrative Officer

Approved this ____ day of _____, 20__

Minister of Transportation

Received second reading this _____ day of _____, 20__.

Received third reading and finally passed this _____ day of _____, 20__.

Chief Elected Official *Seal*

Chief Administrative Officer

CHIEF ADMINISTRATIVE OFFICER'S REPORT

July 14 – Aug. 24, 2021

Discussion

July 14	SMT (Senior Mgmt Team) Meeting – Post Council MCCAC (Mun. Climate Change Action Comm) Meeting – Admin Bldg settings review with Johnson Controls TC Energy Presentation to Lundbreck Citizens at the Lundbreck Hall JHSC Meeting
July 15	Staff Meeting - Administration Meeting with Pieridae with Dir of Finance Retirement function for CAO Kevin Stephenson - Lethbridge
July 16	MPE Coordination Meeting - Lethbridge Vacation from 19 -30
July 19	Water Crossing Meeting with Matt Coombs
July 21	Lead Testing Meeting with Randy and Katarina Virtual Townhall with Min Madu – Rural Crime
July 22	Meeting with Town regarding Water Standpipe and Eco Station
July 30	BM Meeting with MPE
Aug 03	Planning Meeting
Aug 04	Bridge and Capital Review with Consultant Reedyk Eco Station and Standpipe Meeting Dir Planning Election Meeting with RO and DRO and School Board Trustees
Aug 05	BM Open House Prep Upcoming events review with Exec Asst Pre-Construction Meeting for Screwdriver Creek Bridge File Meeting with Fire Chief Neumann and CAO Wilgosh regarding DEM position
Aug 06	Mun Affairs Annual Report Review BM Open House Prep
Aug 09	Gladstone Rd Meeting Wildcat Creek Bridge Preconstruction Meeting Water Plant Infrastructure Meeting Minister Glubish Meeting for Broadband Investment
Aug 10	Safety Briefing Standpipe meeting at Townhall Roads and Capital Budget with Dir Finance and PW Mgmt
Aug 11	PW Safety Meeting Fire Drills with Chief Neumann and N. Boisinette Planning for NG911 Teams Meeting with the GoA JHSC Meeting MPE and Banner Open House Prep
Aug 12	Rural Water Agreement for two rate payers Lundbreck Sewer Review BM Open House from 1600 – 1900 at MD Chambers
Aug 14	Kootenai Brown with the Reeve for Celebration of Culture
Aug 16	RMA pre visit Primer Doc Meeting with Banner Eng. PSI (Potentially serious injury) Report review prior to submission x2

Aug 17	DEM contract review Retirement of Rod Nelson with PW Super Blanchard EAB (Environmental Appeals Board) response with Legal Counsel
Aug 18	Pieridae Disaster Training with Chief Neumann
Aug 19	Site Prep planning meeting with MPE for BM, PC Standpipes & Eco Station Staff Appreciation Luncheon with Council and all Staff
Aug 23	RMA Visit
Aug 24	Committee and Council Meetings

- Numerous other meetings throughout this period to address any issues or tasks from the July 13th meeting.

Upcoming Meetings

- Aug 25 – Operations Budget begins
- Aug 30 – ARMAA Regional Conference in Lethbridge, AB
- Sept 01-03 – ARMAA Provincial Conference in Canmore, AB

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period July 13, 2021 – August 24, 2021.

Prepared by: Troy MacCulloch, CAO  Date: Aug 19, 2021

Respectfully presented to: Council Date: Aug 24, 2021

Letters from last Council:

1. Kathleen and John Hancock on their letter of concern on Eastern Slopes Mining
2. Letter to Town to continue with Mediation
3. Letter to Landowner over request to cancel fire bill (Petronne)

Other Admin action items

Organized participation in Kootenai Brown Celebration of Cultures in Canada

Organized participation in Parade

Engagement Sessions on the *Libraries Act* legislation and Red Tape Reduction

Municipal Affairs is inviting the public library community and municipalities to give feedback on possible red tape reductions in the *Libraries Act* and associated regulation.

We are asking for feedback on four broad topics:

- 1) public library board governance, including appointments, meetings and policies;
- 2) public library system participation, agreements, and Public Library Network services;
- 3) intermunicipal public library boards (and federation library boards); and
- 4) a requirement for public library boards that serve populations over 10,000 to hire professional librarians.

We are pleased to share with you a **schedule** for our engagement sessions in September. These sessions are virtual (on Zoom) and are open to everyone. Each topic will have two sessions – one daytime and one evening - and will be between 1 ½ - 2 hours in length. We will have a single registration deadline of **Wednesday September 1** for all sessions. Sessions will be hosted and moderated by Public Library Services Branch staff.

We ask that participants register in advance by **Wednesday September 1** so we can send out information that will be useful to read through before the discussions take place.

You are welcome to attend one session on a specific topic or register to attend all the sessions.

You can register here: <https://extranet.gov.ab.ca/opinio6//s?s=53846>.

September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 <i>Registration deadline Survey launched</i>	2	3	4
5	6 <i>Labour Day</i>	7	8	9 MLIS (Professional Requirements) – 7-9pm	10 MLIS (Professional Requirements) – 2-4pm	11
12	13	14	15 Library Board Governance – 7-9pm	16	17 Library Board Governance – 2-4pm	18
19	20	21 Library Systems Membership and Provincial Public Library Network – 7-9pm	22 Library Systems Membership and Provincial Public Library Network – 2-4pm	23 <i>Stronger Together Virtual Library Conference</i>	24 <i>Stronger Together Virtual Library Conference</i>	25
26	27	28 Intermunicipal Boards & Federations – 7-9pm	29	30 Intermunicipal Boards & Federations – 2-4pm		

We will also be launching a survey through *Opinio* on September 1 and the survey will be open to feedback until October 8. **The link to the survey will be forwarded on September 1.**

We have attached a *background document* to this email that explains why we are doing these engagement sessions on red tape reduction in the *Libraries Act* this fall. Feel free to circulate to your councils as information.



Public Library Legislation

Introduction

Public library service in Alberta

In Alberta, public library service is a local service with a focus on local community needs. Under the authority of the *Libraries Act*, a municipality may choose to provide public library service at the local level by establishing a library board and at the regional level by joining a library system.

Alberta public libraries have a strong history of local autonomy. A public library board, upon its creation, is a governing board and a corporation with full management and control of public library service delivery.

The *Libraries Act* and Libraries Regulation

The *Libraries Act* and Libraries Regulation govern public library service in Alberta.

The *Libraries Act* sets the legal framework for public library service through the establishment of library boards, which manage public library service on behalf of the municipality. The Libraries Regulation sets out sound management practices for library boards. By providing a framework for library boards to work within, the act and regulation are considered enabling legislation. They tell library boards the broad rules they need to follow, but not necessarily how they should go about it.

The *Libraries Act* and Regulation sit alongside other provincial legislation such as the *Municipal Government Act*. All provincial legislation works in harmony and one act does not supersede another. While public library service is considered a local service, library boards do not fall under the provisions of the *Municipal Government Act*.

Public library funding is not governed by the *Libraries Act* or Libraries Regulation. Municipal funding for public library services is decided at the local level, with municipal councils responsible for determining the amount of financial support provided. Provincial funding falls under the parameters of the Municipal Affairs Grants Regulation and the accompanying Public Library Grant Program Guidelines.

Public Library Stakeholder Engagements to Date

In fall 2019, the Public Library Services Branch within Municipal Affairs began a series of in-person engagements with Alberta public library stakeholders to identify areas under provincial library legislation perceived as being regulatory burdens. All public library board members and library staff were invited to participate. Those in attendance were taken through a review of the existing legislation and then given the opportunity to provide feedback through facilitated group discussions and anonymous workbooks.

Eleven in-person engagement sessions were held across the province from September 2019 to January 2020 in the communities of Slave Lake, Grande Prairie, Lethbridge, Okotoks, Wainwright, Lac La Biche, Brooks, Drumheller, Red Deer, Stony Plain, and Edmonton. For those unable to attend the in-person sessions, an online survey was available from September 25 to December 13, 2019. The online survey received 68 responses and 92 stakeholders attended the in-person sessions, for a total of 160 participants.

The completion of this work was paused due to the challenges and competing priorities of the COVID-19 pandemic.

On June 23, 2021, the Honourable Ric McIver, Minister of Municipal Affairs, invited key library stakeholders to a virtual meeting to confirm a proposed engagement plan on identifying further opportunities for red tape reduction in the *Libraries Act*. It was agreed that fall 2021 was a good time for the entire library community to provide feedback. Virtual engagement sessions on four broad topics are scheduled for September, and a survey is available to collect written feedback.



April 27, 2021

MD of Pincher Creek
P.O. Box 279
Pincher Creek, Alberta
TOK 1W0

Attention: Mr. Troy MacCulloch, CAO

Dear Mr. MacCulloch,

Re: 2021 Local Election

In planning for the upcoming October 18, 2021 local elections, Livingstone Range School Division is again interested in entering into an agreement with the various municipalities within our boundaries to share costs associated with running the election.

Past practice has been where a school board election is held, to contract with the municipalities to utilize the election personnel they require on Election Day. This will result in reduced cost to all parties involved as well as eliminating redundancies in personnel.

I will again be the returning officer for the School Division and would take care of all notices and associated requirements for the School Division preceding Election Day. We would have all required School Division ballots ready for delivery to the municipalities in advance of the election. Where possible the division would be interested in having a joint ballot with the municipality. Immediately following the counting of ballots on Election Day, I would be available by phone to tabulate the vote totals for the School Division, as the various municipalities receive them and forward this information to me.

Please let me know if your municipality is interested in a similar arrangement for the 2021 elections.

In the event you are interested I have attached a formal agreement for your review and feedback.

On behalf of the School Division, I would like to thank you for your consideration in this important matter. If you have any questions, suggestions, or concerns, please give me a call.

Best regards,

A handwritten signature in black ink, appearing to read "Jeff Perry". The signature is written in a cursive style with a large, looping initial "J".

Jeff Perry
Associate Superintendent, Business Services
Returning Officer for the Livingstone Range School Division
403-625-0353

THIS ELECTION SERVICES AGREEMENT entered into this ____ day of _____, 2021.

BETWEEN:

Municipal District of Pincher Creek

Being a municipal corporation incorporated pursuant to the provisions of the ***Municipal Government Act***, R.S.A. 2000, c.M-26 ("Municipality")

AND:

Livingstone Range School Division

Being a School Division established pursuant to the provision of the *Education Act*, S.A. 2012, c.E-0.3 ("School Division")

ELECTION SERVICES AGREEMENT

WHEREAS Ward Numbers 2 & 3 of the School Division is located within the boundaries of the Municipality ("Wards");

AND WHEREAS Section 2 and 3 of the ***Local Authorities Election Act***, R.S.A. 2000 Chapter L-21, as amended ("**Act**"), authorizes elected authorities to enter into an agreement for the conduct of a joint election;

AND WHEREAS the School Division seeks the services of the Municipality for the purpose of handling the election for the Wards, as outlined in the attached Schedule "A" ("Election Services");

AND WHEREAS the Municipality agrees to provide such Election Services to the School Division with respect to the Wards pursuant to the terms of this Agreement;

AND WHEREAS the parties wish to enter into this Agreement;

AND WHEREAS Part 5 of the ***Act*** provides for the resolution of a controverted election and in particular section 138 of the ***Act***, which provides for the adjudication as to whether an election was invalid;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the covenants and other good and valuable consideration herein contained, the parties hereto agree as follows:

1. **Fees**

- 1.1. The parties agree that the School Division will pay a reasonable amount mutually agreed upon (as set out in Schedule B – Fees) as compensation to the Municipality for providing the Election Services.
- 1.2. In the event the Municipality is not required to hold an election; the School Division will pay the reasonable costs of the election incurred by the Municipality as agreed between the parties and as set out in Schedule B – Fees.
- 1.3. In the event the School Division is not required to hold an election for any Ward, the parties are relieved of all obligations under this Agreement as it pertains to that Ward.

2. **Municipality’s Responsibilities**

- 2.1. Subject to section 3 of this Agreement, the Municipality is responsible for conducting the election and ensuring compliance with the procedures under the **Act** for holding the election.
- 2.2. The Municipality shall appoint a Returning Officer for the purposes of providing the Election Services to the School Division (“Returning Officer”).
- 2.3. The Municipality shall, under the direction and control of its Returning Officer:
 - a) provide the Election Services as set out in Schedule “A” of this Agreement to the School Division for the election relating to the Wards for the purpose of ensuing compliance with the **Act**;
 - b) perform the Election Services in accordance with all relevant legislation, particularly the **Act**, and any regulations passed thereunder, as well as the relevant bylaws, policies and standards in relation to the Election Services, and
 - c) issue an invoice to the School Division for the Fees within 30 days of the election.

3. **School Division’s Responsibilities**

- 3.1. The School Division shall appoint their own Returning Officer for the School Division for the internal administration of the election of the following:
 - a) give notice of nomination for school trustees in relation to the Wards,
 - b) receive trustee nominations at the School Division office,
 - c) give notice of the election in relation to the Wards,

- d) provide all required advertising for the election as it pertains to the Wards,
- e) provide the Municipality with a sufficient number of ballots in the prescribed form for the election as it pertains to the Wards, unless a shared ballot is being utilized.
- f) pick up the sealed trustee ballot boxes and ballot accounts from the voting stations after the close of the voting stations on the election day,
- g) declare the result of the election for the School Division, and
- h) retain and subsequently destroy the trustee ballot boxes in relation to the Wards,
- i) Forward Official Election Results for public school trustee to Alberta Education.

all in accordance with the ***Education Act***, S.A. 2012, c.E-0.3 and the ***Act*** and any regulations passed thereunder.

4. **Termination**

- 4.1. Either party may terminate this Agreement at any time and for any reason upon providing the other party with a minimum of one hundred and twenty (120) days' advance written notice.

5. **Controverted Election and Dispute Resolution**

- 5.1. The parties agree to the following controverted election dispute resolution process:
 - 5.1.1. In the event that a school board Trustee election is controverted, the School Division shall indemnify the Municipality for all costs and expenses associated with the challenge to the Election, including legal fees that the Municipality may incur on a solicitor and own client basis, unless the Municipality is found, by a court of competent jurisdiction, by its gross negligence, to have caused the controverted election.
 - 5.1.2. The School Division shall indemnify and save harmless the Municipality, its Council, councillors, directors, officers, agents, servants and employees from and against all losses, claims, demands, suits, judgments, costs, penalties, or charges suffered by any or all of them arising out of or resulting in whole or in part from the negligent act, statement or omission, intentional act or willful misconduct of the School Division, or its Trustees, directors, officers, servants, agents and employees, in connection with or arising from any matter relating to the school board Trustee election.

- 5.1.3. The Municipality shall indemnify and save harmless the School Division, its directors, officers, agents, servants and employees from and against all losses, claims, demands, suits, judgments, costs, penalties, or charges suffered by any or all of them arising out of or resulting in whole or in part from the negligent act, statement or omission, or willful misconduct of the Municipality, or its officers, servants, agents and employees, in connection with or arising from the Municipality's obligation respecting the school board Trustee election under this agreement.
- 5.1.4. In the event that any action, suit or claim is brought or made against the Municipality, its Council or elected officials, directors, officers, employees, agents or servants which action, suit or claim the Municipality determines arises from circumstances where the School Division is or may be required to indemnify the Municipality, the Municipality will give notice in writing to the School Division and the School Division shall have the option of contesting the action, suit or claim by taking appropriate steps or legal proceedings, and within seven days of receipt of notice from the Municipality, the School Division shall advise the Municipality of its decision, but in the event that the School Division does not advise the Municipality of its decision within the seven day period, the Municipality may, at its own discretion, proceed to take any appropriate steps or legal proceedings in respect of the action, suit or claim.
- 5.1.5. Within thirty (30) days of the expiry of the appeal period for the Action, as contemplated by section 146 of the **Act** (unless the parties mutually agree to an earlier date), the parties shall meet to agree in writing as to responsibility and remedy as follows:
- i. fault as between the School Division and the Municipality, if any, in relation to the allegation(s) of the applicant(s) of the Action;
 - ii. the apportionment and contribution for any costs for the holding of a new election(s);
 - iii. the apportionment and contribution for the defence costs (legal fees, disbursements, and other costs incurred and/or paid by the School Division and/or its insurer) in defending the Action; and
 - iv. the apportionment and contribution for any taxable costs awarded by the Court in the Action to the applicant(s).
- 5.1.6. If the parties are not able to come to a mutually satisfactory agreement pursuant to Article 5.1.2, either party may give notice to the other of its desire to have the issues set out in Article 5.1.2 arbitrated in accordance with the provisions of the *Arbitration Act*, RSA 2000 c.A-43 or any successor legislation and this Agreement.
- 5.1.7. In the notice to arbitrate, the party shall also propose an arbitrator.

- 5.1.8. The party receiving the notice to arbitrate shall, within ten (10) days, accept or reject the proposed arbitrator, and in the latter event, shall propose an alternate arbitrator.
- 5.1.9. If the parties cannot mutually agree to an arbitrator, within fourteen (14) days of the notice to arbitrate, either party may apply to have an arbitrator appointed pursuant to the *Arbitration Act*, RSA 2000 c.A-43.
- 5.1.10. The parties agree to equally bear the cost of the Arbitrator until final determination on costs by the Arbitrator.

6. **Miscellaneous**

- 6.1. The Municipality is an independent contractor and shall not be deemed to be a servant, employee, or agent of the School Division.
- 6.2. The terms contained within this Agreement, including any recital and any Schedules attached hereto, shall constitute the entire agreement between the parties. More specifically, the Recitals and Schedules are expressly incorporated into and form part of this Agreement. Words within this Agreement importing number or gender shall be construed in grammatical conformance with the context or the party or parties in reference. Any term or provision of this Agreement which is found to be invalid or unenforceable shall be severed from the balance of the document, and shall not affect the enforceability of the remainder of this Agreement.
- 6.3. All notices and other communications that are required or permitted by this Agreement must be in writing and shall be hand delivered, sent by express delivery service, or by facsimile transmission to the parties at the addresses indicated below.

(a) To the Municipality:

MD of Pincher Creek
P.O. Box 279
Pincher Creek, Alberta
T0K 1W0

Phone: 403-627-3130
Via Email: tmacculloch@mdpincercreek.ab.ca

Attention: Troy MacCulloch, CAO

(b) To the School Division:

Livingstone Range School Division

P.O. Box 1810
410 20th Street
Fort Macleod, AB | T0L 0Z0

Phone: 403-625-3356
Via Email: perryj@lrsd.ab.ca

Attention: Jeff Perry, Associate Superintendent, Business Services

or to such other address as each party may from time to time direct in writing.

Any such notice shall be deemed to have been received on the date reflected in the proof of delivery (i.e. written indication from courier or email).

- 6.4. This Agreement is not assignable, either in whole or in part, without the assigning party having obtained the prior written consent of the other party, which consent shall not be unreasonably withheld.
- 6.5. Any term or condition of this Agreement may be amended or added by exchange of letters signifying mutual agreement between the parties to amend or add such term and condition and all other terms and conditions of this Agreement shall remain unchanged.
- 6.6. This Agreement shall be governed by the laws of the Province of Alberta.
- 6.7. This agreement shall inure to the benefit of and be binding upon the Parties hereto, their heirs, executors, successors, and assigns.

IN WITNESS WHEREOF the parties have hereunto affixed its seal as witnessed by the hands of its proper signing officers duly authorized in that behalf as of the day and year first above written.

MUNICIPALITY

SCHOOL DIVISION

MD of Pincher Creek

Livingstone Range School Division

Per: _____

Per: _____

Per: _____

Per: _____

Schedule "A"

"Election Services"

1. The Municipality shall provide election training sessions in a timely fashion to individuals working at the voting stations in the Municipality prior to the election date.
2. The Municipality shall provide all necessary election officials to conduct the election in accordance with the ***Local Authorities Election Act***, R.S.A. 2000 Chapter L-21, as amended and any regulations passed thereunder including:
 - a) completing the voter requests;
 - b) distributing ballots;
 - c) signing the ballots;
 - d) counting the votes; and
 - e) sealing the ballots and the ballot boxes after completion of the vote counting and the ballot account.
3. The Municipality shall set up the following voting stations in the Municipality for the election ("Voting Stations"):
 - a) **Voting Station related to Livingstone Range School Division Ward Numbers 2 & 3**
4. The Municipality shall ensure that the Voting Stations comply with the requirements of all applicable legislation, particularly the ***Local Authorities Election Act***, R.S.A. 2000, L-21, as amended, and any regulations passed thereunder. The Municipality shall also ensure that the Voting Stations are:
 - a. furnished with one or more voting compartments arranged and that voting instructions are posted in each voting compartment;
 - b. supplied with separate ballot boxes as necessary for the election;
 - c. supplied with all necessary election materials including the distribution of a sufficient number of ballots for the election as provided by the School Division;
 - d. open from 10 a.m. until 8 p.m. on the election date; and
 - e. such other requirements as may be set out in the ***Local Authorities Election Act***, R.S.A. 2000, L-21, as amended and regulations enacted thereunder.

5. The Municipality shall ensure that all ballots for the election conform to the ***Local Authorities Election Act*** and are issued, collected, examined, counted and recorded in accordance with the ***Local Authorities Election Act***, R.S.A. 2000, L-21, as amended, and any regulations passed thereunder.
6. The Municipality shall report the ballot counts for the trustees pertaining to the Wards to the School Division on election day.
7. The Municipality shall release the sealed school board trustee ballot boxes to the School Division after the completion of the election.

Schedule "B"**"Fees"**

- a. Subject to b and c below the School Division shall pay to the Municipality 50% of the actual costs of the Election as it pertains to the Ward(s) upon being presented with an invoice by the Municipality with supporting documentation evidencing the actual costs of staffing, election supplies, facility rentals and other costs relating to the Election as it pertains to the Ward(s). Cost of Ballots would not be included unless shared ballots were utilized.
- b. If as per article 1.2 of the agreement the Municipality is not required to hold an election and an election is required for school trustee the School Division shall pay to the Municipality 100% of the actual costs of the Election as it pertains to the Ward(s) upon being presented with an invoice by the Municipality with supporting documentation evidencing the actual costs of staffing, election supplies, facility rentals and other costs relating to the Election as it pertains to the Ward(s).
- c. If as per article 1.3 of the agreement the School Division is not required to hold an election for any Ward, the school division will not be required to pay for any costs to the Municipality.

From: Mike Decker <Mike.Decker@gov.ab.ca> **On Behalf Of** MA MSL Engagement Group

Sent: July 8, 2021 1:36 PM

Cc: Mike Decker <Mike.Decker@gov.ab.ca>

Subject: RMA Fall Convention - Meeting with Minister of Municipal Affairs

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2021 RMA Fall Convention, scheduled for November 23-26, 2021. It is our hope that these meetings will be in person.

We understand there may be newly elected officials on council and the meeting requirements may change following the municipal elections. However, should your municipality wish to meet with Minister McIver during the convention, please submit a request by email to MA.MSLEngagementGroup@gov.ab.ca no later than September 10, 2021.

In your meeting request, please be sure to include two specific policy items or issues your municipality would like to discuss with the Minister.

We generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily

accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with which Minister McIver has not yet had an opportunity to meet.

- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 20 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Sincerely,

Mike Decker/Stakeholder Relations Team
Municipal Affairs

Classification: Protected A

From: Communications Clerk <communications@cardstoncounty.com>

Sent: August 19, 2021 11:06 AM

To: Murray Millward <Murray@cardstoncounty.com>; keith.bodin@fortymile.ab.ca;
fenskem@newellmail.ca; Shawn Hathaway <SHathaway@warnercounty.ca>;
Tarolyn.Aaserud@cypress.ab.ca; HarryRiva.Cambrin@FoothillsCountyAB.ca; cao@lethcounty.ca;
Patrick.thomas@crownsnestpass.com; Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>;
cao@ranchland66.com; acrofts@mdtaber.ab.ca; Derrick Krizsan <Derrick@mdwillowcreek.com>;
cao@vulcancounty.ca

Subject: Call for Resolutions (Foothills Little Bow)

Hello Member Municipalities,

Please present this information to your council for their review. This is a reminder that Foothills Little-Bow Association's September 2021 meeting is just under a month away. The meeting will be held **in person** at 10:00 AM, Sept 17, 2021, in the Continental Ballroom at the Coast Hotel in Lethbridge. Please email me at communications@cardstoncounty.ca if you would like to pass on a few lines about any members who have passed away since the last meeting. The executive would also like to remind you to send any resolutions you would like considered at the meeting. For your information, we welcome guests to bring loose change for the Executive Committee's "Covid Swear Jar" as we move forward from the pandemic. There will be a draw at the end of the event for the contents of the jar. The Executive Committee would also like to have other door prizes available for attendees. If you are able to donate any municipal swag or other gifts please let Cardston County know.

Elizabeth Thompson

Legislative Clerk & Executive Assistant
Cardston County

Office: (403) 653-4977

Box 580

Cardston, Alberta

TOK OKO

cardstoncounty.com

facebook.com/cardstoncounty

twitter.com/cardstoncounty



Housing Management Body (HMB) and Municipality Relationship

History

The partnership between HMBs and municipalities is long-standing, with the first seniors' lodge built in 1958. Historically, the Government of Alberta partnered with municipal regions by building lodges on land donated by municipalities. This relationship was operationalized by the Government of Alberta creating HMBs for the governance of these lodges, with municipalities agreeing to be requisitioned for any operating deficits as well as to appoint members to the board of directors.

The modern era of the partnership between HMBs and municipalities was marked by the development of the *Alberta Housing Act* in 1994 to guide this relationship.

In addition to Lodges, HMBs may also operate other types of social housing. This could be:

- Other regulated provincial programs, such as Seniors Apartments and Family Community Housing;
- Non-regulated affordable housing funded in whole or in part through provincial funding such as a capital grant or agreements; or
- Housing without the Ministry of Seniors and Housing funding or participation.

While municipalities and HMBs should work together to plan and partner on affordable housing in their communities, the only legislated municipal financial obligation pertains to the requisition for lodge operations.

Today, the seniors' lodge program houses almost 10,000 Albertans in over 147 lodges in a community setting with meals, housekeeping, and recreational activities for functionally independent seniors.

Governing Legislation

Housing Management Bodies

The *Alberta Housing Act* (AHA) and Regulations, is the legislation that governs Housing Management Bodies (HMBs). The AHA establishes HMBs as corporations with the capacities of natural persons, subject to limitations in the AHA. The corporate status gives the management body a legal status; the natural person capacity makes the HMB a 'legal person'. Therefore, its ability to act, obligations to act, and the consequences of acting all have legal implications, similar to any other person.¹



The *Municipal Government Act* (MGA) is the primary statute governing the affairs of Alberta municipalities. HMBs are not governed by the MGA, nor do they fall under the authority of municipalities.

For more details on the comparison between HMBs and municipalities, including their roles, responsibilities, and governance, please see Appendix A.

HMB Board Members

The HMB Ministerial Order sets out the composition of its board. The HMB or member municipalities may request changes to the board composition. Boards may be made up of municipal councilors as part of their membership, or whomever the municipality appoints for this role. While serving, the *Management Body*

¹ [Alberta Housing Act](#) s.6

Operation and Administration Regulation outlines the legal requirements for board members.²

Funding

Lodge Municipal Contributions (Requisitions)

Housing Management Bodies (HMBs) can requisition the municipalities where the HMB provides seniors' lodge accommodations. The amount requisitioned is limited to the HMB's annual financial deficit for the previous fiscal year from providing lodge accommodation, and any amounts necessary to establish or continue a reserve fund for the management body. The municipality must pay the HMB the requisitioned amount within 90 days, or interest begins accruing.

If there are multiple municipalities in the region for which the HMB is providing lodge services, then the municipalities should work together to determine how the total requisition is to be shared. If the municipalities are unable to make that determination for any year, the total requisition for each year must be shared on the basis of the proportion that the equalized assessment for each municipality in that year bears to the total of the equalized assessments for that year of all the municipalities requisitioned.

If a municipality agrees to contribute to the operating costs of any housing accommodation, other than lodge accommodation, provided by an HMB, it must make the contribution agreed to within 90 days after the mailing of the invoice by the HMB.³

Lodge Reserve Funds

Subject to prior approval of the municipalities, a board may create a reserve fund and the municipalities may:

- Establish limits on the aggregate amounts to be maintained in capital reserve funds or operating reserve funds by the HMB and
- Provide for the disposition, transfer or allocation of all or any portion of the surplus amount in excess of the amounts provided for

This does not apply to social housing outside of lodges.

Right to Information

HMB must supply a copy of its estimates and a copy of its calculation of the requisitioned amount to the municipality.⁴

HMB shall forward annual financial statements along with the auditor's report to all municipalities that the HMB requisitioned for that fiscal year.⁵

HMB shall provide on request to each municipality liable to be requisitioned, copies of the operating budget or capital budget adopted by the board for the current fiscal year. As well, HMBs must provide any other information municipalities may require pertaining to the maintenance and operation of the capital reserve funds or the operating reserve funds.⁶

Liability

Under the MGA, councilors are protected from personal liability while acting in good faith for the municipality. Therefore, presuming that councilors follow the requirements for municipal requisitions for lodges, there should be no liability on the part of councilors on paying seniors' lodge requisitions.⁷

In addition, under the *Management Body Operation and Administration Regulation* (MBOAR), HMBs may indemnify its board members under certain circumstances. This, along with insurance requirements mandated in MBOAR, mitigates risk to those involved in the management body.⁸

Contact Information

For further information, please contact your local HMB.

² https://www.qp.alberta.ca/documents/Regs/1994_243.pdf

³ *Alberta Housing Act*, s. 7(1))

⁴ *Alberta Housing Act* s.7(4)

⁵ *Alberta Housing Act* s.15(2)(b)

⁶ Ministerial Order No: H:023/17

⁷ *Municipal Government Act*, s.535

⁸ http://www.qp.alberta.ca/documents/Regs/1994_243.pdf s.34, s.35

Appendix A

	Municipalities	HMBs
Legislation	<p><i>Municipal Government Act (MGA)</i></p> <ul style="list-style-type: none"> • In 1967, the various pieces of municipal legislation were consolidated into the original MGA. • The current MGA is the primary statute governing the affairs of Alberta municipalities. 	<p><i>Alberta Housing Act (AHA)</i></p> <ul style="list-style-type: none"> • Established in 1994 and replaced other legislation. • The <i>Alberta Housing Act (AHA)</i> provides the ability for the Minister to create an HMB, through a Ministerial Order • HMBs are governed under the AHA and Regulations • Sets out the operations of the Alberta Social Housing Corporation (ASHC).
Purposes under the Legislation	<p>S. 3 of the MGA states the purposes of a municipality are:</p> <ul style="list-style-type: none"> • To provide good government; • To foster the well-being of the environment; • To provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality; and • To develop and maintain safe and viable communities. 	<p>The AHA’s purpose is to enable the efficient provision of a basic level of housing accommodation for persons who because of financial, social or other circumstances require assistance to obtain or maintain housing accommodation.</p> <p>It achieves this through:</p> <ul style="list-style-type: none"> • Establishment of Housing Management Bodies; • Guiding Operations of the Alberta Social Housing Corporation; • Creating Social Housing Program Regulations.
Structure	<p>Elected representatives through municipal council are responsible for overseeing governance of the municipality as outlined in the MGA.</p> <p>An HMB is not governed by the MGA, as the MGA only applies to all municipalities and improvement districts.</p>	<p>HMBs are established through Ministerial Orders (MO), which also:</p> <ul style="list-style-type: none"> • Sets out the member municipalities; • Board Composition and Appointment of the board of directors; • Which municipalities can be requisitioned for lodge operating deficits; • Identifies which facilities the HMB is responsible for operating; • Identifies the Act and Regulations the HMB is subject to.

Appendix A

<p>Corporation Status</p>	<p>A municipality is a corporation and has the powers of a natural person, except to the extent that those powers are limited by the MGA or any other enactment. The introduction of natural person powers provides council with a great deal of flexibility in terms of how the municipality is organized and administered, what services are provided, and how those services are delivered.</p> <p>The power of municipalities to pass bylaws is stated in general terms. This gives councils broad authority and respects their right to govern the municipality in the way that council considers appropriate within the jurisdiction provided under the MGA. However, bylaws authorized by the MGA or any other enactment are subordinate to federal and provincial legislation and regulations.</p>	<p>Section 6 of the AHA provides that management bodies are corporations with the capacities of natural persons, subject to limitations placed in the legislation.</p> <p>The corporate status gives the management body a legal status; the natural person capacity makes the management body a "legal person". Therefore, its ability to act, obligations to act, and the consequences of acting all have legal implications, similar to any other person.</p>
<p>Role</p>	<p>Defined by the MGA including to:</p> <ul style="list-style-type: none"> • consider the welfare and interests of the municipality as a whole and bring to council's attention anything that would promote the welfare or interests of the municipality; • participate generally in developing and evaluating the policies and programs of the municipality; • participate in council meetings, council committee meetings and meetings of other bodies to which they are appointed by council; • obtain information about the operation or administration of the municipality from the CAO or a person designated by the CAO; • keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public; 	<p>The <i>Management Body Operation and Administration Regulation</i> (MBOAR) defines board duties as:</p> <ul style="list-style-type: none"> • ensuring that the management body governs and operates efficiently; • administers and provides accommodation for those persons in greatest need of that type of housing accommodation; • developing and evaluating the policies and programs of the management body. <p>There are several functions that the Board cannot delegate to the Chief Administrative Officer (CAO):</p> <ul style="list-style-type: none"> • Adopting a business plan & budget; • Authorizing signing authority • Appointing an auditor; • Approving the audited financial statements; • Hiring a CAO.

Appendix A

	<ul style="list-style-type: none"> perform any other duty or function imposed on councillors by this or any other enactment or by council. 	
Financial Restrictions	<p>Regulated under the <i>Local Authorities Capital Financing Act</i></p> <p>MGA: Certain sections addresses requirements related to the municipal debt limit.</p>	<p>Regulated under MBOAR 25 (2), HMB must receive Ministerial approval for any amount of borrowing that will extend beyond the fiscal year.</p>
Housing Programs	<ul style="list-style-type: none"> HMBs deliver housing programs under various funding mechanisms. Social housing and rent supplement programs are provincially-funded. 	
Senior's Lodge Program	<ul style="list-style-type: none"> The Seniors Lodge Program offers private rooms, meals, housekeeping services and recreational opportunities for independent seniors. Priority is given to seniors with low income, through partnerships with the Government of Alberta, municipalities and HMBs. This program and its funding does not include those units as defined as DESIGNATED Supportive Living (DSL). These units are funded by Alberta Health Services. 	
History of Partnership between Municipalities and the Provincial Government	<ul style="list-style-type: none"> The first lodge was built in 1958. The Government of Alberta partnered with municipalities by building lodges on land donated by the municipalities. <ul style="list-style-type: none"> This agreement was operationalized by <ul style="list-style-type: none"> the Government of Alberta creating HMBs for the governance of these lodges; and municipalities agreeing to be requisitioned for any shortfalls. The relationship was renewed with the development of the <i>Alberta Housing Act</i> in 1994. 	
Senior's Lodge Funding	<ul style="list-style-type: none"> The revenue to cover lodge operating costs comes through three main sources: <ul style="list-style-type: none"> Resident Accommodation Fees <ul style="list-style-type: none"> A monthly disposable income amount is regulated. Lodge Assistance Program Grant (LAP) <ul style="list-style-type: none"> Government of Alberta grant to HMBs to offset the operational costs associated with housing residents with low income. Municipal Contributions <ul style="list-style-type: none"> Generally, this is in the form of municipal requisitions. 	



February 01, 2021

Mr. Roger Reid, MLA,
Livingstone – MacLeod Constituency
618 Centre Street, SE
High River, Alberta
T1V 1E9

Dear Roger,

RE: Oldman River Basin Water Allocation Order – Alberta Regulation 109/2010

The Councils of the Municipal District of Ranchland and the Municipal District of Pincher Creek have grave concerns surrounding the recent discussions and apparent direction on the part of the Province of Alberta to dismantle the very meaningful water allocation provisions that were set out in the above-cited Order.

The Order was created through a prerequisite process, that ensured extensive consultations with the immediately impacted municipalities. It is deeply troubling to see that this Order appears to be in the process of being dismantled, effectively with no consultation. What appears to be passing for consultation, is a rapid “drive-by” where provincial officials appear to be merely giving notice as to what is going to happen, as opposed to seeking meaningful input from the residents and jurisdictions impacted.

One of the original intents of the Order was to compensate those jurisdictions upstream from the Oldman River Dam for the impact due to the creation of the Dam project. A number of agriculture operations were moved out of the Oldman Dam footprint. The entire transportation network in the area was altered in a negative way, creating more time and expense for residents, and requiring them to go around the reservoir area. The intent of the Order was for the bulk of the water allocation to be used to enhance the irrigation potential in the upstream municipalities. In addition, the creation of the dam and reservoir displaced some existing irrigation operations that were already in place. It is very disappointing that the foundational principle of the Order seems to now have been forgotten or ignored.

Additionally, there is very little data on the potentially negative impacts of large industrial uses and withdrawal of water on the headwater tributaries and instream flows. We strongly believe that current stream flow testing should be conducted to establish baseline data for future reference. Decisions being contemplated to dismantle and arbitrarily remove sections of the Order, without first understanding the upstream usage and instream flow requirements for a healthy ecosystem are short-sighted and potentially detrimental.

Given the multitude of problems with the process to date, we respectfully but very strongly request that you cease any proposed changes to the existing Water Allocation Order – Alberta Regulation 109/2010.

It is critical that the Government of Alberta honour its past commitments and seek meaningful input from the residents and jurisdictions impacted by this Order, before even considering altering it in the future.

Sincerely,



Reeve, MD of Ranchland No.66



Reeve, MD of Pincher Creek No.9

cc.

Premier of Alberta, Honourable Jason Kenney

Minister of Environment and Parks, Honourable Jason Nixon

Minister of Energy, Honourable Sonya Savage



MUNICIPAL DISTRICT OF RANCHLAND NO. 66

P.O. Box 1060, NANTON, ALBERTA T0L 1R0 • Ph. 403-646-3131 Fax 403-646-3141

August 04, 2021

Honourable Jason Nixon
Minister of Environment and Parks, House Leader
Office of the Minister
Environment and Parks
323 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
Via Email: aep.minister@gov.ab.ca

Dear Mr. Minister

This letter is a follow-up letter to a joint submission by the Council of the M.D. of Ranchland No. 66 and the Council of the M.D. of Pincher Creek No. 9 on February 01, 2021.

To this point in time, we have not received any response to this letter about future changes to the 2003 Oldman River Basin Water Allocation Order to reserve 11,000-acre feet of water upstream from the dam. We want to emphasize that this Allocation Order was to be established for irrigation and to demonstrate to the approximately 30 families who lost their farms to flooding of the dam that agriculture upstream of the dam would benefit from the dam.

With the advent of the Federal Joint Review Panel recommendation on the Grassy Mountain Mine Project the Council of the Municipal District of Ranchland No.66 is asking for a definitive answer from your department as to the future of the Allocation Order.

In conclusion, we as the Municipal Council would like some form of definite direction as to the future of the Allocation Order so we are in a position to discuss it with our co-signatories to the Agreement which is the basis of the Allocation Order and our residents.

We look forward to your timely response to this request.

Yours truly,

Reeve, Ron Davis
MD of Ranchland No.66

Cc: The Honourable Jason Kenney - Premier of Alberta,
The Honourable Sonya Savage - Minister of Energy,
Mr. Roger Reid - MLA.
Brian Hammond, Reeve, MD. of Pincher Creek No.9
Blair Painter, Mayor, Municipality of Crowsnest Pass

Encl: Joint Submission Letter, February 01, 2021.



August 4, 2021

The Right Honourable Justin Trudeau
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

Dear Prime Minister Trudeau:

RE: Bill C-21 – Changes to the Criminal Code and the Firearms Act

On behalf of the County of Vermilion River, we are writing to express our concerns with respect to Bill C-21 to make changes to the Criminal Code and the Firearms Act and to make it known the County of Vermilion River does not support this Bill.

Our objection is in respect to the provision to allow municipalities to create handgun bylaws, which would place conditions on Federal firearms licenses relating to handgun use, storage or transportation within municipalities which have passed such bylaws. Please be advised the County of Vermilion River passed a motion at its Regular Meeting of Council on July 27, 2021 to not support Bill C-21.

With the Province of Alberta sending Bill 211 to Royal Assent on April 29, 2021, our Provincial Government is ensuring the Municipalities are not saddled with trying to find the resources to impose or enforce gun control by creating inconsistent bylaws between jurisdictions. Most Municipalities across our province are rural in nature and would be faced with the same problems in attempting to enforce legislation of this nature. We are anticipating the sentiment will be the same across most jurisdictions and hope other municipalities in opposition will make their position known to the Federal Government as well.



We are also concerned that Bill C-21 is only targeting citizens that have licenses, not criminals that have already obtained firearms illegally and would never comply with a municipal bylaw. This will create a very confusing system that could result in an otherwise law-abiding citizen, now being sentenced to two years imprisonment or permanent license revocation for unknowingly being in contravention of a bylaw in a community with different bylaws.

We thank you for your attention in this matter and request that the Federal Government will reconsider these changes to the Criminal Code and Firearms Act.

Sincerely,

A handwritten signature in blue ink that reads "L. J. Wolgien".

Reeve Lonnie Wolgien

County of Vermilion River

780-846-2244

div4@county24.com

cc: Honorable David Lametti Minister of Justice
MP Shannon Stubbs
MP Erin O'Toole, Leader of the Official Opposition
All Alberta Municipalities



July 13, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

VIA Email

Dear Prime Minister:

Re: Bill C-21 – Changes to the Criminal Code and the Firearms Act

On behalf of the Municipality of Crowsnest Pass, we are writing to express our concerns with respect to Bill C-21 to make changes to the Criminal Code and the Firearms Act. With respect to the provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage or transportation within municipalities that have passed such bylaws, Council has passed the following motion at the June 8th meeting of Municipal Council in opposition to the Federal Bill C-21:

16-2021-06-08: *Councillor Sygutek moved that the Municipality of Crowsnest Pass is opposed to the adoption of any bylaws restricting the possession, storage, and transportation of legally obtained handguns, and that Administration write a letter to Prime Minister Trudeau with similar information as provided by Kingsville, Ontario which will be copied to all Alberta municipalities, MP Shannon Stubbs, MP John Barlow, and to the Leader of Official Opposition Erin O'Toole. Carried*

With the Province of Alberta sending Bill 211 to Royal Assent on April 29th, our Provincial government is ensuring that Municipalities are not saddled with trying to find the resources to impose or enforce gun control by creating inconsistent bylaws between jurisdictions. As most Municipalities across our province are rural in nature and would be faced with the same problems in attempting to enforce legislation of this nature, we are anticipating that the sentiment will be the same across most jurisdictions and hope that those municipalities in opposition will make their position known to the Federal Government as well.

We are also concerned that Bill C-21 is only targeting citizens that have licenses, not criminals that have already obtained firearms illegally and would never comply with a municipal bylaw. This will create a very confusing system that could result in an otherwise law abiding citizen, now being sentenced to two years imprisonment or permanent license revocation for unknowingly being in contravention of a bylaw in a community with different bylaws.

We thank you for your kind attention in this matter and request that the federal government will reconsider these changes to the Criminal Code and Firearms Act.

Sincerely,

A handwritten signature in black ink that reads "Blair Painter". The signature is written in a cursive, flowing style.

Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: All Alberta Municipalities
MP Shannon Stubbs
MP John Barlow
Erin O'Toole, Leader of the Official Opposition



July 19, 2021

The Honourable Tyler Shandro
Minister of Health

Sent via email to: health.minister@gov.ab.ca

Re: HEMS Report

Dear Minister Shandro,

The Rural Municipalities of Alberta (RMA) represent Alberta's 69 rural municipalities. Alberta is unique in Canada in that municipalities provide local governance to 85% of Alberta's land base. As such, RMA members are responsible for providing services to much of Alberta's rural and remote landscapes. This demonstrates RMA's vested interest in the provision of helicopter ambulance services in rural and remote locations.

I have reviewed the Helicopter Emergency Medical Services (HEMS) review report, and RMA is concerned regarding the recommendations, next steps, and implementation. I understand that the levels of service offered by STARS, HALO, and HERO vary by organization. While service level is a metric of great concern, response times are also an important factor in providing HEMS. HALO and HERO formed to meet a local need, providing timely access to helicopter medical services. STARS may provide service to some of the areas served by HALO and HERO, however, because of the location of air bases, their response times are slower. During emergency scenarios, every minute counts, and a plan to transition out local HEMS providers must include a plan to maintain or improve both response times and levels of service.

The HEMS report outlines how STARS will become the sole provider of HEMS in Alberta. However, the report does not address what will happen to HALO and HERO assets after this transition. To maintain effective response times, it will be necessary for STARS to assume operations running out of HALO and HERO air bases. The HEMS report does not address this, nor the budget implications of STARS taking on additional assets to meet current and future needs.

In addition to the concerns outlined above regarding response times and the transition to STARS from regional service providers, RMA is also requesting additional information regarding recommendation 11: "Work with municipalities to integrate rescue as appropriate for zone needs." As the representative association for Alberta's rural municipalities, I am seeking additional information on what this recommendation entails.

RESOURCEFUL. RESPONSIVE. RESILIENT.

A decorative graphic in the bottom right corner of the page, featuring a dark blue and black gradient background with a faint, stylized image of a mountain range and a forest.



Helicopter emergency medical services provide vital, life saving care. A critical component of this care is the timeframe in which a service provider can respond. I am requesting clarification on the transition from the three existing providers to STARS as the sole provider, and how response times will be addressed. I look forward to your response on this issue of critical importance to rural Albertans.

Best Regards,

A handwritten signature in blue ink, appearing to be "P. McLauchlin", written over a light blue circular stamp.

Paul McLauchlin, President

CC Barry Morishita, President of AUMA

RESOURCEFUL. RESPONSIVE. RESILIENT.



July 27, 2021



l2e

John Barlow, MP
109 - 4th Avenue South West
High River, Alberta
T1V 1M5
John.Barlow@parl.gc.ca

Re: Support for National Suicide Prevention Hotline

Please be advised that the Council for the Town of Pincher Creek passed the following resolution at their regular meeting held on July 26, 2021;

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide preventions services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS the Town of Pincher Creek recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT the Town of Pincher Creek endorses this 988 crisis line initiative;

AND FURTHER directs administration to send a letter indicating such support to the local MP, MLA, Federal Minister of Health, the CRTC and local area municipalities to indicate support.

We join many other municipalities in supporting this initiative and encourage all other municipalities and orders of government to support it as well.

Yours Truly,

Laurie Wilgosh

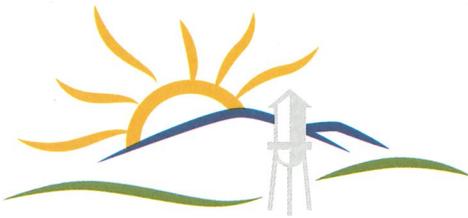
Laurie Wilgosh, LGA
CAO, Town of Pincher Creek
/lg

Cc MLA Roger Ried Livingstone.Macleod@assembly.ab.ca
Honourable Patty Hajdu Patty.Hajdu@parl.gc.ca
Canadian Radio-television and Telecommunications Commission response@ccts-cprst.ca
Town of Cardston info@cardston.ca
MD of Pincher Creek info@mdpincercreek.ab.ca
Municipality of Crownsnest Pass bonnie.kawasaki@crownsnestpass.com
Village of Cowley vilocow@shaw.ca



TOWN OF PINCHER CREEK

962 St. John Ave (Box 159) Pincher Creek, AB T0K 1W0
Phone 403 627 3156 Fax 403 627 4784
reception@pincercreek.ca www.pincercreek.ca



Claresholm

Where **Community** Takes Root

July 26, 2021

Honourable Ric McIver
Minister of Municipal Affairs
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

RE: CODE OF CONDUCT

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the Councillor Codes of Conduct instituted by the Alberta Government on October 26, 2017. It has been brought to our attention by the Alberta Urban Municipalities Association (AUMA) that the current Alberta Government has plans in the works to remove the requirement for municipalities to have a Code of Conduct in place to govern all Councillors equally by way of Bylaw.

The Town of Claresholm passed Bylaw #1641, the Council Code of Conduct Bylaw on April 9, 2018 prior to the government's deadline of July 23, 2018. In the current Council's first year of governance, it became inherently clear how important a Councillor Code of Conduct is, as our Council had to undergo advanced communication training and contract outside mediation to overcome some contentious issues.

Claresholm Town Council respectfully requests that your ministry tread this path lightly and make sure that consultation with municipalities in Alberta is completed prior to any major changes being made. The Alberta Urban Municipalities Association should be highly involved, and the Town of Claresholm fully supports their efforts. Having a requirement for municipalities to have a Code of Conduct Bylaw in place provides a framework for Council members' behavior and provides each Council direction and guidance for dealing with any contentious issues that may arise. It is imperative that the option of imposing sanctions on Council members continues as necessary to support this process. Claresholm Town Council requests that the Council Code of Conduct Bylaw requirement remains in place.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities





Claresholm

Where **Community** Takes Root

July 26, 2021

Premier Jason Kenney
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Claresholm Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR105206

June 9, 2021

Reeve Brian Hammond
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Hammond,

Thank you for your recent application under the Provincial Education Requisition Credit (PERC) program. To support municipalities, the Government of Alberta provides a tax credit for uncollectable education property taxes on delinquent oil and gas properties through the PERC program.

My colleague, the Honourable Adriana LaGrange, Minister of Education, and I have worked to process your PERC application and I am pleased to inform you that your application has been approved. A credit adjustment of \$20,878 will be applied to your June 2021 Alberta School Foundation Fund requisition invoice.

Thank you for your continued cooperation with the province on this issue.

Sincerely,

Ric McIver
Minister

cc: Honourable Adriana LaGrange, Minister of Education
Roger Reid, MLA, Livingstone-Macleod
Joseph Schow, MLA, Cardston-Siksika
Troy MacCulloch, Chief Administrative Officer, Municipal District of Pincher Creek



587.892.7874 | aapg.ca



310.AUMA | auma.ca



780.955.3639 | RMAAlberta.com

June 30, 2021

Dear Mayors, Reeves, and CAOs:

The Alberta Police Interim Advisory Board (APIAB) wants to ensure that municipalities continue to have an understanding of the work the Board is doing. This update outlines the work that the interim board has undertaken since we last reported February 15th:

Interim Board's Mandate

The APIAB was established by the Minister of Justice and Solicitor General (JSG). Our work is two-fold: to share the municipal perspective on policing priorities with the RCMP and Government of Alberta, while developing the governance structure for the permanent Board. As determined by JSG, the Interim Board is comprised of representatives from RMA, AUMA and the Alberta Association of Police Governance, with specific representation identified by each association. The Interim Board's mandate concludes at the end of 2021. Based upon the Minister of JSG accepting the recommendations for the Governance structure of the permanent Board, the recruitment & selection process for the permanent Board will begin.

Interim Board's Focus

Since the last report, the Interim Board has held eight meetings. All of our meetings have been held virtually due to COVID-19 compliance. JSG staff and the RCMP continue to be active participants in these meetings. During this past four months our primary focus has been developing a recommendations on the governance structure and recruitment for the permanent board. This has included reviewing a governance survey sent to you in March. We were very fortunate to have 98 municipalities respond to our survey. Your input has been integral in developing these documents.

The Interim Board submitted our recommendations to the Minister of Justice and Solicitor General on June 24th, 2021. Attached to this update is a copy of our submission. Depending on the direction that the Minister takes we are hoping to begin recruitment for the permanent Board in the next couple months and start planning for the transition to a permanent Board.

The Interim Board will be developing a survey for Fall 2021 to collect data for our next submission into the 2022/23 priorities and collect feedback on process of the Board and implementation to date.

Interim Board's Engagement with Municipalities

Several Board members have attended various meetings and conferences to report on where we are at with the development of the permanent board and our next steps, and the policing priorities of 2021/22. These meetings have included but are not limited to:

- Police Summit
- RMA Convention
- AAPG

Quarterly Template from RCMP

In late March and early April, the RCMP finalized a document that they referred to as a Quarterly template. All municipalities should be seeing this document presented to them by their local Detachment Commander. This document should provide councils with not only local content, but HR and Financial data, and crime trends. We are told that all municipalities down to the smallest village should see this document. The Board feels that this document will help inform all councils on all policing questions. Appendix 1 is a sample of what this document looks like. We encourage you all to be asking your detachment commanders for this information and about this report if you are not seeing it.

Enhanced Policing Document

Recently a member of the Board worked with staff at JSG to develop an easier to follow document to aid in minimizing the confusion surrounding Enhanced Policing and its impact on the Provincial Police Funding Model (PFM). This is included as Appendix 2 of this report. If you require further discussion on this or any other policing document, please do not hesitate to reach out to any member of your Board.

Funding Reconciliation

In attempts to assure the municipalities of where the money they are now paying is being spent, the RCMP has put accounting processes in place to ensure transparency and accountability. We have requested and expect a full reconciliation for our July meeting. We are also expecting an understanding on the expenditure plan for 2021/2022.

RCMP Update on Staffing

As of June 7, 2021, the RCMP advised that 70 of 76 new regular member positions had been filled to date, 6 positions are pending within the staffing process. As well, of the 57 public service employee positions, a total of 42 positions have been filled to date, and the remaining positions are pending within the staffing process. See Appendix 3 PPSA Police Funding Model Positions June 2021 for further details.

The 2021/22 Funding letter from JSG to the RCMP has not yet been received which authorizes the positions for the current year. It is expected that the target will be 55 Regular Members and 42 Civilian Members. We expect to have an update on this at our July meeting.

In conclusion, my fellow Board members and I are pleased with the engagement of the RCMP and Justice & Solicitor General in our discussion and our progress to date. As always we are pleased with the potential of this Board to increase the municipal voice in policing across the province. Please contact me or my Board colleagues with any questions or concerns, and I look forward to providing you with the next quarterly update in a few months.

Sincerely,



Tanya Thorn
Board Chair, Alberta Police Interim Police Advisory Board
403-860-7342
Board@ABPoliceAdvisoryBoard.com



RCMP Provincial Policing Report

MUNICIPALITY OF... X | VILLAGE OF... X

Provided for the ----: (month or quarter as per reporting schedule noted below)

DATE:

PROVINCIAL POLICE SERVICE COMPOSITION

2020-21 Fiscal Year Staffing Category:	Number as per Org Chart ¹	Actual Number	Variance	Pending (+/-)
Regular Members			0	
Public Servants			0	
Detachment Commander :				

*current could include mat leave, long term leave etc., which should be noted in explanation below.

* Pending – status of members/PSS leaving or coming to the detachment

¹ The number of approved Provincial Police Service positions on the detachment Organisation Chart

Variance explanations: 1 cadet coming in March.....one retirement pending April.....

May want to mention duties over and above Detachment policing such as Major Event deployments or special duties on the detachment members ERT, TAC, SAR and Containment

1 REPORTING SCHEDULE

The reporting schedule as determined in consultation between the RCMP and the municipality, as of October 2020 is set for quarterly reporting.

- *It is agreed that in addition to the template the following additional reporting will be provided:*
- *Initiatives such as programs like START and DART, or briefing on a current issue like the Fentanyl role out, or crime trends).*
- *Other items that could be considered are traffic initiatives with support from Divisional Traffic Units*
- *Major Investigations with significant support of Provincial Support Services Units (FIS, PDS, MCU etc.)*

2 MANAGEMENT OF THE POLICE SERVICE:

2.1 Objectives, Priorities and Goals for 2020/21:

As per the meeting on date.....Municipality of XX place a high value on controlling property crime.....Drugs on our streets and in our schools is a major issue for the municipalities.....

This should read identical to the objectives and initiatives as indicated on your Detachment Annual Performance Plan.

RCMP's Planned Initiatives to Meet Objectives, Priorities and Goals:

2.1.1 OBJECTIVE:

Sample Text: Control Property Crime

Initiative #1:

Sample Text: The RCMP will target prolific offenders in the community committing property crime offences.....

Current Status and Results:

What is the impact on the community, what has been achieved, school visits, drug awareness presentations, and prolific offender checks done?

Initiative #2:

Current Status and Results:

2.1.2 OBJECTIVE:

Sample text: The RCMP will work with the community and the schools on target drug enforcement and education

Initiative #1:

Sample text: _Community Mobilization

Current Status and Results:

Initiative #2:

Sample text: Drug Enforcement activities

Current Status and Results:

3 CURRENT ACTIVITY STATISTICS – (as selected by municipality, should be tied to policing priorities)

Category:	Number This Half in 2020-21	Number This Half in 2019-20	Year to Date 2020-21	Year to Date 2019-20
Property Crime				
Common Offence Notices				
Impaired Driving Charges				
<i>Other statistic as requested (specify)</i>				
<i>Other statistic as requested</i>				
Other				

In order to provide comparable information, the reporting period for the current year is being compared to the same reporting period for the previous year. This will provide a more accurate comparison by taking into account any special events that happen in the community on an annual basis, and also account for seasonal changes in traffic/tourism, and RCMP strategic initiatives etc.

3.1 TRENDS/ POINTS OF INTEREST/ VALUE/ PERTINENT COST DRIVERS

Sample Narrative could include: traffic initiatives that required outside support from other detachments or Traffic Service members, requirement for resources outside detachment area such as major incident where ERT, Major Crimes, or other support services were required to deal with investigation of significant event. Also include any particular cost drivers that have potentially put a strain on the detachment budget such as mentioning a large incident or file in the community that has resulted in elevated overtime costs.

3.2 SIGNIFICANT MEETINGS IN THE COMMUNITY

*Meetings attended with organizations within the community, (Municipalities, Villages, First Nations, Chamber of Commerce, School District, Victim Services, local service clubs, COPP). This would speak to the goal of community based policing. This is different from officers attending schools or participating in community charity events. It is more about meetings attended by the **RCMP leadership** to provide a RCMP insight to a specific issue.*

Police Funding Regulation

The **Police Funding Regulation (PFR)** came into force on April 1, 2020. It implemented two separate initiatives:

- 1) The creation of the Police Funding Model (PFM), and
- 2) The absorption of Option 1 Enhanced Policing Positions (EPPs).

Provincial Police Services

Pursuant to Alberta's *Police Act*, the Province of Alberta is responsible for ensuring that an adequate and effective level of policing is maintained throughout the Province. For municipalities with populations 5,000 or under, police services are provided by the Royal Canadian Mounted Police (RCMP) through the Provincial Police Service Agreement (PPSA) between the Government of Alberta and the Government of Canada.

Detachment resources are determined taking into consideration a number of factors such as nature and volume of crime, Crime Severity Index (CSI), demographics, priorities, access and travel considerations, etc.

Enhanced Policing Program



In order to meet additional specific local service initiatives, some Provincial Police Service (PPS) municipalities desire additional dedicated policing services over and above the base service level they receive. These enhanced levels of policing have been available to communities through the Enhanced Policing Program (EPP) under two options.

OPTION 1 – PPS Full Time/Long Term Positions

In this option, the municipality agreed to pay Alberta Justice and Solicitor General (JSG) the provincial cost (70%) of a full time RCMP position, for a minimum period of three years. In order to grow the PPS, a moratorium was placed on PPS EPP Option

1 agreements in late 2019. No new agreements have been entered into.

Any PPS EPP Option 1 Agreements in effect in 2019 had the costs transitioned to JSG as part of its PPS costs effective April 1, 2020. As a result, EPP Option 1 **Agreements were terminated**. However, the full-time policing **positions were maintained and unchanged**. This means that the communities which had EPP Option 1 Agreements in place in 2019, kept those positions, but no longer bear the cost of those positions. Municipalities also had a Memorandum of Understanding (MOU) that set out the duties and responsibilities of the EPP Option 1 positions. It is expected the **MOUs also continue** as the positions are understood to continue providing services **under the same terms, with the same position duties and responsibilities. No changes are to be made** unless the effected municipalities determine to do so in consultation with their RCMP. This status is in place for the five year period of the Police Funding Regulation (2020-2025).

Option 1s As of April 1, 2020	
TERMINATED	AGREEMENTS with JSG MUNICIPAL COST (JSG now PAYING)
CONTINUED/UNCHANGED	POSITIONS DUTIES/RESPONSIBILITIES MOUs with RCMP

OPTION 2 – Short Term Services

Under this option, the municipality agrees to pay JSG a specified amount to enhance existing police service levels for a specific community event / short term seasonal or special event dedicated services over a limited period of time. Option 2 Agreements continue to be available to PPS communities.

The Police Funding Model

Under the PPSA, 70 percent of RCMP provincial police service member costs are paid by the province in a cost-sharing arrangement between the province and the federal government. Starting April 1, 2020, PPSA municipalities began contributing a portion of that cost through the PFM.

This municipal-provincial cost-sharing initiative enables an investment of up to \$286 million over five years into the PPS, with a priority being the addition of up to 300 RCMP PPS officers placed in rural detachments and in specialized RCMP PPS units that augment detachment policing. In addition, the investment will enable the addition of up to 200 new civilian positions to the PPS to assist with administrative tasks and investigative support to enable officers to have more active time and be engaged in communities.

The RCMP and JSG have a plan to invest in RCMP officers and civilian staff that will:

- support rural detachment enhancement (this is the priority in the first few years of reinvestment);
- undertake methamphetamine and opioid initiatives;
- expand aerial observation capability;
- address auto theft;
- continue to advance the Call Management Initiative;
- enhance General Investigative Services; and
- further support vulnerable persons, missing persons, and homicide investigations.

While not every municipality may receive a new police officer or civilian position locally, every PPSA community in Alberta will benefit from the total increased RCMP resources either through direct detachment placements, through specialized units that benefit all municipalities such as the Alberta Law Enforcement Response Team (ALERT), Crime Reduction Units, Call Back Units, Operational Support Services, or Emergency Response Teams, and civilian positions such as Court Case Management, Criminal Operations, Offender Management Programs, and Community Outreach.

The PFM Formula for Cost Distribution



A municipality's cost share of total policing costs is calculated according to a formula comprised of a base amount (weighted equalized assessment (50%) + weighted population (50%)), adjusted by modifiers, where appropriate. Modifiers include: shadow population, CSI, and a detachment subsidy for towns, villages and summer villages without a detachment in their community. Invoices are the amount to be paid. **Any modifiers are already accounted for in the PFM formula.**

Costs are being phased in, with 10 per cent contributed to policing costs in 2020, followed by 15 per cent in 2021, 20 per cent in 2022, and 30 per cent in 2023 and 2024. Total policing costs are static for the entire five year period as they have been based on 2018 costs.

PPSA Municipal Policing Costs	
Pre April 1, 2020 ←	→ Post April 1, 2020
Enhanced Policing Program	
Formal EPP Position MOU Position Cost	"Enhanced" Position MOU \$0
Police Funding Model	
\$0	PFM Cost

Future Status of EPP and PFM

Changes to both initiatives will be assessed during the *Police Funding Regulation* five year review.

Provincial Police Transition Study

The transition study is an entirely separate initiative. The study will inform the government on whether a future dedicated provincial police service (not a federally contracted one) is in the best interests of Albertans. The study is examining the RCMP's current policing model to determine costs and operational requirements should Alberta transition to its own provincial police. It is not conducting an assessment of the current RCMP-provided contract policing service.



PPSA Police Funding Model – 2020/21 Positions

Updated: June 7, 2021

As per the 2020/21 PPSA Call-Up of new positions, including 76 regular member and 57 public service employee positions, the Alberta RCMP has allotted the following new regular member resources:

- 46 positions in rural Alberta Detachments (Filled)
- 10 positions in the Call Back Unit (Filled)
- 2 positions to KMOSS (Filled)
- 3 positions to Child Advocacy Centers (Filled)
- 3 positions to Emergency Response Teams (Filled)
- 4 positions to Offender Management (2 Filled, 2 Pending)
- 3 positions to General Investigative Services (SAD) (2 Filled, 1 Pending)
- 2 positions to Police Dog Services (1 Filled, 1 Pending)
- 3 positions to the Diversity Unit (1 Filled, 2 Pending)

This accounts for all of the 76 regular member positions. A total of 70 positions have been filled to date, 6 positions are pending within the staffing process. See Annex A for further details.

The following public service employee positions have been allocated:

- 31 Detachment Services Support positions (25 Filled, 6 Pending)
- 1 Court Case Management position (Filled)
- 2 Criminal Operations Strategic Management Services positions (Filled)
- 4 Community Engagement and Outreach Specialists (Pending)
- 4 Scenes of Crime Officers (Pending)
- 6 Operational Call Center Operators (Filled)
- 2 Operational Call Center Administrative Support positions (Filled)
- 4 Rural Crime Reduction Analysts (3 Filled, 1 Pending)
- 1 Rural Crime Administrative Support positions (Filled)
- 1 Forensic Identification Services Clerk – St. Paul position (Filled)
- 1 Intellex position (Filled)

This accounts for all of the 57 public service employee positions. A total of 42 positions have been filled to date, and the remaining positions are pending within the staffing process. See Annex B for further details.



Annex A – Regular Member Position Detail

Police Funding Model - Year 1 - Regular Members - as of June 7, 2021				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	AIRDRIE	General Duty	Filled	2020-07-10
		General Duty	Filled	2020-12-10
	CANMORE	General Duty	Filled	2020-08-11
	COCHRANE	General Duty	Filled	2020-10-16
		General Duty	Filled	2020-09-30
		General Duty	Filled	2020-10-27
	DIDSBURY	General Duty	Filled	2020-09-15
	HIGH RIVER	General Duty	Filled	2020-11-03
	OKOTOKS	General Duty	Filled	2020-07-06
	STRATHMORE	General Duty	Filled	2020-09-14
	SAD GIS	General Investigative Services	Filled	2020-11-13
General Investigative Services		Pending		
General Investigative Services		Filled	2020-12-10	
Central Alberta District	BLACKFALDS	General Duty	Filled	2020-07-22
	CAMROSE	General Duty	Filled	2020-04-01
	INNISFAIL	General Duty	Filled	2020-10-12
	LEDUC	General Duty	Filled	2020-04-01
	MORINVILLE	General Duty	Filled	2020-09-03
	PARKLAND	General Duty	Filled	2020-07-27
	RIMBEY	General Duty	Filled	2020-11-30
	ROCKY MOUNTAIN HOUSE	General Duty	Filled	2020-07-22
		General Duty	Filled	2020-07-22
	STETTLER	General Duty	Filled	2021-01-25
	STRATHCONA	General Duty	Filled	2020-07-27
	SYLVAN LAKE	General Duty	Filled	2020-11-28
	THORSBY	General Duty	Filled	2020-09-14
		General Duty	Filled	2020-11-16
WETASKIWIN	General Duty	Filled	2020-07-18	
Eastern Alberta District	ATHABASCA	General Duty	Filled	2020-09-21
		General Duty	Filled	2020-12-21
	BONNYVILLE	General Duty	Filled	2020-07-28
	COLD LAKE	General Duty	Filled	2020-07-01
	ELK POINT	General Duty	Filled	2020-07-21
		General Duty	Filled	2020-09-14
	KITSCOTY	General Duty	Filled	2020-08-10
	LAC LA BICHE	General Duty	Filled	2020-10-12
	ST PAUL	General Duty	Filled	2020-10-29
	VEGREVILLE	General Duty	Filled	2020-07-22
WESTLOCK	General Duty	Filled	2020-11-13	



Police Funding Model - Year 1 - Regular Members - as of June 7, 2021

District/Unit	Detachment	Position Description	Staffing Status	Start Date
Western Alberta District	BEAVERLODGE	General Duty	Filled	2020-07-06
	EDSON	General Duty	Filled	2020-07-02
	EVANSBURG	General Duty	Filled	2020-07-06
	GRANDE PRAIRIE	General Duty	Filled	2020-11-23
		General Duty	Filled	2020-09-25
		General Duty	Filled	2020-09-12
	HIGH LEVEL	General Duty	Filled	2020-10-08
	MAYERTHORPE	General Duty	Filled	2020-07-02
	VALLEYVIEW	General Duty	Filled	2020-07-02
WHITECOURT	General Duty	Filled	2020-07-02	
CROPS Contract Policing	Contract Policing Support Services	Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-07-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-02
		Call Management KMOSS	Filled	2020-04-07
			Filled	2020-04-01
		Critical Incident Program - ERT South	Filled	2020-04-01
		Critical Incident Program - ERT South	Filled	2020-04-01
		Critical Incident Program - ERT South	Filled	2020-04-01
		Diversity Engagement	Pending	
		Diversity Engagement	Filled	2021-03-12
		Hate Crimes	Pending	
		Offender Management	Pending	
Offender Management	Filled	2021-07-01		
Offender Management	Filled	2021-07-01		
Offender Management	Pending			
Police Dog Services	Filled	2020-10-30		
Police Dog Services	Pending			
Serious Crimes Branch	Operations South	Child Advocacy Center - Red Deer	Filled	2020-04-01
		Child Advocacy Center - Sheldon Kennedy Centre	Filled	2020-09-01
		Child Advocacy Center - Zebra Centre	Filled	2020-04-01
	Operations North	Child Advocacy Center - Zebra Centre	Filled	2020-04-01



Annex B – Civilian Position Detail

Police Funding Model - Year 1 - Civilian Support - as of June 7, 2021				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	BEISEKER	Detachment support	Filled	2021-02-19
	BOW ISLAND	Detachment support	Pending	
	COCHRANE	Detachment support	Filled	2021-04-01
	DIDSBURY	Detachment support	Pending	
	LAKE LOUISE	Detachment support	Filled	2021-06-07
	OLDS	Detachment support	Filled	2021-01-11
	PICTURE BUTTE	Detachment support	Filled	2020-12-01
	TURNER VALLEY	Detachment support	Pending	2021-04-05
Central Alberta District	BASHAW	Detachment support	Filled	2021-03-01
	BRETON	Detachment support	Pending	
	INNISFAIL	Detachment support	Filled	2021-01-04
	RIMBEY	Detachment support	Pending	
	STRATHCONA	Detachment support	Filled	2021-05-17
	SYLVAN LAKE	Detachment support	Filled	2020-11-30
	THORSBY	Detachment support	Filled	2021-01-12
Eastern Alberta District	CORONATION	Detachment support	Filled	2020-12-21
	DESMARAIS	Detachment support	Filled	2021-04-21
	KITSCOTY	Detachment support	Filled	2020-09-23
	PROVOST	Detachment support	Filled	2021-04-12
	TWO HILLS	Detachment support	Filled	2021-01-05
	WOOD BUFFALO	Detachment support	Filled	2021-03-08
		Detachment support	Filled	2020-11-12
Western Alberta District	BEAVERLODGE	Detachment support	Filled	2020-12-21
	FOX CREEK	Detachment support	Filled	2020-10-28
	GRANDE PRAIRIE	Detachment support	Pending	
		Detachment support	Filled	2020-09-21
	HINTON	Detachment support	Filled	2020-10-02
	MANNING	Detachment support	Filled	2020-12-21
	PEACE RIVER	Detachment support	Filled	2021-01-06
	RED EARTH CREEK	Detachment support	Filled	2021-04-29
VALLEYVIEW	Detachment support	Filled	2021-01-11	



Police Funding Model - Year 1 - Civilian Support - as of June 7, 2021				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
CROPS Contract Policing	Contract Policing Support Services	OCC - Administrative Support	Filled	2020-04-01
			Filled	2020-10-14
		OCC - Telecommunications Operators	Filled	2020-11-05
			Filled	2020-11-06
			Filled	2020-11-05
			Filled	2021-02-12
			Filled	2021-01-04
			Filled	2020-10-01
		Scenes of Crime Officers	Pending	
			Pending	
	Pending			
	Pending			
	Court Case Management	Filled	2019-05-01	
		Community and Indigenous Policing Community Engagement and Outreach Specialists	Pending	
Pending				
Pending				
Pending				
CROPS Contract	Criminal Operations	CROPS Strategic Management Services	Filled	2020-04-01
			Filled	2019-03-18
		Crime Reduction Analysts	Filled	2021-04-01
			Filled	2021-04-01
			Filled	2021-04-01
			Pending	
		Crime Reduction - Administrative Support	Filled	2021-01-13
		Forensic Identification Services Clerk - St. Paul	Filled	2020-04-01
		Intellex	Filled	2021-08-23



TOWN OF ROCKY MOUNTAIN HOUSE

P O BOX 1509 5116 50 AVENUE ROCKY MOUNTAIN HOUSE AB T4T 1B2

July 8, 2021

Honourable Jason Nixon
Minister of Environment & Parks
323 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Email: aep.minister@gov.ab.ca

RE: Cancellation of Household Hazardous Waste Funding

Dear Minister Nixon,

Under the Town of Rocky Mountain House Strategic Plan, Council is committed to being an environmental leader. Our municipality has focused on waste reduction and diversion, with the notable recent achievements of opening the Town of Rocky Mountain Eco Centre and launching a residential curbside organics collection program. Our 6,800 residents have embraced these programs and households are taking careful stewardship of their waste.

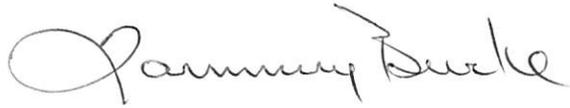
It is in this context that we were disappointed to learn the Government of Alberta ceased disposal funding for the provincial Household Hazardous Waste (HHW) program as of June 1, 2021. Alberta Environment and Parks' grant provided for the safe collection and transportation of these goods, while Alberta Infrastructure waived disposal fees at the Swan Hills Treatment Centre.

This action burdens municipalities with a \$2 million annual cost to safely dispose of HHW. Given the financial strain on municipalities affected by the global pandemic, this decision by the Alberta Government will force Albertans to take a step backwards in responsible waste disposal.

The Town of Rocky Mountain House urges you to take a long view of responsible waste management. With the pending transition to Extended Producer Responsibility (EPR) in Alberta, we encourage you to either reinstate HHW funding for municipalities or expedite the implementation of EPR for HHW – thus mitigating the HHW disposal financial burden on municipalities.

If you have any questions, I can be reached at tburke@rockymtnhouse.com or by phone at 403-846-8129. Alternately, you may contact our Chief Administrative Officer, Dean Krause at dkrause@rockymtnhouse.com or by phone at 403-844-3431.

Sincerely,

A handwritten signature in black ink that reads "Tammy Burke". The signature is fluid and cursive, with the first name "Tammy" written in a larger, more prominent script than the last name "Burke".

Mayor Tammy Burke

CC: Hon. Prasad Panda, Minister, Alberta Infrastructure
RCA President, Jodi Tomchyshyn London
Town Council
CAO, Dean Krause
Alberta Municipalities



PROCLAMATION

That the Council of the Village of Caroline request a full and immediate independent public inquiry into the deaths related to the recently discovered unmarked mass grave of 215 indigenous children from the Residential School in Kamloops as well as all deaths related to the Residential School Program across Canada. Such public inquiry should be conducted by independent investigators not directly connected to the Federal Government.

John Rimmer
Mayor of Village of Caroline

RECEIVED

JUL 29 2021

Gendarmerie royale du Canada
M.D. of Canada
PINCHER CREEK
I2i

Royal Canadian Mounted Police



Commanding Officer
Alberta

Commandant
de l'Alberta

July 20, 2021

Reeve Brian Hammond
M.D. of Pincher Creek
1037 Herron Ave
P.O. Box 279
Pincher Creek, AB T4S 2L9

Dear Reeve Hammond:

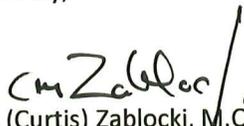
Re: Municipal District of Pincher Creek Support to the RCMP

I appreciate the time you have taken to share such positive words of support for the Royal Canadian Mounted Police (RCMP) in your community with Minister Madu. I firmly believe our service is a reflection of the collaborative relationships that take place between community leaders, citizens and our employees in your community.

Working closely with those we serve results in a police service that is community-led and focussed on the safety and security needs of community members. Hearing of the collaboration between both the Crowsnest Pass Detachment, the Pincher Creek Detachment and your communities is a testament to the work being done at the ground level to ensure the highest level of service is achieved. I appreciate the commitment of your community and its citizens in helping us meet those needs.

Thank you for your continued support of the Alberta RCMP, and we look forward to continuing to build upon that relationship with both community leaders and citizens.

Yours truly,


C. M. (Curtis) Zablocki, M.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

CC: Barry Morishita, President of the Alberta Urban Municipalities Association
Paul McLauchlin, President of the Rural Municipalities Association
Chief Superintendent Trevor Daroux, District Commander, Southern Alberta District, Royal Canadian Mounted Police, Alberta RCMP

Canada

Sergeant Ryan Hodge, Detachment Commander, Pincher Creek Detachment, Royal Canadian Mounted Police, Alberta RCMP

Cpl. Marki Amatto, Detachment Commander, Crowsnest Pass Detachment, Royal Canadian Mounted Police, Alberta RCMP